

Fees and Charges 2021/22



Printed Date: 04/02/2021

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Report Description:

A full schedule of the fees and charges for all Council services for the coming year

Asset Management

Asset Management

Property Fees

Work charges (general fees)

	2020/21	2021/22	VAT	Record	
Consent under Lease (assignment, alterations etc.)	400.00	400.00	S	1493	Discretionary
Disposal of Council land (at third party's request)	750.00	750.00	S	1496	Discretionary
Entering into a new Lease	750.00	750.00	S	1487	Discretionary
Entering into a new Licence	400.00	400.00	S	1488	Discretionary
Lease Renewal (substantially new terms)	600.00	600.00	S	1489	Discretionary
Lease Renewal (substantially same terms as before)	450.00	450.00	S	1490	Discretionary
Licence Renewal (substantially new terms)	325.00	325.00	S	1491	Discretionary
Licence Renewal (substantially same terms as before)	250.00	250.00	S	1492	Discretionary
New Wayleave, Easement etc.	500.00	500.00	S	1494	Discretionary
Regularisation of encroachment	500.00	500.00	S	1495	Discretionary

Asset Management

Property Fees

Work charges (third sector fees)

	2020/21	2021/22	VAT	Record	
Consent under Lease (assignment, alterations etc.)	200.00	200.00	S	1503	Discretionary
Disposal of Council land (at third party's request)	750.00	750.00	S	1506	Discretionary
Entering into a new Lease	375.00	375.00	S	1497	Discretionary
Entering into a new Licence	200.00	200.00	S	1498	Discretionary
Lease Renewal (substantially new terms)	300.00	300.00	S	1499	Discretionary
Lease Renewal (substantially same terms as before)	225.00	225.00	S	1500	Discretionary
Licence Renewal (substantially new terms)	160.00	160.00	S	1501	Discretionary
Licence Renewal (substantially same terms as before)	125.00	125.00	S	1502	Discretionary
New Wayleave, Easement etc.	250.00	250.00	S	1504	Discretionary
Regularisation of encroachment	250.00	250.00	S	1505	Discretionary

Corporate Governance**Land Charges****Land Charges****Copying Charges**

	2020/21	2021/22	VAT	Record	
Copy Of Duplicate Search	8.64	8.64	S	620	Discretionary
Copy of Tree Preservation Order	18.00	18.00	S	1447	Discretionary
Each Agreement - Each Following Sheet	0.90	0.90	S	619	Discretionary
Each Agreement - First Sheet	3.48	3.48	S	618	Discretionary

Service Fees

b) Con29R Enhanced (New service - provision of additional documentation)	0.00	204.00	S	1682	Discretionary
b) Con29R Standard	180.00	198.00	S	1419	Discretionary
c) Con29R Surrey County Council Search Fee (payable in addition to the fees above on all full searches completed)	47.00	48.00	S	611	Discretionary
d) Additional Parcel (Con29)	18.48	21.60	S	613	Discretionary
e) Each Con 29 'O' Optional Enquiry	20.00	21.60	S	614	Discretionary
f) Each Additional Enquiry/Solicitors Question	24.00	24.00	O	615	Discretionary
g) Personal Search Con29 Component data per question	2.04	2.04	S	1247	Discretionary
h) Personal Search Service	0.00	0.00	O	616	Discretionary

Legal Fees

Legal Fees (where £nil charge shown, no equivalent in that year)

	2020/21	2021/22	VAT	Record	
Commercial Organisations					
A. Lettings and renewals (£0-£50,000 yearly rental income)	1,500.00	1,750.00	S	1545	Discretionary
B. Lettings and renewals (£50,000 - £300,000 yearly rental income)	2,500.00	2,500.00	S	1546	Discretionary
C. Lettings and renewals (£300,000 - £750,000 yearly rental income)	4,000.00	4,000.00	S	1547	Discretionary
D. Lettings and renewals (> £750,000 yearly rental income)	6,000.00	6,000.00	S	1548	Discretionary
E. Rent Deposit Agreement	1,000.00	1,250.00	S	1549	Discretionary
F. Deed of Variation	1,500.00	1,500.00	S	1550	Discretionary
G. Licence to Assign	1,500.00	1,500.00	S	1551	Discretionary
H. Licence to Alter	1,500.00	1,750.00	S	1552	Discretionary
I. Licence to Sublet	2,000.00	2,000.00	S	1553	Discretionary
J. Tenancy at Will	300.00	350.00	S	1554	Discretionary
K. Easement or Wayleave	1,500.00	1,750.00	S	1555	Discretionary
L. Licences	600.00	750.00	S	1556	Discretionary
M. Surrender	1,500.00	1,750.00	S	1557	Discretionary

Commercial Organisations - Hourly rates

A. Solicitor/ Legal Executive with over 8 years experience	325.00	335.00	S	1291	Discretionary
B. Solicitor/ Legal Executive with between 4 to 8 years experience	255.00	265.00	S	1290	Discretionary
C. Solicitor/ Legal Executive with less than 4 years experience	225.00	235.00	S	1289	Discretionary
D. Trainee/ Paralegal	170.00	180.00	S	1287	Discretionary

Legal Fees

Legal Fees (where £nil charge shown, no equivalent in that year)

Community Groups

	2020/21	2021/22	VAT	Record	
A. Lettings and renewals	525.00	525.00	S	1558	Discretionary
B. Rent Deposit Agreement	250.00	250.00	S	1559	Discretionary
C. Deed of Variation	350.00	350.00	S	1560	Discretionary
D. Licence to Assign	350.00	350.00	S	1561	Discretionary
E. Licence to Alter	350.00	350.00	S	1562	Discretionary
F. Licence to Sublet	350.00	350.00	S	1563	Discretionary
G. Tenancy at Will	150.00	150.00	S	1564	Discretionary
H. Easement or Wayleave	525.00	525.00	S	1565	Discretionary
I. Licences	225.00	225.00	S	1566	Discretionary
J. Grazing Licences (grants and renewals)	150.00	150.00	S	1567	Discretionary
K. Surrender	350.00	350.00	S	1568	Discretionary

Community Groups - Hourly rates

A. Solicitor/ Legal Executive with over 8 years experience	145.00	145.00	S	1300	Discretionary
B. Solicitor/ Legal Executive with between 4 to 8 years experience	125.00	125.00	S	1299	Discretionary
C. Solicitor/ Legal Executive with less than 4 years experience	105.00	105.00	S	1298	Discretionary
D. Trainee/ Paralegal	85.00	85.00	S	1296	Discretionary

Electoral Services

Electoral Registration

Electoral Registration

Statutory Fees

	2020/21	2021/22	VAT	Record	
Certificate Of Residence	25.00	0.00	O	34	Discretionary
Register Of Electors And Marked Copies Of Polling Station Registers Per Sale (Statutory Fixed Charge) - Data Copy	20.00	20.00	O	33	Statutory
Register Of Electors And Marked Copies Of Polling Station Registers Per Sale (Statutory Fixed Charge) - Hard Copy	10.00	10.00	O	32	Statutory
Register Of Electors And Marked Copies Of Polling Station Registers Per Thousand Names (Statutory Fixed Charge) - Data Copy	1.50	1.50	O	31	Statutory
Register Of Electors And Marked Copies Of Polling Station Registers Per Thousand Names (Statutory Fixed Charge) - Hard Copy	5.00	5.00	O	30	Statutory
Return Of Election Expenses - Per Copy	0.20	0.20	O	35	Statutory

Environmental Health/Bdg Cont

Health and Safety

2020/21 2021/22 VAT Record

Health And Safety At Work Act 1974

Officer Statement Of Facts - hourly rate

62.00 63.00 O 314 Discretionary

Building Control

Building Control

Building Control

Sale Of Approval Notices

2020/21 2021/22 VAT Record

22.00 23.00 S 357 Discretionary

Building Control Research

Additional Copies of Documents/Notices

27.00 28.00 S 360 Discretionary

Historical Research Per Hr (Inc 4 Copies)

69.00 71.00 S 359 Discretionary

Charges For Certain Small Buildings And Extensions - Additional Charge (Non Part P Electrician)

01 Extensions Under 10m2 (single storey) 300.00 300.00 S 1074 Discretionary

02 Extensions 10m2 - 40m2 (single storey) 300.00 300.00 S 1075 Discretionary

03 Extensions 40m2 - 100m2 (single storey) 300.00 300.00 S 1076 Discretionary

04 Two storey extension not exceeding 40m2 300.00 300.00 S 1077 Discretionary

05 Two storey extension 40m2 - 100m2 300.00 300.00 S 1078 Discretionary

06 Two storey extension 100m2 to 200m2 300.00 300.00 S 1080 Discretionary

07 Loft conversion without dormers (max 60m2) 300.00 300.00 S 1081 Discretionary

08 Loft conversion that includes a dormer or changes to roof line (max 60m2) 300.00 300.00 S 1082 Discretionary

09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2 300.00 300.00 S 1083 Discretionary

10 Erection of a single storey domestic garage extension or carport up to 100m2 300.00 300.00 S 1084 Discretionary

11 Conversion of a domestic garage to habitable rooms (max 40m2) 300.00 300.00 S 1085 Discretionary

12 Alterations to extend or create a basement up to 100m2 300.00 300.00 S 1086 Discretionary

Building Control

Building Control

2020/21	2021/22	VAT	Record
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Charges For Certain Small Buildings And Extensions - Building Notice Charge (Note 1)

00 No Fee Required i.e. Cavity Wall	0.00	0.00	S	227	Discretionary
01 Extensions Under 10m2 (single storey)	649.00	668.00	S	228	Discretionary
02 Extensions 10m2 - 40m2 (single storey)	939.00	967.00	S	229	Discretionary
03 Extensions 40m2 - 100m2 (single storey)	1,103.00	1,136.00	S	230	Discretionary
04 Two storey extension not exceeding 40m2	1,103.00	1,136.00	S	231	Discretionary
05 Two storey extension 40m2 - 100m2	1,395.00	1,437.00	S	232	Discretionary
06 Two storey extension 100m2 to 200m2	1,654.00	1,704.00	S	1046	Discretionary
07 Loft conversion without dormers (max 60m2)	775.00	798.00	S	1047	Discretionary
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	918.00	946.00	S	1048	Discretionary
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	514.00	529.00	S	1049	Discretionary
10 Erection of a single storey domestic garage extension or carport up to 100m2	610.00	628.00	S	1050	Discretionary
11 Conversion of a domestic garage to habitable rooms (max 40m2)	722.00	744.00	S	1051	Discretionary
12 Alterations to extend or create a basement up to 100m2	1,414.00	1,456.00	S	1052	Discretionary

Building Control

Building Control

2020/21	2021/22	VAT	Record
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Charges For Certain Small Buildings And Extensions - Inspection Charge

