

Notice of Meeting

West Surrey Shadow Authority Standards Committee

<u>Date and Time</u>	<u>Place</u>	<u>Contact</u>
Wednesday, 2 September 2026 at 2.00 pm	Council Chamber. Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB	Democratic Services committeeservices@spelthorne.gov.uk

Membership	
Name	Ward
Councillor Jane Austin	Waverley Eastern Villages
Councillor Chris Bateson	Staines
Councillor Harleen Boparai	Staines South & Ashford West
Councillor Steve Greentree	Knaphill & Goldsworth West
Councillor Jonathan Hulley	Thorpe, Longcross & Ottershaw
Councillor Nirmal Kang	Heatherside & Parkside
Councillor Sarbie Kang	Camberley West & Frimley
Councillor Scott Lewis	Woodham & New Haw
Councillor Carl Mann	Thorpe, Longcross & Ottershaw
Councillor Louise Morales	Woking South
Councillor Isabel Mullens	Egham
Councillor Rory O'Brien	Sunbury Common & Ashford Common
Councillor Joanne Shaw	Guildford East
Councillor Sally Shorthose	West Surrey Shadow Authority
Councillor Richard Wilson	Bagshot, Windlesham & Chobham Ward

MEETING SUMMONS

To the members of the CommitteeName:

You are hereby summoned to attend a meeting of the CommitteeName to be held on Wednesday, 2 September 2026 at 2.00 pm, for the transaction of the business set out in the following agenda.

Such meeting to be held in the Council Chamber. Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

For enquiries regarding this agenda contact: Democratic Services

committeeservices@spelthorne.gov.uk

Susan Sale
Interim Monitoring Officer
West Surrey Shadow Authority
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AGENDA

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1. Apologies for Absence

To receive any apologies for absence.

2. Declarations of Interest

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

3. Minutes of Previous Meeting

1 - 6

To confirm, as a correct record, the minutes of the inaugural Standards Committee meeting, held 06 July 2026.

4. Appointment of Additional Independent Persons

7 - 14

To consider the appointment of an additional Independent Person and to make a recommendation to the West Surrey Shadow Authority to approve the appointment.

5. Member Development Programme Report Update

15 - 26

To provide an update on proposals for the Member Development Programme for the shadow year.

6. Governance Arrangements for Constitution Work

To consider a proposal to disband the Constitution Sub-Committee and establish a Constitution Working Group to replace the Sub-Committee with immediate effect.

This item is to be considered at the Constitution Sub-Committee meeting on 27 August 2026 therefore the report is to follow.

7. Amendments to the Terms of Reference of the Employment Committee

To consider changes to the Employment Committee Terms of Reference.

This item is to be considered at the Constitution Sub-Committee meeting on 27 August 2026 therefore the report is to follow.

8. Proposed Amendments to the Member-Officer Protocol

To consider the revised Member Officer Protocol and to make a recommendation to Council to approve.

This item is to be considered at the Constitution Sub-Committee meeting on 27 August 2026 therefore the report is to follow.

9. Social Media Policy for Councillors 27 - 48

To consider the proposed Social Media Policy for Councillors, as reviewed by the Constitution Sub-Committee and to recommend it to the West Surrey Shadow Authority.

10. Gifts and Hospitality Policy 49 - 66

To consider the proposed Guidance for Members on Gifts and Hospitality, as reviewed by the Constitution Sub-Committee and to recommend its approval to the West Surrey Shadow Authority.

11. Member Conduct Complaint Arrangements 67 - 94

To consider the proposed policy to support the provisions in the Member Code of Conduct.

12. Committee Forward Work Programme 95 - 104

PLEASE NOTE: members of the public are able to attend the meeting in person. The meeting will also be broadcast online at www.youtube.com/user/SpelthorneCouncil

The whole of the meeting will be filmed except where there are confidential or exempt items. In attending any meeting, you are recognising that you may be filmed and consent to the live stream being broadcast online, and available for others to view. Members of the press/public may film or record proceedings, blog or tweet proceedings and take photographs providing they do not disturb the conduct of the meeting.

The Chair of the meeting has the discretion to terminate or suspend filming/recording if in her/his opinion continuing to do so would prejudice the proceedings of the meeting or, on advice, considers that continued filming/recording might infringe the rights of any individual.

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Members of the public and the press may use social media or mobile devices in silent mode during meetings. Public Wi-Fi is available; please ask the committee manager for details.

Anyone is permitted to film, record or take photographs at Council meetings. Please liaise with the committee manager prior to the start of the meeting so that the meeting can be made aware of any filming taking place.

The use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to any Council equipment or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

Thank you for your co-operation.