

**PORTFOLIOS wef 30.04.2020**

Portfolio Title and Holder	Areas covered	Head of Service / Prime Contact
<p><b>Leader of the Council's portfolio</b></p> <p>Cllr Ian Harvey</p>	<ul style="list-style-type: none"> <li>● Strategic coordination of Council Policy (including Corporate Plan)</li> <li>● Corporate Governance</li> <li>● The Constitution</li> <li>● Democratic arrangements</li> <li>● Strategic financial management and budget setting</li> <li>● Strategic assets including Acquisitions and Developments</li> <li>● Housing Strategy (in conjunction with the Portfolio Holder)</li> <li>● Town centre regeneration (in conjunction with Investment Assets portfolio)</li> <li>● Local Government devolution</li> <li>● Member/staff relations</li> </ul>	<p>Chief Executive - Daniel Mouawad</p>
<p><b>Deputy Leader and Finance portfolio</b></p> <p>Cllr Tony Harman</p>	<ul style="list-style-type: none"> <li>● Members' development and information</li> <li>● Consultation and community engagement arrangements</li> <li>● Neighbourhood grants</li> <li>● Voluntary sector liaison and grants to outside organisations</li> <li>● SCC Cuts Liaison</li> <li>● General Financial Management</li> <li>● Accountancy</li> <li>● Council Tax/Business Rates</li> <li>● Audit</li> <li>● Director of KGE</li> </ul>	<p>Chief Finance Officer – Terry Collier</p>
<p><b>Community Wellbeing</b></p> <p>Cllr Sati Buttar</p>	<ul style="list-style-type: none"> <li>● Community Development</li> <li>● Supporting Independent Living</li> <li>● Assistance for older people (including day centres, SPAN, Meals on Wheels)</li> <li>● Disability issues and access</li> <li>● Family support</li> <li>● Education/young people</li> <li>● NHS, Health and Wellbeing</li> </ul>	<p>Group Heads Community Wellbeing – Deborah Ashman/ Karen Sinclair</p>
<p><b>Housing</b></p> <p>Cllr Amar Brar</p>	<ul style="list-style-type: none"> <li>● Housing policy and strategy (in conjunction with the Leader and Investments portfolio holder)</li> <li>● Housing options, housing advice and housing benefits</li> <li>● Affordable housing and homelessness</li> <li>● Home Improvement Agency</li> <li>● Disabled Facilities Grants</li> </ul>	<p>Group Heads Community Wellbeing – Deborah Ashman, Karen Sinclair</p>
	<ul style="list-style-type: none"> <li>● Private sector and social housing enforcement</li> </ul>	<p>Senior Environmental Health Manager – Tracey Willmott-French</p>

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<p><b>Investment Portfolio Management, and Regeneration</b></p> <p>Cllr Helen Harvey</p>	<ul style="list-style-type: none"> <li>• Management of SBC and KGE owned investment asset portfolio, including residential</li> <li>• Asset management / maintenance</li> <li>• Assist and advise Leader (as Strategic Asset Portfolio holder) on strategic asset acquisition and development</li> <li>• Town Centre Regeneration and vitality of local shopping communities (in conjunction with Leader / Strategic Assets Portfolio)</li> </ul>	<p>Group Head Regeneration and Growth – Heather Morgan</p>
<p><b>Environment and Compliance</b></p>	<ul style="list-style-type: none"> <li>• Community safety , crime and disorder</li> <li>• Joint enforcement team (JET)</li> <li>• Parking services</li> <li>• Street scene</li> <li>• Waste strategy and management</li> <li>• Sustainability (including carbon management and climate change)</li> <li>• Open spaces, parks &amp; allotments</li> <li>• Staines-upon-Thames market</li> <li>• Moorings</li> <li>• Cemeteries</li> </ul>	<p>Group Head Neighbourhood Services – Jackie Taylor</p>
	<ul style="list-style-type: none"> <li>• Licensing (alcohol, gambling, entertainment and taxis)</li> <li>• Environmental Health (including food safety/ health and safety enforcement, environmental protection, Air pollution)</li> <li>• Heathrow Liaison</li> </ul>	<p>Senior Environmental Health Manager – Tracey Willmott-French</p>
<p><b>Corporate Management</b></p> <p>Cllr Jo Sexton</p>	<ul style="list-style-type: none"> <li>• Business transformation</li> <li>• Performance management</li> <li>• Corporate Project Management</li> <li>• Emergency Planning</li> <li>• Alternative Delivery Models for Council Services</li> </ul>	<p>Group Head Commissioning and Transformation – Sandy Muirhead</p>
	<ul style="list-style-type: none"> <li>• Corporate Health and Safety</li> </ul>	<p>Senior Environmental Health Manager – Tracey Willmott-French</p>
	<ul style="list-style-type: none"> <li>• Procurement &amp; contract management</li> </ul>	<p>Interim Monitoring Officer – Karen Limmer</p>
	<ul style="list-style-type: none"> <li>• Leisure development activities</li> <li>• New leisure centre (in conjunction with Strategic Assets portfolio holder)</li> </ul>	<p>Group Heads Community Wellbeing – Deborah Ashman/ Karen Sinclair</p>
<p><b>Economic Development, Customer Service, Estates &amp; Transport</b></p> <p>Cllr Olivia Rybinski</p>	<ul style="list-style-type: none"> <li>• Office services</li> <li>• Transport</li> <li>• Liaison with Highways Authority</li> <li>• Economic development</li> <li>• Business support and inward investment</li> <li>• Tourism</li> </ul>	<p>Group Head Regeneration and Growth – Heather Morgan</p>
	<ul style="list-style-type: none"> <li>• Customer Service (including reputation management and customer satisfaction)</li> </ul>	<p>Customer Service Operational Manager – Roy Tilbury</p>
	<ul style="list-style-type: none"> <li>• Insurance</li> </ul>	<p>Senior Environmental Health Manager – Tracey Willmott-French</p>
	<ul style="list-style-type: none"> <li>• Human Resources</li> <li>• ICT</li> <li>• Committee Services</li> </ul>	<p>Group Head Commissioning and Transformation – Sandy Muirhead</p>
	<ul style="list-style-type: none"> <li>• Social Media advocate</li> </ul>	<p>Chief Executive – Daniel Mouawad</p>

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<p><b>Planning Dept Management</b></p>	<ul style="list-style-type: none"> <li>• Planning policy, excluding strategic planning and the Local Plan</li> <li>• Planning enforcement</li> <li>• Management of Planning Dept</li> <li>• Planning Development Management</li> </ul>	<p>Group Head Regeneration and Growth – Heather Morgan</p>
	<ul style="list-style-type: none"> <li>• Building Control</li> </ul>	<p>Steve Bowden, Building Control Manager</p>
<p><b>Local Plan / Strategic Planning</b></p> <p>Cllr Ian Beardsmore</p>	<ul style="list-style-type: none"> <li>• Strategic Planning relating to Local Plan (excluding Heathrow expansion)</li> <li>• <b>Note: to only contribute to Cabinet debate and vote on portfolio specific matters. Portfolio will expire upon approval of Local Plan.</b></li> </ul>	<p>Group Head Regeneration and Growth – Heather Morgan</p>

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