00 No Fee Required i.e. Cavity Wall	0.00	0.00	S	220	Discretionary
01 Extensions Under 10m2 (single storey)	449.00	468.00	S	221	Discretionary
02 Extensions 10m2 - 40m2 (single storey)	739.00	767.00	S	222	Discretionary
03 Extensions 40m2 - 100m2 (single storey)	803.00	836.00	S	223	Discretionary
04 Two storey extension not exceeding 40m2	803.00	836.00	S	224	Discretionary
05 Two storey extension 40m2 - 100m2	1,095.00	1,137.00	S	225	Discretionary
06 Two storey extension 100m2 to 200m2	1,354.00	1,404.00	S	1053	Discretionary
07 Loft conversion without dormers (max 60m2)	575.00	598.00	S	1054	Discretionary
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	718.00	746.00	S	1055	Discretionary
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	314.00	329.00	S	1056	Discretionary
10 Erection of a single storey domestic garage extension or carport up to 100m2	410.00	428.00	S	1057	Discretionary
11 Conversion of a domestic garage to habitable rooms (max 40m2)	522.00	544.00	S	1058	Discretionary
12 Alterations to extend or create a basement up to 100m2	1,114.00	1,156.00	S	1059	Discretionary

Building Control

Building Control

2020/21	2021/22	VAT	Record
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Charges For Certain Small Buildings And Extensions - Plan Charge

00 No Fee Required i.e. Cavity Wall	0.00	0.00	S	213	Discretionary
01 Extensions Under 10m2 (single storey)	200.00	200.00	S	214	Discretionary
02 Extensions 10m2 - 40m2 (single storey)	200.00	200.00	S	215	Discretionary
03 Extensions 40m2 - 100m2 (single storey)	300.00	300.00	S	216	Discretionary
04 Two storey extension not exceeding 40m2	300.00	300.00	S	217	Discretionary
05 Two storey extension 40m2 - 100m2	300.00	300.00	S	218	Discretionary
06 Two storey extension 100m2 to 200m2	300.00	300.00	S	1060	Discretionary
07 Loft conversion without dormers (max 60m2)	200.00	200.00	S	1061	Discretionary
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	200.00	200.00	S	1062	Discretionary
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	200.00	200.00	S	1063	Discretionary
10 Erection of a single storey domestic garage extension or carport up to 100m2	200.00	200.00	S	1064	Discretionary
11 Conversion of a domestic garage to habitable rooms (max 40m2)	200.00	200.00	S	1065	Discretionary
12 Alterations to extend or create a basement up to 100m2	300.00	300.00	S	1066	Discretionary

Building Control

Building Control

2020/21	2021/22	VAT	Record
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Charges For Certain Small Buildings And Extensions - Regularisations (Note 2)

00 No Fee Required i.e. Cavity Wall	0.00	0.00	O	234	Discretionary
01 Extensions Under 10m2 (single Storey)	811.00	835.00	O	235	Discretionary
02 Extensions 10m2 - 40m2 (single Storey)	1,174.00	1,209.00	O	236	Discretionary
03 Extensions 40m2 - 100m2 (single storey)	1,379.00	1,420.00	O	237	Discretionary
04 Two storey extension not exceeding 40m2	1,379.00	1,420.00	O	238	Discretionary
05 Two storey extension 40m2 - 100m2	1,744.00	1,796.00	O	239	Discretionary
06 Two storey extension 100m2 to 200m2	2,067.00	2,130.00	O	1067	Discretionary
07 Loft conversion without dormers (max 60m2)	969.00	998.00	O	1068	Discretionary
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	1,148.00	1,182.00	O	1069	Discretionary
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	642.00	661.00	O	1070	Discretionary
10 Erection of a single storey domestic garage extension or carport up to 100m2	762.00	785.00	O	1071	Discretionary
11 Conversion of a domestic garage to habitable rooms (max 40m2)	902.00	930.00	O	1072	Discretionary
12 Alterations to extend or create a basement up to 100m2	1,767.00	1,820.00	O	1073	Discretionary

Street Numbering & Re-Numbering

a) Renaming Property Per Property	58.00	60.00	O	367	Discretionary
b) Single Property	94.00	97.00	O	363	Discretionary
c) 2-5 Properties	133.00	137.00	O	364	Discretionary
d) 6-10 Properties	187.00	193.00	O	365	Discretionary
e) 11 Plus Properties (£100 plus an additional £2 per property up to a max of £300)	187.00	193.00	O	366	Discretionary

Domestic Alterations to a Single Building - Building Notice Charge

2020/21	2021/22	VAT	Record
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Electrical work (non competent persons scheme)

Any electrical work	389.00	401.00	S	1115	Discretionary
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Building Control

Domestic Alterations to a Single Building - Building Notice Charge

Internal alterations, installation of fittings (not electrical) and/or structural alterations

	2020/21	2021/22	VAT	Record	
01 Estimated cost less than £5,000	420.00	433.00	S	1109	Discretionary
02 Estimated cost exceeding £5,000 and up to £25,000	660.00	680.00	S	1110	Discretionary
03 Estimated cost exceeding £25,001 and up to £50,000	865.00	891.00	S	1111	Discretionary
04 Estimated cost exceeding £50,001 and up to £75,000	1,344.00	1,384.00	S	1112	Discretionary

Renovation of thermal element

Renovation of thermal element to a single dwelling	420.00	433.00	S	1108	Discretionary
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Underpinning

Underpinning (POA)	0.00	0.00	S	1107	Discretionary
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Window replacement (non competent persons scheme)

Per installation over 20 windows	350.00	360.00	S	1114	Discretionary
Per installation up to 20 windows	239.00	246.00	S	1113	Discretionary

Domestic Alterations to a Single Building - Inspection Charge

Electrical work (non competent persons scheme)

Any electrical work (Inc in Plan Charge)	0.00	0.00	S	1105	Discretionary
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Internal alterations, installation of fittings (not electrical) and/or structural alterations

	2020/21	2021/22	VAT	Record	
01 Estimated cost less than £5,000 (Inc in Plan Charge)	0.00	0.00	S	1099	Discretionary
02 Estimated cost exceeding £5,000 and up to £25,000 (Inc in Plan Charge)	460.00	480.00	S	1100	Discretionary
03 Estimated cost exceeding £25,001 and up to £50,000	665.00	691.00	S	1101	Discretionary
04 Estimated cost exceeding £50,001 and up to £75,000	1,044.00	1,084.00	S	1102	Discretionary

Building Control**Domestic Alterations to a Single Building - Inspection Charge****Renovation of thermal element**

	2020/21	2021/22	VAT	Record	
Renovation of thermal element to a single dwelling (Inc in Plan Charge)	0.00	0.00	S	1098	Discretionary

Underpinning

Underpinning (Price on Application)	0.00	0.00	S	1097	Discretionary
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Window replacement (non competent persons scheme)

Per installation over 20 windows (Inc in Plan Charge)	0.00	0.00	S	1104	Discretionary
Per installation up to 20 windows (Inc in Plan Charge)	0.00	0.00	S	1103	Discretionary

Domestic Alterations to a Single Building - Plan Charge**Electrical work (non competent persons scheme)**

	2020/21	2021/22	VAT	Record	
Any electrical work	389.00	401.00	S	1095	Discretionary

Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000	420.00	433.00	S	1089	Discretionary
02 Estimated cost exceeding £5,000 and up to £25,000	200.00	200.00	S	1090	Discretionary
03 Estimated cost exceeding £25,001 and up to £50,000	200.00	200.00	S	1091	Discretionary
04 Estimated cost exceeding £50,001 and up to £75,000	300.00	300.00	S	1092	Discretionary

Renovation of thermal element

Renovation of thermal element to a single dwelling	420.00	433.00	S	1088	Discretionary
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Underpinning

Underpinning (POA)	0.00	0.00	S	1087	Discretionary
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Building Control

Domestic Alterations to a Single Building - Plan Charge

Window replacement (non competent persons scheme)

	2020/21	2021/22	VAT	Record	
Per installation over 20 windows	350.00	360.00	S	1094	Discretionary
Per installation up to 20 windows	239.00	246.00	S	1093	Discretionary

Domestic Alterations to a Single Building - Regularisation Charge

Electrical work (non competent persons scheme)

	2020/21	2021/22	VAT	Record	
Any electrical work	486.00	501.00	O	1125	Discretionary

Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000	525.00	541.00	O	1119	Discretionary
02 Estimated cost exceeding £5,000 and up to £25,000	825.00	850.00	O	1120	Discretionary
03 Estimated cost exceeding £25,001 and up to £50,000	1,081.00	1,114.00	O	1121	Discretionary
04 Estimated cost exceeding £50,001 and up to £75,000	1,680.00	1,730.00	O	1122	Discretionary

Renovation of thermal element

Renovation of thermal element to a single dwelling	525.00	541.00	O	1118	Discretionary
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Underpinning

Underpinning (POA)	0.00	0.00	O	1117	Discretionary
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Window replacement (non competent persons scheme)

Per installation over 20 windows	437.00	450.00	O	1124	Discretionary
Per installation up to 20 windows	299.00	308.00	O	1123	Discretionary

Non Domestic Alterations - Inspection Charge

2020/21	2021/22	VAT	Record
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Building Control

Non Domestic Alterations - Inspection Charge

2020/21	2021/22	VAT	Record
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Alterations not described elsewhere including structural alterations and installation of controlled fittings

01 Estimated cost up to £5,000 (Included in Plan Charge)	0.00	0.00	S	1194	Discretionary
02 Estimated cost exceeding £5,000 and up to £25,000	508.00	529.00	S	1195	Discretionary
03 Estimated cost exceeding £25,000 and up to £50,000	863.00	895.00	S	1196	Discretionary
04 Estimated cost exceeding £50,000 and up to £100,000	1,055.00	1,096.00	S	1197	Discretionary
05 Estimated cost exceeding £100,000 and up to £150,000	1,248.00	1,294.00	S	1198	Discretionary
06 Installation of a Mezzanine floor up to 500m2	794.00	827.00	S	1199	Discretionary

Office / Shop fit out

01 Floor area up to 500m2	571.00	594.00	S	1200	Discretionary
02 Floor area 500m2 to 1000m2	794.00	827.00	S	1201	Discretionary
03 Change of use of a Building (charged in addition to the above works)(Included in Plan Charge)	0.00	0.00	S	1202	Discretionary

Renovation of thermal element

01 Estimated cost up to £50,000 (Included in Plan Charge)	0.00	0.00	S	1191	Discretionary
02 Estimated cost exceeding £50,001 and up to £100,000	411.00	429.00	S	1192	Discretionary
03 Estimated cost exceeding £100,001 and up to £250,000	508.00	529.00	S	1193	Discretionary

Window replacement (non competent persons scheme).

