

**Portfolios with effect from 30 July 2020**

| Portfolio Title and Holder   | Areas covered   | Head of Service / Prime Contact |
|--|---|---------------------------------|
| <p><b>Leader of the Council's portfolio</b></p> <p>Cllr John Boughtflower</p>                          | <ul style="list-style-type: none"> <li>● Strategic coordination of Council Policy (including Corporate Plan)</li> <li>● Corporate Governance</li> <li>● The Constitution</li> <li>● Democratic arrangements</li> <li>● Strategic financial management and budget setting</li> <li>● Strategic assets including Acquisitions and Developments</li> <li>● Housing Strategy (in conjunction with the Portfolio Holder)</li> <li>● Town centre regeneration (in conjunction with the Assets &amp; Economic Development Portfolio Holders)</li> <li>● Local Government devolution</li> <li>● Member/staff relations</li> <li>● Members' development and information</li> <li>● Neighbourhood Grants</li> <li>● Committee Services and ICT</li> <li>● Human Resources</li> <li>● Business Transformation</li> </ul> |                                 |
| <p><b>Deputy Leader</b></p> <p>Cllr Jim McIlroy</p>  | <ul style="list-style-type: none"> <li>● Management of all Council and KGE owned Investment Asset Portfolio and Residential Portfolio</li> <li>● Asset Maintenance</li> <li>● Emergency Planning</li> <li>● Heathrow Liaison</li> <li>● Director of KGE</li> <li>● Business transformation (in conjunction with the Leader)</li> <li>● The Local Plan</li> </ul>  |                                 |
| <p><b>Deputy Leader</b></p> <p><b>Community Wellbeing and Housing</b></p> <p>Cllr Maureen Attewell</p> | <ul style="list-style-type: none"> <li>● Housing policy and strategy (in conjunction with the Leader)</li> <li>● Housing options, housing advice and housing benefits</li> <li>● Affordable housing and homelessness</li> <li>● Private sector and social housing enforcement</li> <li>● Home Improvement Agency</li> <li>● Community Development</li> <li>● Consultations and community engagement</li> <li>● Voluntary sector liaison</li> <li>● Grants to outside organisations</li> <li>● Family support</li> <li>● Education and young people</li> <li>● Assistance for older people</li> <li>● Day centres</li> <li>● Meals on Wheels</li> <li>● Spelride</li> <li>● Supporting Living Independently</li> <li>● Disability issues</li> <li>● Disabled persons grant</li> </ul>                          |                                 |
| <p><b>Finance</b></p> <p>Cllr Sati Buttar</p>  | <ul style="list-style-type: none"> <li>● General financial management</li> <li>● Accountancy</li> <li>● Council tax / business rates</li> <li>● Audit</li> </ul>  |                                 |

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|---|---|--|
| <p><b>Communications, Corporate Management and Environment</b></p> <p>Cllr Bob Noble</p>    | <ul style="list-style-type: none"> <li>● Communications, publicity and media liaison</li> <li>● Customer service / satisfaction</li> <li>● Reputation management</li> </ul> <p>Corporate management to include:</p> <ul style="list-style-type: none"> <li>● Performance management</li> <li>● Corporate project management</li> <li>● Procurement and contract management</li> <li>● Alternative delivery models for Council services</li> <li>● Office services and insurance</li> </ul> <p>Environment to include</p> <ul style="list-style-type: none"> <li>● Environmental protection</li> <li>● Climate change</li> <li>● Carbon management</li> <li>● Air quality</li> </ul> |  |
| <p><b>Planning and Economic Development</b></p> <p>Cllr Tony Mitchell</p>                   | <ul style="list-style-type: none"> <li>● Planning Policy, Strategic Planning (in conjunction with the Leader and Deputy Leader)</li> <li>● Planning enforcement</li> <li>● Planning Development management</li> <li>● Building Control</li> <li>● Regeneration for Staines (in conjunction with the Leader and Deputy Leader)</li> <li>● Regeneration of other town centres</li> <li>● Viability of local shopping areas</li> <li>● Business support and inward investment</li> <li>● Tourism</li> <li>● Transport</li> </ul>   |  |
| <p><b>Compliance, Waste and Risk</b></p> <p>Cllr Richard Barratt</p>                        | <ul style="list-style-type: none"> <li>● Community safety, crime and disorder</li> <li>● Joint enforcement team (JET)</li> <li>● Licensing (gambling, entertainment and taxis)</li> <li>● Parking services</li> <li>● Street Scene</li> <li>● Waste strategy and management</li> <li>● Asset cost effective compliance</li> <li>● Corporate Health and Safety</li> <li>● Food safety</li> <li>● Food, Health and Safety enforcement</li> </ul>  |  |
| <p><b>Leisure Services and New Leisure Centre Development</b></p> <p>Cllr Rose Chandler</p> | <ul style="list-style-type: none"> <li>● Leisure Services</li> <li>● Development of leisure activities (in conjunction with the Leader and Community Wellbeing portfolio holder)</li> <li>● Promoting improved Public Health</li> <li>● Development of the new Leisure Centre in conjunction with the Leader and Community Wellbeing Portfolio Holder</li> </ul>  |  |