

PORTFOLIOS wef 02.09.2019

Portfolio Title	Areas covered	Portfolio Holder	Head of Service / Prime Contact
<p>Leader of the Council's portfolio</p>	<ul style="list-style-type: none"> • Strategic coordination of Council Policy (including Corporate Plan) • Corporate Governance • The Constitution • Democratic arrangements • Strategic financial management and budget setting • Strategic assets • Housing Strategy (in conjunction with the Portfolio Holder) • Local Government devolution 	<p>Councillor Ian Harvey</p>	<p>Chief Executive</p>
<p>Deputy Leader and Finance portfolio</p>	<ul style="list-style-type: none"> • Member/staff relations • Members' development and information • Communication, publicity and media liaison (including Borough Bulletin) • Consultation and community engagement arrangements • Neighbourhood grants • Voluntary sector liaison and grants to outside organisations • SCC Cuts Liaison • General Financial Management • Accountancy • Council Tax/Business Rates • Audit 	<p>Councillor Tony Harman</p>	<p>Chief Finance Officer</p>
<p>Community Wellbeing and Housing</p>	<ul style="list-style-type: none"> • Community Development • Supporting independent living • Assistance for older people (including day centres, SPAN, meals on wheels, Spelride) • Disability issues and access • Family support • Promoting improved public health • Leisure development activities • Education/young people • Cemeteries • Housing policy and strategy (in conjunction with the Leader) • Housing options, housing advice and housing benefits • Affordable housing and homelessness • Private sector and social housing enforcement • Home Improvement Agency • Disabled Facilities Grants 	<p>Councillor Maureen Attewell</p>	<p>Group Heads Community Wellbeing</p>
<p>Environment and Compliance</p>	<ul style="list-style-type: none"> • Community safety , crime and disorder • Licensing (alcohol, gambling, entertainment and taxis) • Joint enforcement team (JET) • Parking services • Street scene • Waste strategy and management • Sustainability (including carbon management and climate change) • Open spaces, parks & allotments • Staines-upon-Thames market • Moorings 	<p>Councillor Richard Barratt</p>	<p>Senior Environmental Health Manager and Group Head Neighbourhood Services</p>

PORTFOLIOS wef 02.09.2019

	<ul style="list-style-type: none"> • Environmental Health (including food safety/ health and safety enforcement, environmental protection, Air pollution) 		
Corporate Management	<ul style="list-style-type: none"> • Business transformation • Performance management • Corporate Project Management • Human Resources • ICT • Corporate Health and Safety • Procurement & contract management • Alternative Delivery Models for Council Services • Committee Services • Heathrow Liaison • Emergency Planning 	Councillor John Boughtflower	Group Head Commissioning and Transformation
Economic Development, Customer Service, Estates & Transport	<ul style="list-style-type: none"> • Customer Service (including reputation management and customer satisfaction) • Office services/insurance • Transport • Liaison with Highways Authority • Social Media advocate • Economic development • Town Centre Regeneration and vitality of local shopping communities • Business support and inward investment • Tourism • Asset management / maintenance 	Councillor Olivia Rybinski	Group Head Regeneration and Growth
Planning	<ul style="list-style-type: none"> • Planning policy, strategic planning and the Local Plan • Planning enforcement • Planning Development Management • Building Control 	Vacant but queries to be addressed to Leader or Planning Chairman	Group Head Regeneration and Growth

Updated 02.09.2019