Per installation over 20 windows (Included in Plan Charge)	0.00	0.00	S	1190	Discretionary
Per installation up to 20 windows (Included in Plan Charge)	0.00	0.00	S	1189	Discretionary

Non Domestic Alterations - Plan Charge

2020/21	2021/22	VAT	Record
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Building Control

Non Domestic Alterations - Plan Charge

2020/21	2021/22	VAT	Record
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Alterations not described elsewhere including structural alterations and installation of controlled fittings

	2020/21	2021/22	VAT	Record	
01 Estimated cost up to £5,000	488.00	503.00	S	1180	Discretionary
02 Estimated cost exceeding £5,000 and up to £25,000	200.00	200.00	S	1181	Discretionary
03 Estimated cost exceeding £25,000 and up to £50,000	200.00	200.00	S	1182	Discretionary
04 Estimated cost exceeding £50,000 and up to £100,000	300.00	300.00	S	1183	Discretionary
05 Estimated cost exceeding £100,000 and up to £150,000	300.00	300.00	S	1184	Discretionary
06 Installation of a Mezzanine floor up to 500m2	300.00	300.00	S	1185	Discretionary

Office / Shop fit out

01 Floor area up to 500m2	200.00	200.00	S	1186	Discretionary
02 Floor area 500m2 to 1000m2	300.00	300.00	S	1187	Discretionary
03 Change of use of a Building (charged in addition to the above works)	300.00	300.00	S	1188	Discretionary

Renovation of thermal element

01 Estimated cost up to £50,000	454.00	468.00	S	1177	Discretionary
02 Estimated cost exceeding £50,001 and up to £100,000	200.00	200.00	S	1178	Discretionary
03 Estimated cost exceeding £100,001 and up to £250,000	200.00	200.00	S	1179	Discretionary

Window replacement (non competent persons scheme).

Per installation over 20 windows	350.00	360.00	S	1176	Discretionary
Per installation up to 20 windows	239.00	246.00	S	1175	Discretionary

Non Domestic Alterations - Regularisation Charge

2020/21	2021/22	VAT	Record
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Building Control

Non Domestic Alterations - Regularisation Charge

2020/21	2021/22	VAT	Record
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Alterations not described elsewhere including structural alterations and installation of controlled fittings

01 Estimated cost up to £5,000	610.00	629.00	O	1208	Discretionary
02 Estimated cost exceeding £5,000 and up to £25,000	885.00	911.00	O	1209	Discretionary
03 Estimated cost exceeding £25,000 and up to £50,000	1,329.00	1,369.00	O	1210	Discretionary
04 Estimated cost exceeding £50,000 and up to £100,000	1,694.00	1,745.00	O	1211	Discretionary
05 Estimated cost exceeding £100,000 and up to £150,000	1,935.00	1,992.00	O	1212	Discretionary
06 Installation of a Mezzanine floor up to 500m2	1,367.00	1,409.00	O	1213	Discretionary

Office / Shop fit out

01 Floor area up to 500m2	964.00	992.00	O	1214	Discretionary
02 Floor area 500m2 to 1000m2	1,367.00	1,409.00	O	1215	Discretionary
03 Change of use of a Building (charged in addition to the above works)	250.00	300.00	O	1216	Discretionary

Renovation of thermal element

01 Estimated cost up to £50,000	567.00	585.00	O	1205	Discretionary
02 Estimated cost exceeding £50,001 and up to £100,000	764.00	786.00	O	1206	Discretionary
03 Estimated cost exceeding £100,001 and up to £250,000	885.00	911.00	O	1207	Discretionary

Window replacement (non competent persons scheme).

Per installation over 20 windows	437.00	450.00	O	1204	Discretionary
Per installation up to 20 windows	299.00	308.00	O	1203	Discretionary

Non Domestic Extensions and New Build - Inspection Charge

2020/21	2021/22	VAT	Record
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Building Control

Non Domestic Extensions and New Build - Inspection Charge

All Other Use Classes

	2020/21	2021/22	VAT	Record	
01 Floor Area not exceeding 10m2	677.00	703.00	S	1167	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	857.00	889.00	S	1168	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	998.00	1,037.00	S	1169	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	1,321.00	1,370.00	S	1170	Discretionary

Assembly and Recreational Use & Other Residential (Institution and Other)

01 Floor Area not exceeding 10m2	707.00	734.00	S	1143	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	998.00	1,037.00	S	1144	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,451.00	1,504.00	S	1145	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	1,855.00	1,921.00	S	1146	Discretionary

Industrial and Storage Use

01 Floor Area not exceeding 10m2 (Inc in Plan Charge)	0.00	0.00	S	1155	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	514.00	535.00	S	1156	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	771.00	800.00	S	1157	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	903.00	936.00	S	1158	Discretionary

Non Domestic Extensions and New Build - Plan Charge

All Other Use Classes

	2020/21	2021/22	VAT	Record	
01 Floor Area not exceeding 10m2	200.00	200.00	S	1163	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	200.00	200.00	S	1164	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	300.00	300.00	S	1165	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	300.00	300.00	S	1166	Discretionary

Building Control

Non Domestic Extensions and New Build - Plan Charge

Assembly and Recreational Use & Other Residential (Institution and Other)

	2020/21	2021/22	VAT	Record	
01 Floor Area not exceeding 10m2	200.00	200.00	S	1139	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	300.00	300.00	S	1140	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	300.00	300.00	S	1141	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	350.00	350.00	S	1142	Discretionary

Industrial and Storage Use

01 Floor Area not exceeding 10m2	581.00	598.00	S	1151	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	200.00	200.00	S	1152	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	200.00	200.00	S	1153	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	200.00	200.00	S	1154	Discretionary

Non Domestic Extensions and New Build - Regularisation Charge

All Other Use Classes

	2020/21	2021/22	VAT	Record	
01 Floor Area not exceeding 10m2	1,096.00	1,129.00	O	1171	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	1,321.00	1,361.00	O	1172	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,622.00	1,671.00	O	1173	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	2,026.00	2,087.00	O	1174	Discretionary

Assembly and Recreational Use & Other Residential (Institution and Other)

01 Floor Area not exceeding 10m2	1,134.00	1,167.00	O	1147	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	1,622.00	1,671.00	O	1148	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	2,189.00	2,255.00	O	1149	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	2,756.00	2,839.00	O	1150	Discretionary

Building Control

Non Domestic Extensions and New Build - Regularisation Charge

Industrial and Storage Use

	2020/21	2021/22	VAT	Record	
01 Floor Area not exceeding 10m2	726.00	759.00	O	1159	Discretionary
02 Floor area exceeding 10m2 but not exceeding 40m2	893.00	919.00	O	1160	Discretionary
03 Floor area exceeding 40m2 but not exceeding 100m2	1,214.00	1,250.00	O	1161	Discretionary
04 Floor area exceeding 100m2 but not exceeding 200m2	1,379.00	1,420.00	O	1162	Discretionary

Small Domestic Buildings - Building Notices (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	2020/21	2021/22	VAT	Record	
a) 1	1,396.00	1,438.00	S	191	Discretionary
b) 2	1,880.00	1,936.00	S	192	Discretionary
c) 3	2,205.00	2,271.00	S	193	Discretionary
d) 4	2,530.00	2,606.00	S	194	Discretionary
e) 5	2,951.00	3,040.00	S	195	Discretionary
f) 6	3,372.00	3,473.00	S	196	Discretionary
g) 7	3,729.00	3,841.00	S	197	Discretionary
h) 8	4,087.00	4,210.00	S	198	Discretionary
i) 9	4,443.00	4,576.00	S	199	Discretionary
j) 10	4,799.00	4,943.00	S	200	Discretionary
k) exceeding 10 - Price on Application	0.00	0.00	S	201	Discretionary

Small Domestic Buildings - Inspection Charge (New Dwellings Up To 300M2 Each)

Building Control

Small Domestic Buildings - Inspection Charge (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	2020/21	2021/22	VAT	Record	
a) 1	1,090.00	1,138.00	S	169	Discretionary
b) 2	1,580.00	1,636.00	S	170	Discretionary
c) 3	1,905.00	1,971.00	S	171	Discretionary
d) 4	2,030.00	2,106.00	S	172	Discretionary
e) 5	2,451.00	2,540.00	S	173	Discretionary
f) 6	2,872.00	2,973.00	S	174	Discretionary
g) 7	3,229.00	3,341.00	S	175	Discretionary
h) 8	3,587.00	3,710.00	S	176	Discretionary
i) 9	3,943.00	4,076.00	S	177	Discretionary
j) 10	4,299.00	4,443.00	S	178	Discretionary
k) exceeding 10 - Price on Application	0.00	0.00	S	179	Discretionary

Small Domestic Buildings - Plan Charge (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	2020/21	2021/22	VAT	Record	
a) 1	300.00	300.00	S	147	Discretionary
b) 2	300.00	300.00	S	148	Discretionary
c) 3	300.00	300.00	S	149	Discretionary
d) 4	500.00	500.00	S	150	Discretionary
e) 5	500.00	500.00	S	151	Discretionary
f) 6	500.00	500.00	S	152	Discretionary
g) 7	500.00	500.00	S	153	Discretionary
h) 8	500.00	500.00	S	154	Discretionary
i) 9	500.00	500.00	S	155	Discretionary
j) 10	500.00	500.00	S	156	Discretionary
k) exceeding 10 - Price on Application	0.00	0.00	S	157	Discretionary

Building Control

Small Domestic Buildings - Regularisation Charge (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	2020/21	2021/22	VAT	Record	
a) 1	1,737.00	1,797.00	O	1035	Discretionary
b) 2	2,350.00	2,420.00	O	1036	Discretionary
c) 3	2,756.00	2,839.00	O	1037	Discretionary
d) 4	3,162.00	3,257.00	O	1038	Discretionary
e) 5	3,689.00	3,780.00	O	1039	Discretionary
f) 6	4,215.00	4,341.00	O	1040	Discretionary
g) 7	4,661.00	4,801.00	O	1041	Discretionary
h) 8	5,109.00	5,262.00	O	1042	Discretionary
i) 9	5,554.00	5,720.00	O	1043	Discretionary
j) 10	5,999.00	6,178.00	O	1044	Discretionary
k) exceeding 10 (POA)	0.00	0.00	O	1045	Discretionary

Environmental Health

Licensing

Street Trading - Per Annum

	2020/21	2021/22	VAT	Record	
a) Consent For Mobile Shops, Ice Cream Vans And The Like For Not More Than 30 Minutes In Any One Place: All Residential Areas Where Streets Are Not Classified Roads	892.00	892.00	S	101	Discretionary
b) Consent For Mobile Shops, Ice Cream Vans And The Like For Not More Than 30 Minutes In Any One Place: Sites In Classified Roads Which Are Not Prohibited Streets	892.00	892.00	S	102	Discretionary
c) Consent For Sites Adjacent To The Public Highway (Static Sites), for Specified Periods From Identified Sites During Street Trading Hours	892.00	892.00	S	103	Discretionary

Environmental Protection Act

Environmental Information Regulations 2004

2020/21	2021/22	VAT	Record
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Contaminated Land Enquiries

General Inquiries - Hourly Rate

56.00	57.00	S	324	Discretionary
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Pollution Prevention & Control Act

2020/21	2021/22	VAT	Record
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Additional fee for operating mobile plant without a permit

1,188.00	1,188.00	O	1609	Statutory
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Additional fee where Operation subject to reporting obligation of the EC Regulation

104.00	104.00	O	1608	Statutory
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LAPPC & LAIPPC substistance charges

Where paid quarterly the total amount payable will be increased by

38.00	38.00	O	908	Statutory
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Environmental Protection Act**Pollution Prevention & Control Act**

2020/21	2021/22	VAT	Record
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LAPPC Annual Subsistence Charge

1.a) Standard process Low	772.00	772.00	O	807	Statutory
1.a) Standard process Low (where permit is for a combined Part B and waste installation)	876.00	876.00	O	1235	Statutory
1.b) Standard process Medium	1,161.00	1,161.00	O	809	Statutory
1.b) Standard process Medium (where permit is for a combined Part B and waste installation)	1,317.00	1,317.00	O	1236	Statutory
1.c) Standard process High	1,747.00	1,747.00	O	811	Statutory
1.c) Standard process High (where permit is for a combined Part B and waste installation)	1,954.00	1,954.00	O	1237	Statutory
2.a) Reduced fee activities (Low)	79.00	79.00	O	813	Statutory
2.b) Reduced fee activities (Med)	158.00	158.00	O	814	Statutory
2.c) Reduced fee activities (High)	237.00	237.00	O	815	Statutory
3.a) PVR I & II combined (Low)	113.00	113.00	O	1234	Statutory
3.b) PVR I & II combined (High)	341.00	341.00	O	821	Statutory
3.c) PVR I & II combined (Med)	226.00	226.00	O	820	Statutory
4.a) Other reduced fee activities (Low)	228.00	228.00	O	825	Statutory
4.b) Other reduced fee activities (Med)	365.00	365.00	O	826	Statutory
4.c) Other reduced fee activities (High)	548.00	548.00	O	827	Statutory
6.a) Standard mobile plant, for first and second permits (Low)	626.00	626.00	O	837	Statutory
6.b) Standard mobile plant, for first and second permits (Medium)	1,034.00	1,034.00	O	838	Statutory
6.c) Standard mobile plant, for first and second permits (High)	1,551.00	1,551.00	O	839	Statutory
7.a) For the third to seventh permits (Low)	385.00	385.00	O	843	Statutory
7.b) For the third to seventh permits (Medium)	617.00	617.00	O	844	Statutory
7.c) For the third to seventh permits (High)	924.00	924.00	O	845	Statutory
8.a) Eighth and subsequent permits (Low)	198.00	198.00	O	849	Statutory
8.b) Eighth and subsequent permits (Medium)	314.00	314.00	O	850	Statutory
8.c) Eighth and subsequent permits (High)	473.00	473.00	O	851	Statutory

Environmental Protection Act**Pollution Prevention & Control Act**

2020/21	2021/22	VAT	Record
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LAPPC charges - Application Fee

Additional fee for operating without a permit	1,188.00	1,188.00	O	1217	Statutory
Additional fee where a LAPPC application for any of the above is for a combined Part B and waste application	279.00	279.00	O	806	Statutory
Other Reduced Fee Activities	362.00	362.00	O	801	Statutory
PVR I & II combined	257.00	257.00	O	800	Statutory
PVRI, SWOBs, and Dry Cleaners Reduced Fee Activities	155.00	155.00	O	799	Statutory
Reduced fee activities: Additional fee for operating without a permit	0.00	0.00	O	802	Statutory

LAPPC mobile plant charges - Application fees

Number of permits = 1	1,650.00	1,650.00	O	867	Statutory
Number of permits = 2	1,650.00	1,650.00	O	868	Statutory
Number of permits = 3 through to 8	985.00	985.00	O	869	Statutory
Number of permits = 8 and over	498.00	498.00	O	874	Statutory

LAPPC subsistence fees

Late Payment Fees	52.00	52.00	O	1233	Statutory
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LAPPC Substantial change

Reduced fee activities	102.00	102.00	O	866	Statutory
Standard process	1,050.00	1,050.00	O	864	Statutory
Standard process where the substantial change results in a new PPC activity	1,650.00	1,650.00	O	865	Statutory

LAPPC Temporary transfer for mobiles

First transfer	53.00	53.00	O	861	Statutory
Repeat following enforcement or warning	53.00	53.00	O	863	Statutory

Environmental Protection Act

Pollution Prevention & Control Act

2020/21 2021/22 VAT Record

LAPPC Transfer and Surrender

New operator at low risk reduced fee activity	0.00	0.00	O	857	Statutory
Reduced fee activities: partial transfer	47.00	47.00	O	860	Statutory
Reduced fee activities: transfer - Price on application	0.00	0.00	O	859	Statutory
Standard process partial transfer	497.00	497.00	O	856	Statutory
Standard process transfer	169.00	169.00	O	855	Statutory
Surrender: all Part B activities	0.00	0.00	O	858	Statutory

Reduced fee activity(low)change of operator. additional inspection fee

	78.00	78.00	o	1607	Statutory
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Food Safety**Food Safety**

	2020/21	2021/22	VAT	Record	
Voluntary Surrender Of Foodstuffs Certificate	72.50	74.00	S	308	Discretionary

Food Hygiene Courses

Cancellation of booked appointment (no fee applies if notification of cancellation is given more than 24 hours in advance)	26.50	27.00	S	1484	Discretionary
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Courses Held (on Site or off site) (Per Person)	80.00	81.50	S	311	Discretionary
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Food Hygiene Rating Scheme

Request for re-inspection under the Food Hygiene Rating Scheme	204.00	208.00	S	1592	Discretionary
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Foodstuffs For Export

Per Certificate (If Visit Needed)	156.00	159.00	O	307	Discretionary
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Per Certificate (If Visit Not Needed)	78.00	79.50	O	306	Discretionary
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Foodstuffs for Import

Imported organic foodstuffs authentication certificate	49.50	50.50	O	1026	Discretionary
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Health and Safety

Health and Safety in the Workplace

2020/21	2021/22	VAT	Record
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Courses

	2020/21	2021/22	VAT	Record	
Cancellation of booked appointment (no fee applies if notification of cancellation is given more than 24 hours in advance)	26.50	27.00	S	1485	Discretionary
Emergency First Aid at Work (EFAW)	73.45	75.00	S	1331	Discretionary
First Aid at Work (FAW)	173.40	176.00	S	1330	Discretionary
First Aid at Work Re-Qualification (RE-QUAL)	115.30	118.00	S	1332	Discretionary
Institute of Occupational Safety and Health - Managing safely refresher (1 day)	210.00	214.00	S	1448	Discretionary
Institute of Occupational Safety and Health - Managing safely	367.00	375.00	S	1333	Discretionary
Institute of Occupational Safety and Health - Working safely	131.50	134.00	S	1334	Discretionary
Institute of Occupational Safety and Health - Working safely passport	26.50	27.00	S	1335	Discretionary

Housing

Housing Enforcement

Housing Act 1985 - Section 265 Demolition order

	2020/21	2021/22	VAT	Record	
Hourly Rate	62.00	63.50	O	1628	Discretionary

Housing Act 2004 - Section 11,12,20,21,28,29,40 & 43 - Enforcement Notices

Hourly Rate	62.00	63.50	O	356	Discretionary
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Immigration Housing Inspection

Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)	26.00	26.50	S	1486	Discretionary
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Housing Inspection	166.00	169.00	O	915	Discretionary
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Licensing

Animal Welfare

New or renewal application (Plus all associated vet fees and charges)

	2020/21	2021/22	VAT	Record	
Arranging for the Provision of Boarding (Application Fee 368, Grant Fee 103)	462.00	471.00	O	1585	Discretionary
Boarding for cats (Application Fee 368, Grant Fee 103)	462.00	471.00	O	1577	Discretionary
Dog Breeders - (Application Fee 368, Grant Fee 103)	462.00	471.00	O	1569	Discretionary
Dog Day Care (Application Fee 368, Grant Fee 103)	462.00	471.00	O	1579	Discretionary
Each additional licensable activity/inspection	101.00	103.00	O	1588	Discretionary
Each additional site visit to hosts as part of the arrangers licence application/ renewal	99.00	101.00	O	1610	Discretionary
Hiring out horses (Application Fee 368, Grant Fee 103)	462.00	471.00	O	1571	Discretionary
Home boarders (dogs only) (Application Fee 368, Grant Fee 103)	462.00	471.00	O	1573	Discretionary
Keeping or training animals for exhibition (Application Fee 368 Grant Fee 103)	462.00	471.00	O	1583	Discretionary
Replacement Licence	51.00	52.00	O	1591	Discretionary
Re-rating Inspection	230.00	235.00	O	1587	Discretionary
Selling Animals as Pets (Application Fee 368, Grant Fee 103)	462.00	471.00	O	1581	Discretionary

Animals

Variation to any Animal Licence

	2020/21	2021/22	VAT	Record	
Variation to Licence with no visit required	84.50	86.00	O	1024	Discretionary
Variation to Licence with visit	229.50	234.00	O	1025	Discretionary

Zoo Licence

Dangerous Wild Animals (Plus all associated vet fees and Charges)	462.00	471.00	O	1611	Discretionary
Initial zoo applications (plus all associated vet fees and charges)	462.00	471.00	O	1023	Discretionary

Gambling Act 2005

2020/21	2021/22	VAT	Record
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Licensing

Gambling Act 2005

Gambling Act Fees

	2020/21	2021/22	VAT	Record	
Adult Gaming Centres: a) New Applications	2,000.00	2,000.00	O	488	Statutory
Adult Gaming Centres: b) Annual Fees	1,000.00	1,000.00	O	489	Statutory
Adult Gaming Centres: c) Variations	1,000.00	1,000.00	O	490	Statutory
Adult Gaming Centres: d) Transfers	1,200.00	1,200.00	O	491	Statutory
Adult Gaming Centres: e) Reinstatements	1,200.00	1,200.00	O	492	Statutory
Adult Gaming Centres: f) Provisionals Statements	2,000.00	2,000.00	O	493	Statutory
Adult Gaming Centres: g) Licence Application (Provisional Statement Holders)	1,200.00	1,200.00	O	494	Statutory
Adult Gaming Centres: h) Copy of licence	25.00	25.00	O	927	Statutory
Adult Gaming Centres: i) Notification of change	50.00	50.00	O	926	Statutory
Betting Premises (Excluding Tracks): a) New Applications	2,700.00	2,700.00	O	467	Statutory
Betting Premises (Excluding Tracks): b) Annual Fees	600.00	600.00	O	468	Statutory
Betting Premises (Excluding Tracks): c) Variations	1,500.00	1,500.00	O	469	Statutory
Betting Premises (Excluding Tracks): d) Transfers	1,200.00	1,200.00	O	470	Statutory
Betting Premises (Excluding Tracks): e) Reinstatements	1,200.00	1,200.00	O	471	Statutory
Betting Premises (Excluding Tracks): f) Provisionals Statements	3,000.00	3,000.00	O	472	Statutory
Betting Premises (Excluding Tracks): g) Licence Application (Provisional Statement Holders)	1,200.00	1,200.00	O	473	Statutory
Betting premises (Excluding Tracks): h) Copy of licence	25.00	25.00	O	921	Statutory
Betting premises (Excluding Tracks): i) Notification of change	50.00	50.00	O	920	Statutory
Bingo Clubs: a) New Applications	3,500.00	3,500.00	O	460	Statutory
Bingo Clubs: b) Annual Fees	1,000.00	1,000.00	O	461	Statutory
Bingo Clubs: c) Variations	1,750.00	1,750.00	O	462	Statutory
Bingo Clubs: d) Transfers	1,200.00	1,200.00	O	463	Statutory
Bingo Clubs: e) Reinstatements	1,200.00	1,200.00	O	464	Statutory
Bingo Clubs: f) Provisionals Statements	3,500.00	3,500.00	O	465	Statutory
Bingo Clubs: g) Licence Application (Provisional Statement Holders)	1,200.00	1,200.00	O	466	Statutory
Bingo Clubs: h) Notification of change	50.00	50.00	O	918	Statutory
Bingo Clubs: i) Copy of licence	25.00	25.00	O	919	Statutory
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): a) Application Fee (New Permit)	100.00	100.00	O	519	Statutory

Licensing

Gambling Act 2005

	2020/21	2021/22	VAT	Record	
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): b) Application Fee (Conversion Of Part 2 / Part 3 Registration)	100.00	100.00	O	520	Statutory
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): c) Annual Fee	50.00	50.00	O	521	Statutory
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): d) Renewal Fee	100.00	100.00	O	522	Statutory
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): e) Variation Fee	100.00	100.00	O	523	Statutory
Club Gaming Permit (Where The Applicant Holds A Club Premises Certificate Under The Licensing Act 2003): f) Copy Of Permit	15.00	15.00	O	524	Statutory
Club Gaming Permit: a) Application Fee (New Permit)	200.00	200.00	O	513	Statutory
Club Gaming Permit: b) Application Fee (Conversion Of Part 2 / Part 3 Registration)	100.00	100.00	O	514	Statutory
Club Gaming Permit: c) Annual Fee	50.00	50.00	O	515	Statutory
Club Gaming Permit: d) Renewal Fee	200.00	200.00	O	516	Statutory
Club Gaming Permit: e) Variation Fee	100.00	100.00	O	517	Statutory
Club Gaming Permit: f) Copy Of Permit	15.00	15.00	O	518	Statutory
Family Entertainment Centre: a) New Applications	2,000.00	2,000.00	O	481	Statutory
Family Entertainment Centre: b) Annual Fees	750.00	750.00	O	482	Statutory
Family Entertainment Centre: c) Variations	1,000.00	1,000.00	O	483	Statutory
Family Entertainment Centre: d) Transfers	950.00	950.00	O	484	Statutory
Family Entertainment Centre: e) Reinstatements	950.00	950.00	O	485	Statutory
Family Entertainment Centre: f) Provisionals Statements	2,000.00	2,000.00	O	486	Statutory
Family Entertainment Centre: g) Licence Application (Provisional Statement Holders)	950.00	950.00	O	487	Statutory
Family Entertainment Centre: h) Copy of licence	25.00	25.00	O	925	Statutory
Family Entertainment Centre: i) Notification of change	50.00	50.00	O	924	Statutory
Licensed Premises - Notification Of Intent To Use Automatic Entitlement (1-2 Machines)	50.00	50.00	O	495	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): a) Application Fee (New Permit)	150.00	150.00	O	496	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): b) Application Fee (Conversion Of S34 Permit)	100.00	100.00	O	497	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): c) Annual Fee	50.00	50.00	O	498	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): d) Variation Fee	100.00	100.00	O	499	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): e) Transfer Fee	25.00	25.00	O	500	Statutory

Licensing

Gambling Act 2005

	2020/21	2021/22	VAT	Record	
Licensed Premises Gaming Machine Permit (3+ Machines): f) Change Of Name	25.00	25.00	O	501	Statutory
Licensed Premises Gaming Machine Permit (3+ Machines): g) Copy Of Permit	15.00	15.00	O	502	Statutory
Prize Gaming Permit: a) Application Fee (New Permit)	300.00	300.00	O	508	Statutory
Prize Gaming Permit: b) Application Fee (Conversion Of S34 Permit)	100.00	100.00	O	509	Statutory
Prize Gaming Permit: c) Renewal Fee	300.00	300.00	O	510	Statutory
Prize Gaming Permit: d) Change Of Name	25.00	25.00	O	511	Statutory
Prize Gaming Permit: e) Copy Of Permit	15.00	15.00	O	512	Statutory
Small Society Lotteries: a) New Registration	40.00	40.00	O	525	Statutory
Small Society Lotteries: b) Annual Fee	20.00	20.00	O	526	Statutory
Tracks: a) New Applications	2,500.00	2,500.00	O	474	Statutory
Tracks: b) Annual Fees	1,000.00	1,000.00	O	475	Statutory
Tracks: c) Variations	1,250.00	1,250.00	O	476	Statutory
Tracks: d) Transfers	950.00	950.00	O	477	Statutory
Tracks: e) Reinstatements	950.00	950.00	O	478	Statutory
Tracks: f) Provisionals Statements	2,500.00	2,500.00	O	479	Statutory
Tracks: g) Licence Application (Provisional Statement Holders)	950.00	950.00	O	480	Statutory
Tracks: h) Copy of licence	25.00	25.00	O	923	Statutory
Tracks: i) Notification of change	50.00	50.00	O	922	Statutory
Unlicensed Family Entertainment Centre Gaming Machine Permit: a) Application Fee (New Permit)	300.00	300.00	O	503	Statutory
Unlicensed Family Entertainment Centre Gaming Machine Permit: b) Application Fee (Conversion Of S34 Permit)	100.00	100.00	O	504	Statutory
Unlicensed Family Entertainment Centre Gaming Machine Permit: c) Renewal Fee	300.00	300.00	O	505	Statutory
Unlicensed Family Entertainment Centre Gaming Machine Permit: d) Change Of Name	25.00	25.00	O	506	Statutory
Unlicensed Family Entertainment Centre Gaming Machine Permit: e) Copy Of Permit	15.00	15.00	O	507	Statutory

HMO Licensing Scheme

2020/21	2021/22	VAT	Record
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Licensing

HMO Licensing Scheme

HMO Licence

	2020/21	2021/22	VAT	Record	
a) Up to 6 Occupants (application fee £515.00; maintenance fee £211.50)	705.50	726.50	O	1008	Discretionary
b) 7 to 9 occupants (application fee £566.50; maintenance fee £332.50)	873.00	899.00	O	1009	Discretionary
c) 10 to 14 occupants (application fee £622.00; maintenance fee £365.50)	958.00	987.00	O	1010	Discretionary
d) 15 or more occupants (application fee £697; maintenance fee £409)	1,074.00	1,106.00	O	1011	Discretionary
e) Penalty for late or incomplete applications	133.50	137.50	O	1012	Discretionary
f) Extra charge for processing separate licence holder and manager applications	34.00	35.00	O	1013	Discretionary
g) Discount for members of an approved landlords association	34.00	35.00	O	1014	Discretionary

HMO Licence Renewal

Application for a licence renewal (regardless of whether a one, three or five year licence is granted based on the outcome of the risk assessment) (application fee £399; maintenance fee £234).		633.00	O	1678	Discretionary
Discount for members of an approved landlords association	34.50	36.00	O	1267	Discretionary
Extra charge for processing separate licence holder and manager applications	34.50	35.00	O	1266	Discretionary
Penalty for late or incomplete applications	133.50	137.50	O	1265	Discretionary

Housing

2020/21	2021/22	VAT	Record
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Licensing

Housing

Mobile Homes Site Licences

	2020/21	2021/22	VAT	Record	
a) Application for a new site licence - 1 to 5 pitches	488.50	498.00	O	1336	Discretionary
b) Application for a new site licence - 6 to 24 pitches	569.00	580.50	O	1337	Discretionary
c) Application for a new site licence - 25 to 99 pitches	629.50	642.00	O	1338	Discretionary
d) Application for a new site licence - 100+ pitches	750.00	765.00	O	1339	Discretionary
e) Application to alter conditions to a site licence - 1 to 5 pitches	232.50	237.00	O	1340	Discretionary
f) Application to alter conditions to a site licence - 6 to 24 pitches	243.00	248.00	O	1341	Discretionary
g) Application to alter conditions to a site licence - 25 to 99 pitches	254.00	259.00	O	1342	Discretionary
h) Application to alter conditions to a site licence - 100+ pitches	274.50	280.00	O	1343	Discretionary
i) Application to transfer a site licence	131.50	134.00	O	1344	Discretionary
j) Annual fee - 1 to 5 pitches	185.50	189.00	O	1345	Discretionary
k) Annual fee - 6 to 24 pitches	228.48	233.00	O	1346	Discretionary
l) Annual fee - 25 to 99 pitches	258.00	263.00	O	1347	Discretionary
m) Annual fee - 100+ pitches	320.00	326.50	O	1348	Discretionary
n) Recover of cost of enforcement - hourly rate	62.00	63.00	O	1415	Discretionary

Licensing Act 2003

2020/21	2021/22	VAT	Record
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Licensing

Licensing Act 2003

2020/21	2021/22	VAT	Record
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Licensing Fees

Application For Provisional Statement Where Premises Are Being Built etc (Sec 29)	315.00	315.00	O	444	Statutory
Application For Transfer Of A Premises Licence (Section 42)	23.00	23.00	O	447	Statutory
Application To Vary Licence To Specify Individual As Premises Supervisor (Section37)	23.00	23.00	O	446	Statutory
Change Of Relevant Registered Address Of Club (Section 83,(1) Or (2)	10.50	10.50	O	451	Statutory
Duty To Notify Change Of Name Or Address (Section 127)	10.50	10.50	O	454	Statutory
Interim Authority Notice Following Death Etc Of Licence Holder (Section 47)	23.00	23.00	O	448	Statutory
Notification Of Change Of Name And Address (Section 33)	10.50	10.50	O	445	Statutory
Notification Of Change Of Name Or Alteration Of Rules Of The Club (Section 82)	10.50	10.50	O	450	Statutory
Personal Licence	37.00	37.00	O	423	Statutory
Personal Licence Grant Or Renewal (Section 117)	37.00	37.00	O	442	Statutory
Right Of Freeholder Etc To Be Notified Of Licensing Matters (Section 178)	21.00	21.00	O	455	Statutory
Temporary Events Notice	21.00	21.00	O	422	Statutory
Temporary Events Notice (Section100)	21.00	21.00	O	441	Statutory
Theft, Loss etc Of Certificate Or Summary (Section 79)	21.00	21.00	O	449	Statutory
Theft, Loss etc Of Personal Licence (Section 126)	10.50	10.50	O	453	Statutory
Theft, Loss etc Of Premises Licence Or Summary (Section 25)	10.50	10.50	O	443	Statutory
Theft, Loss etc Of Temporary Event Notice (Section 110)	10.50	10.50	O	452	Statutory

Licensing Register Entries

For All Entries (If Plans Are Required)	3,000.00	3,000.00	O	440	Statutory
For All Entries (No Plans Are Required)	1,000.00	1,000.00	O	439	Statutory
Per Individual Copy	26.00	26.00	O	438	Statutory

Premises Licence

Minor Variation	89.00	89.00	O	917	Statutory
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Licensing

Licensing Act 2003

Premises Licence - Annual Fee

	2020/21	2021/22	VAT	Record	
A	70.00	70.00	O	431	Statutory
B	180.00	180.00	O	432	Statutory
C	295.00	295.00	O	433	Statutory
D	320.00	320.00	O	434	Statutory
E	350.00	350.00	O	435	Statutory

Premises Licence - Annual Fee (For Town Centre Pubs Only)

D X 2	640.00	640.00	O	436	Statutory
E X 3	1,050.00	1,050.00	O	437	Statutory

Premises Licence - New And Full Variation Applications

A	100.00	100.00	O	424	Statutory
B	190.00	190.00	O	425	Statutory
C	315.00	315.00	O	426	Statutory
D	450.00	450.00	O	427	Statutory
D X 2	900.00	900.00	O	429	Statutory
E	635.00	635.00	O	428	Statutory
E X 3	1,905.00	1,905.00	O	430	Statutory

Pollution

Scrap Metal Dealers

	2020/21	2021/22	VAT	Record	
Scrap Metal collector fee	335.00	342.00	O	1307	Discretionary
Scrap Metal dealer site license fee	530.00	541.00	O	1308	Discretionary
Scrap Metal Licence Variation	61.00	62.00	O	1315	Discretionary
Scrap Metal replacement of Licence	26.00	26.50	O	1316	Discretionary

Licensing

Retail

2020/21	2021/22	VAT	Record
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Registration for skin piercing treatments: acupuncture, tattooing, skin piercing, electrolysis, semi-permanent skin colouring

Practitioner registration	226.00	230.50	O	458	Discretionary
Registration of premises	226.00	230.50	O	459	Discretionary
Replacement certificate	51.00	52.00	O	935	Discretionary
Variation of registration	60.00	61.00	O	1430	Discretionary

Sex establishment licence fee

Change of licence details	163.00	166.00	O	1269	Discretionary
New,Renewal,Intermediate,Temporary	3,265.00	3,330.00	O	1268	Discretionary

Sex Shop Registration

New,Renewal,Intermediate,Temporary	3,265.00	3,330.00	O	456	Discretionary
Transfer Of Licence	3,265.00	3,330.00	O	457	Discretionary

Public Health

Water Testing Charges

Private water supply

	2020/21	2021/22	VAT	Record	
a) Private water supply sample (each visit)= officer hourly rate plus PLUS all associated external sampling, laboratc and reporting costs	100.00	100.00	O	1027	Statutory
Analysing a sample taken during monitoring of Group B parameters and monitoring under regulation 11,= officer hourly rate PLUS all associated external sampling, laboratory and reporting costs	500.00	63.50	O	1034	Statutory
b) Risk Assessment (each assessment) = officer hourly rate, PLUS all associated costs for commissioning appropriately trained and competent specialists	500.00	63.50	O	1028	Statutory
c) Investigation (per investigation) = officer hourly rate, PLUS all associated costs for commissioning competent specialists (including sampling, laboratory analysis, risk assessment and engineering	100.00	63.50	O	1029	Statutory
d) Granting an Authorisation (per authorisation) = officer hourly rate, PLUS all associated external costs	100.00	63.50	O	1030	Statutory
e) Analysing a Sample Taken Under Regulation 10 (for parameters referred to in paragraph (1)(a) to (e) of that regulation) = officer hourly rate, PLUS all associated external sampling, laboratory and reporting costs	25.00	63.50	O	1032	Statutory
f) Analysing a Sample Taken during monitoring of Group A parameters = officer hourly rate, PLUS all associated external sampling, laboratory and reporting costs	100.00	63.50	O	1033	Statutory

Rodent & Pest Control

Rodent and Pest Control

Pest Control

	2020/21	2021/22	VAT	Record	
Bedbugs (based on a 3 bedroom property, more than 3 bedrooms subject to survey)	111.00	113.00	S	1260	Discretionary
Fleas, Cockroaches etc. (based on a 3 bedroom property, more than 3 bedrooms subject to survey)	78.00	79.50	S	327	Discretionary
Mice (Up to 3 visits)	69.00	70.00	S	326	Discretionary
Rats (Up to 3 visits)	44.00	45.00	S	325	Discretionary
Wasps (per visit)	78.00	79.50	S	1629	Discretionary

Stray Dogs

Stray Dogs - Collection Fee

	2020/21	2021/22	VAT	Record	
Plus Kennelling And Vets Fees	188.00	191.50	O	295	Discretionary

Taxi Licensing

Taxi Licensing - 1 Year & General Fees

Hackney Carriages Driver and Vehicles

	2020/21	2021/22	VAT	Record	
Application pack fee - deducted from licence fee if enquirer subsequently makes a formal application	19.50	19.50	O	1239	Discretionary
Cancellation of booked appointment (no fee applies if notification of cancellation is given more than 24 hours in advance)	36.00	36.00	S	1449	Discretionary
Disclosure & Barring Service Fee - 3 Yearly Check	49.00	49.00	O	542	Discretionary
English & Numeracy Retest Fee	32.50	32.50	O	547	Discretionary
Geographic Knowledge Retest Fee	68.00	68.00	O	544	Discretionary
Hackney Carriage /Private Hire Vehicle Plate Replacement	19.50	19.50	O	541	Discretionary
Hackney Carriage Driver - New	311.00	311.00	O	538	Discretionary
Hackney Carriage Driver - Renewal	167.00	167.00	O	539	Discretionary
Hackney Carriage Vehicle	358.00	358.00	O	537	Discretionary
Hackney Carriage Vehicle (adapted for disabled persons)	179.00	179.00	O	931	Discretionary
Licence Conditions Retest	39.00	39.00	O	546	Discretionary
Re-Issue Of Licence (Change of address, name or any other reason)	22.50	22.50	O	540	Discretionary
Re-Issue Of Licence (Change of Vehicle)	104.00	104.00	O	1259	Discretionary
Transfer From Private Hire to Hackney Carriage Fee	163.00	163.00	O	545	Discretionary

Private Hire Driver Operator & Vehicle

Taxi driver test	38.00	38.00	O	1630	Discretionary
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Taxi Licensing

Taxi Licensing - 1 Year & General Fees

Private Hire Driver Operator And Vehicle

	2020/21	2021/22	VAT	Record	
a) Private Hire Operator - 1 Vehicle	216.00	216.00	O	527	Discretionary
b) Private Hire Operator - 2 To 5 Vehicles	269.00	269.00	O	528	Discretionary
c) Private Hire Operator - 6 To 20 Vehicles	384.50	384.50	O	529	Discretionary
d) Private Hire Operator - 21 or more the hourly rate applies	58.00	58.00	O	1018	Discretionary
Application pack fee - deducted from licence fee if enquirer subsequently makes a formal application	19.50	19.50	O	1241	Discretionary
Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)	26.50	36.00	S	1450	Discretionary
Disclosure & Barring Service Fee - 3 Yearly Check	49.00	49.00	O	535	Discretionary
English & Numeracy Retest Fee	32.50	32.50	O	534	Discretionary
Geographic Knowledge retest fee	38.50	38.50	O	928	Discretionary
Hackney Carriage /Private hire vehicle plate replacement	19.50	19.50	O	1022	Discretionary
Private Hire Driver Licence - New	301.00	301.00	O	531	Discretionary
Private Hire Driver Licence - Renewal	149.00	149.00	O	532	Discretionary
Private Hire Vehicle	315.00	315.00	O	530	Discretionary
Private Hire Vehicle (adapted for disabled persons)	157.50	157.50	O	929	Discretionary
Private Hire Vehicle plate replacement	19.50	19.50	O	933	Discretionary
Re-Issue Of Licence (Change of address, name or any other reason)	22.50	22.50	O	1020	Discretionary
Re-Issue Of Licence (Change of vehicle)	104.00	104.00	O	533	Discretionary

Taxi Licensing - 3 Year Fees

Hackney Carriage and Private Hire Driver

	2020/21	2021/22	VAT	Record	
Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)	26.50	36.00	S	1451	Discretionary
Hackney Carriage Driver - New	523.00	523.00	O	1355	Discretionary
Hackney Carriage Driver - Renewal	402.00	402.00	O	1356	Discretionary
Private Hire Driver Licence - New	504.00	504.00	O	1374	Discretionary
Private Hire Driver Licence - Renewal	361.00	361.00	O	1375	Discretionary

Taxi Licensing

Taxi Licensing - 5 Year Fees

Private Hire Vehicle Operator

	2020/21	2021/22	VAT	Record	
a) Private Hire Operator - 1 Vehicle	943.50	943.50	O	1395	Discretionary
b) Private Hire Operator - 2 To 5 Vehicles	1,180.00	1,180.00	O	1396	Discretionary
c) Private Hire Operator - 6 To 20 Vehicles	1,751.50	1,751.50	O	1397	Discretionary
d) Private Hire Operator - 21 or more vehicles, = charge for 6 to 20 vehicles, PLUS, officer hourly rate for any additional hours if needed.	58.00	58.00	O	1398	Discretionary
e) Cancellation of booked appointment (no fee applies if notification of cancellation is given more that 24 hours in advance)	26.50	36.00	S	1452	Discretionary

Works in Default

Works in Default

2020/21 2021/22 VAT Record

Works in Default

30% administration fee applied to cost of any works that are carried out in default by Environmental Health

S 1453 Discretionary

Housing Options

Homelessness

Homelessness

Bed & Breakfast

	2020/21	2021/22	VAT	Record	
Charge Is Maximum Eligible For Housing Benefit (2 Bed Rate, Per Week, Per Individual)	288.46	288.46	O	550	Statutory
Charge Is Maximum Eligible For Housing Benefit (4 Bed Rate, Per Week, Per Individual)	413.01	413.01	O	1320	Statutory

Ind Living**Day Centres****Greeno & Fordbridge Centres (Community Use)****Committee/Meeting Rooms**

	2020/21	2021/22	VAT	Record	
Mon-Fri Evening (per hour)	14.20	14.20	E	558	Discretionary
Saturday (per hour)	16.30	16.30	E	561	Discretionary

Large Hall

Mon-Fri Evening (per hour)	21.50	21.50	E	551	Discretionary
Saturday Day Time Rates before 6.00 PM (per hour)	25.75	25.75	E	553	Discretionary
Saturday Evening after 6.00 PM (per hour)	43.00	43.00	E	554	Discretionary
Sunday (per hour)	43.00	43.00	E	555	Discretionary

Quiet Lounge

Mon-Fri Evening (per hour)	14.20	14.20	E	562	Discretionary
Saturday Day Time Rates before 6.00 PM (per hour)	21.95	21.95	E	564	Discretionary
Saturday Evening after 6.00 PM (per hour)	26.75	26.75	E	565	Discretionary

Greeno & Fordbridge Centres (Semi Commercial Use e.g. Weight Watchers and Dance Classes)**Large Hall**

	2020/21	2021/22	VAT	Record	
Mon - Fri Evening (per hour)	29.95	29.95	E	1222	Discretionary
Saturday Day Time Rates before 6.00 PM (per hour)	32.65	32.65	E	1223	Discretionary
Saturday Evening after 6.00 PM (per hour)	56.20	56.20	E	1224	Discretionary
Sunday (per hour)	56.75	56.75	E	1225	Discretionary

Older Peoples Services

2020/21	2021/22	VAT	Record
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Day Centres

Older Peoples Services

Membership Fees

	2020/21	2021/22	VAT	Record	
Joint Day Centre/Spelride	25.00	25.00	S	959	Discretionary
Non SBC Resident	25.00	25.00	S	604	Discretionary
SBC Resident	16.50	16.50	S	603	Discretionary

Staines Community Centres (Community Use)

Upstairs meeting room

	2020/21	2021/22	VAT	Record	
Mon-Fri Evening (per hour)	14.15	14.15	E	1435	Discretionary
Saturday Daytime (per hour)	16.30	16.30	E	1436	Discretionary
Saturday Evening (per hour)	26.75	26.75	E	1437	Discretionary
Sunday all day (per hour)	26.75	26.75	E	1438	Discretionary

Upstairs or downstairs area

Mon-Fri Evening (per hour)	17.85	17.85	E	1431	Discretionary
Saturday Daytime (per hour)	23.65	23.65	E	1432	Discretionary
Saturday Evening (per hour)	37.85	37.85	E	1433	Discretionary
Sunday all day (per hour)	37.85	37.85	E	1434	Discretionary

Staines Community Centres (Semi-Commercial Use)

Upstairs meeting room

	2020/21	2021/22	VAT	Record	
Mon-Fri Evening (per hour)	19.45	19.45	E	1443	Discretionary
Saturday Daytime (per hour)	21.95	21.95	E	1444	Discretionary
Saturday Evening (per hour)	37.20	37.20	E	1445	Discretionary
Sunday all day (per hour)	37.20	37.20	E	1446	Discretionary

Day Centres

Staines Community Centres (Semi-Commercial Use)

Upstairs or downstairs area

	2020/21	2021/22	VAT	Record	
Mon-Fri Evening (per hour)	23.65	23.65	E	1439	Discretionary
Saturday Daytime (per hour)	26.75	26.75	E	1440	Discretionary
Saturday Evening (per hour)	47.75	47.75	E	1441	Discretionary
Sunday all day (per hour)	47.75	47.75	E	1442	Discretionary

Meals On Wheels

Luncheon Clubs

2020/21	2021/22	VAT	Record
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Service Fees

Charge Per Meal	4.00	4.00	O	609	Discretionary
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Meals On Wheels

2020/21	2021/22	VAT	Record
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Service Fees

Charge Per Meal	4.00	4.00	O	608	Discretionary
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Fees and Charges

Printed Date: 04/02/2021

Last modified: 04/02/2021

STATUTE

Span

Span

2020/21 2021/22 VAT Record

Service Fees (Weekly Charge)

Individual Customers In The Spelthorne Area Who Have Lifeline Telephones	4.30	4.30	*	606	Discretionary
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Planning/Housing**Planning Development Control****A) Pre-Application Charges****a) Householder Applications - Advice (Written)**

	2020/21	2021/22	VAT	Record	
Householder advice on acceptability of a proposal	75.00	85.00	S	1249	Discretionary

b) Householder Applications - Other

Site Visit and advice on historic buildings	120.00	150.00	S	1251	Discretionary
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bb) Trees

Site visit and advice on trees - development site	0.00	300.00	S	1673	Discretionary
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Site visit and advice on trees - householder	80.00	100.00	S	1250	Discretionary
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c) Planning Investigation/Research - Commercial Organisations Only

Investigation/ Research Requiring Both Office And Site Based Work Per Hr	210.00	250.00	S	667	Discretionary
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Investigation/ Research Requiring Office Based Work Only Per Hr	200.00	240.00	S	666	Discretionary
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d) Planning Investigation/Research - Service Fees

High Hedge Legislation	630.00	650.00	S	665	Discretionary
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Planning Development Control

A) Pre-Application Charges

e) Written Advice (Initial advice plus one additional response)

	2020/21	2021/22	VAT	Record	
01) Single New Dwelling/Replacement Dwelling	280.00	295.00	S	1303	Discretionary
02) Minor Proposals - 2 - 3 dwellings)	0.00	450.00	S	780	Discretionary
02b) Larger Minor Proposal (4-9 dwellings) or up to 1000 sq m commercial/other new build	0.00	900.00	S	1672	Discretionary
03) Major Proposals - 10+ dwellings or 1,000 - 2,000 sq m commercial/other new build	1,250.00	1,300.00	S	779	Discretionary
04) Strategic Proposals - 50+ dwellings or +2,000 sq m commercial/other new build	2,250.00	2,300.00	S	778	Discretionary
05) Dropped kerbs - confirmation whether planning permission required	60.00	65.00	S	1322	Discretionary
06) Advertisements, per advertisement	115.00	125.00	S	1422	Discretionary
07) Other Miscellaneous developments (as agreed by the Planning Development Management)	115.00	130.00	S	1423	Discretionary

f) Meeting (charge per meeting)

02b) Large Minor Proposal (4-9 dwellings) or up to 1000 sq m commercial/other new build	0.00	1,200.00	S	1671	Discretionary
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f) Meetings (charge per meeting)

01) Single New Dwelling/Replacement Dwelling	355.00	365.00	S	1304	Discretionary
02) Minor Proposal (2-3 dwellings)	0.00	600.00	S	777	Discretionary
03) Major Proposal 10 - 49 dwellings or 1,000 - 2,000 sq m commercial / other new build	1,850.00	1,900.00	S	776	Discretionary
05) Strategic Proposals (+50 dwellings or +2000 sq m commercial)	3,050.00	3,150.00	S	774	Discretionary
06) Strategic Proposals (+50 dwellings or +2000 sq m commercial) where Head of Service attends	3,300.00	3,450.00	S	775	Discretionary
07) Advertisements	360.00	370.00	S	1424	Discretionary
08) Planning Performance Agreements for major/complex proposals (Terms to be agreed)			S	1454	Discretionary

B) Planning Application Fees

2020/21	2021/22	VAT	Record
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Planning Development Control

B) Planning Application Fees

a) Household Development

	2020/21	2021/22	VAT	Record	
Alteration/Addition To Existing Dwelling	206.00	206.00	S	669	Statutory
Alteration/Addition To Two Or More Existing Dwellings	407.00	407.00	S	670	Statutory
Erection Of Outbuildings, Fences Etc Within Curtilage Of A Dwelling	206.00	206.00	S	671	Statutory

b) Outline Applications

The site area does not exceed 2.5 hectares: for each 0.1 hectare of the site area	462.00	462.00	S	673	Statutory
The site area exceeds 2.5 hectares (and an additional £115 for each 0.1 hectare in excess of 2.5 hectares, subject a maximum in total of £125,000;)	11,432.00	11,432.00	S	672	Statutory

c) Full Applications And Reserved Matters

Erection Of Dwellings Per Dwelling Created Up To A Max of 50 Dwellings	462.00	462.00	S	674	Statutory
Where the number of dwellinghouses to be created by the development exceeds 50 (and an additional £115 for each dwellinghouse in excess of 50 up to a maximum total fee of £250,000)	22,859.00	22,859.00	S	675	Statutory

d) Erection Of Buildings Other Than Dwellings, Agricultural Buildings, Glasshouses Or Plant And Machinery

No new floor space	234.00	234.00	S	680	Statutory
Where floor space does not exceed 40m ²	234.00	234.00	S	678	Statutory
Where the floor space created is between 40m ² and 75m ²	462.00	462.00	S	679	Statutory
Where the floor space created is between 75m ² and 3750m ²	462.00	462.00	S	677	Statutory
Where the floor space created is more than 3750m ² (with £115 for each additional 75m ² in excess of 3750m ² subject to a maximum fee of £250,000)	22,859.00	22,859.00	S	676	Statutory

Planning Development Control

B) Planning Application Fees

2020/21	2021/22	VAT	Record
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e) Erection Of Other Agricultural Buildings On Land Used For Purposes Of Agriculture (Other Than Glasshouses)

Where the gross floor space does not exceed 465m ²	96.00	96.00	S	686	Statutory
Where the gross floor space exceeds 540m ² but does not exceed 4215m ² £385 for the first 540m ² and an addition; £385 for each 75m ² in excess of 540m ²	462.00	462.00	S	685	Statutory
Where the gross floor space exceeds 4215m ² £19,049 (and an additional £115 for each 75m ² in excess of 4215m ² to a maximum fee of £250,000)	22,859.00	22,859.00	S	683	Statutory
Where the gross floor space exceeds 465m ² but does not exceed 540m ²	462.00	462.00	S	684	Statutory

f) Erection Of Glasshouses Used For Purposes In Agriculture

Where the gross floor space does not exceed 465m ²	96.00	96.00	S	681	Statutory
Where the gross floor space exceeds 465m ²	2,580.00	2,580.00	S	682	Statutory

g) Erection, Alteration Or Replacement Of Plant And Machinery

Where the site area does not exceed 5 hectares, £385 for each 0.1 hectare of the site area	462.00	462.00	S	688	Statutory
Where the site area exceeds 5 hectares £19,049 (an additional £115 for each 0.1 hectares in excess of 5 hectares subject to a maximum of £250,000)	22,859.00	22,859.00	S	687	Statutory

h) Applications other than Building Works

Car Parks, Service Roads Or Other Accesses (Existing Uses Only)	234.00	234.00	S	704	Statutory
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i) Exploratory Drilling For Oil Or Natural Gas

where the site area does not exceed 7.5 hectares, £423 for each 0.1 hectare of site area	508.00	508.00	S	699	Statutory
where the site area exceeds 7.5 hectares, £31,725 (with an additional £126 for each 0.1 hectares in excess of 7.5 hectares up to a maximum fee of £250,000)	38,070.00	38,070.00	S	1273	Statutory

Planning Development Control

B) Planning Application Fees

j) Operations For Winning And Working Of Minerals

	2020/21	2021/22	VAT	Record	
where the site area does not exceed 15 hectares, £195 for each 0.1 hectare of the site area	234.00	234.00	S	701	Statutory
where the site area exceed 15 hectares, £29,112 (and an additional £115 for each 0.1 hectares in excess of 15 hectares up to a maximum of £65,000)	34,934.00	34,934.00	S	1274	Statutory

k) The carrying out of any operations not coming within any of the above categories

£195 for each 0.1 hectare of the site area, subject to a maximum of £1,690	234.00	234.00	S	703	Statutory
For Non-Compliance With Conditions , Including Retention Of Temporary Building (If Not As A Revision)	234.00	234.00	S	705	Statutory

l) Change Of Use Of Building To Use As One Or More Separate Dwellings - change of use is from a previous use as a single dwelling house to use as two or more single dwelling houses:

Where the change of use is to use as 50 or fewer dwelling houses £385 per new dwelling	462.00	462.00	S	1275	Statutory
where the change of use is to use as more than 50 dwelling houses, £19,049 (and an additional £115 for each dwelling house in excess of 50, up to a maximum fee of £250,000)	22,859.00	22,859.00	S	1276	Statutory

m) Change Of Use Of Building To Use As One Or More Separate Dwellings - In all other cases:

Where the change of use is to use as 50 or fewer dwelling houses £385 per new dwelling	462.00	462.00	S	1277	Statutory
where the change of use is to use as more than 50 dwelling houses, £19,049 (and an additional £115 for each dwelling house in excess of 50, up to a maximum fee of £250,000)	22,859.00	22,859.00	S	1278	Statutory

n) The use of land for: a) the disposal of refuse or waste materials; b) the deposit of material remaining after minerals have been extracted from land; or c) the storage of minerals in the open

Where the site area does not exceed 15 hectares, £195 for each 0.1 hectares of the site area	234.00	234.00	S	1279	Statutory
Where the site area exceeds 15 hectares, £29,112 (and an additional £115 for each 0.1 hectare in excess of 15 hectares, subject to a maximum fee of £65,000)	34,934.00	34,934.00	S	1280	Statutory

o) Other Changes Of Use

Other Changes Of Use (Except Waste Or Minerals)	462.00	462.00	S	710	Statutory
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Planning Development Control

B) Planning Application Fees

2020/21	2021/22	VAT	Record
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p) Concessionary Fees and Exemptions

01) Works To Improve The Disabled Person Access To A Public House, Or To Improve His Access, Safety, Health Or Comfort At His Dwelling House	0.00	0.00	S	689	Statutory
02) Applications By Parish etc. Councils (Advertisement Applications Also) - Half the normal fee	0.00	0.00	S	690	Statutory
03) Applications Required Because Of The Removal Of Permitted Development Rights By A Condition Or By Article Direction	0.00	0.00	S	691	Statutory
04) Playing Fields (For Sports Clubs)	462.00	462.00	S	692	Statutory
05) Revised Or Fresh Application For Development Of The Same Character Or Description Within 12 Months Of Receiving Permission	0.00	0.00	S	694	Statutory
06) Exemptions For Applications Following A Refusal, Withdrawn Application etc., Are Available On The Same Basis As For Planning Applications	0.00	0.00	S	723	Statutory
07) Revised / Fresh Application For Development (Or Advertisement_ Of Same Character Or Description Within 12 Months Of Expiry Of Statutory 8 Weeks Period Where Applicant Has Appealed To Secretary Of State On The Grounds Of Non-Determination	0.00	0.00	S	693	Statutory
08) Duplicate Applications Made By The Same Applicant Within 28 Days - Normal fee for both applications	0.00	0.00	S	695	Statutory
09) Alternative Applications For One Site. Highest Of Fees Applicable For Each Alternative And A Sum Equal To The Rest.	0.00	0.00	S	696	Statutory
10) Development Crossing Planning Authority Boundaries, Requiring Several Applications - Only 1 Fee Is Paid To Authority Having The Larger Site, But Calculated For The Whole Scheme And Subject To Special Ceiling.	0.00	0.00	S	697	Statutory
11) Reserved Matters Where The Applicants Earlier Reserved Matters Applications Have Incurred Total Fees Equalling That For A Full Application For Entire Scheme	462.00	462.00	S	698	Statutory

q) Applications In Relation To Permission In Principle

£402 for each 0.1 hectare of the site area	402.00	402.00	S	1219	Statutory
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r) Advertisements

Advance Signs Directing The Public To A Business	132.00	132.00	S	718	Statutory
Advertisements Relating To The Business On The Premises	132.00	132.00	S	717	Statutory
Other Advertisements	462.00	462.00	S	719	Statutory

Planning Development Control

B) Planning Application Fees

2020/21	2021/22	VAT	Record
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s) Fees For Applications For Certificates Of Lawful Use Or Development

For Existing Use Or Development - The Amount That Would Be Payable In Respect Of An Application For Planning Permission			S	720	Statutory
For Proposed Use or Development - Half The Amount That Would Be Payable In Respect Of An Application For Planning Permission			S	722	Statutory
Lawful not to comply with any condition	234.00	234.00	S	1428	Statutory

t) Miscellaneous Applications

Notification of Agricultural Or Forestry Development Or Demolition Under The General Development Order	96.00	96.00	S	712	Statutory
Notification of Demolition under the General Development Order	96.00	96.00	S	1281	Statutory
Notification of Telecommunication Development Under The General Development Order	462.00	462.00	S	713	Statutory

u) Confirmation of Compliance with planning condition attached to Planning Permission

Application or removal or variation of a condition following grant of planning permission	234.00	234.00	S	1429	Statutory
Per Condition for a householder application	34.00	34.00	S	978	Statutory
Per condition for all other types of application	116.00	116.00	S	979	Statutory

v) Requests for Non Material Amendments

Householder	34.00	34.00	S	783	Statutory
Others	234.00	234.00	S	782	Statutory

w) Hazardous Substances Consent

Applications For Removal Of Conditions And Continuation Of An Existing Consent	200.00	200.00	S	716	Statutory
Applications Where Twice The Controlled Quantity Of Substance Is Not Exceeded	250.00	250.00	S	714	Statutory
Applications Where Twice The Controlled Quantity Of Substances Will Be Exceeded	400.00	400.00	S	715	Statutory

Planning Development Control

B) Planning Application Fees

x) Fees For Certain Applications Under The General Permitted Development Order

	2020/21	2021/22	VAT	Record	
01) Part 4 Class CA (Provision of a temporary state-funded school on "vacant commercial land")	96.00	96.00	S	1509	Statutory
02) Part 4 Class E (temporary use of land or building for the purposes of "commercial film making")	96.00	96.00	S	1510	Statutory
03) Part 7 Class C (erection of a "collection facility" within the curtilage of a shop)	96.00	96.00	S	1511	Statutory
04) Part 14 Class J (Installation of solar panels on a non-domestic building)	96.00	96.00	S	1512	Statutory

C) Planning Miscellaneous Fees

a) Photocopying Charges For Current Applications

	2020/21	2021/22	VAT	Record	
01) A4 - First Sheet	3.50	3.60	S	654	Discretionary
02) A4 - Each Subsequent Sheet	1.00	1.10	S	655	Discretionary
03) A3 - First Sheet	4.50	4.60	S	656	Discretionary
04) A3 - Each Subsequent Sheet	1.20	1.30	S	657	Discretionary
05) A2 - First Sheet	20.00	21.00	S	658	Discretionary
06) A2 - Each Subsequent Sheet	3.00	3.15	S	659	Discretionary
07) A1 - First Sheet	20.00	21.00	S	660	Discretionary
08) A1 - Each Subsequent Sheet	4.00	4.20	S	661	Discretionary
09) A0 - First Sheet	20.00	21.00	S	662	Discretionary
10) A0 - Each Subsequent Sheet	5.50	5.70	S	663	Discretionary

b) Service Fees

Planning Decision Notice and copies of TPO's (Each)	30.00	32.00	S	651	Discretionary
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c) Publicity Schedule Of Planning Proposals

By email	0.00	0.00	S	1282	Discretionary
Paper Copy	105.00	110.00	S	664	Discretionary

Street Scene

Abandoned Vehicles

Abandoned Vehicles

Collection Fee

Collection And Disposal From Private Property

2020/21	2021/22	VAT	Record	
120.00	130.00	O	106	Discretionary

Miscellaneous

Collection Fee

Supermarket Trolleys - Collection Charge Per Trolley

2020/21	2021/22	VAT	Record	
75.00	80.00	S	750	Discretionary

Cemeteries

Interment

Adult Grave

	2020/21	2021/22	VAT	Record	
Adult Grave 24 Hour Burial for one only (5 foot)	1,989.00	2,029.00	O	1245	Discretionary
Adult Grave For 1 Interment	1,417.00	1,445.00	O	725	Discretionary
Adult Grave For 1 Interment - Casket	1,576.00	1,607.00	O	726	Discretionary
Adult Grave For 2 Interments	1,474.00	1,503.00	O	727	Discretionary
Adult Grave For 2 Interments - Casket	1,683.00	1,717.00	O	728	Discretionary
Brick Vault (Inter only) Include brick vault fee and loss of 1 x grave space	500.00	2,438.00	O	1305	Discretionary

Advance Purchase

Purchase in advance of adjacent plot at time of burial only	3,600.00	3,700.00	O	785	Discretionary
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All

Cremated Remains (Includes Ashford Old Section)	505.00	515.00	E	732	Discretionary
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Child Grave

Child Grave For 1 Interment	442.00	451.00	O	729	Discretionary
Child Grave For 2 Interment	442.00	451.00	O	730	Discretionary
Child Internment within 24 hours	567.00	578.00	O	1414	Discretionary
Child plot within 24 hours	649.00	662.00	O	1413	Discretionary
Stillborn Grave	360.00	367.00	E	731	Discretionary

Non Residents/Parishioners Charge

Treble Fees For Residents out of Borough (Price on Application)			O	744	Discretionary
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Memorial Garden

2020/21 2021/22 VAT Record

Cemeteries

Memorial Garden

2020/21	2021/22	VAT	Record
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Ashford

Plot Fee - Cremated remains

946.00	965.00	E	1001	Discretionary
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Miscellaneous Fees

2020/21	2021/22	VAT	Record
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Exclusive Right - Purchase of

Issue of duplicate deed of grant

107.00	109.00	E	1321	Discretionary
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Other

2020/21	2021/22	VAT	Record
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Exclusive Right - Purchase of

Burial in a Vault

2,071.00	2,112.00	E	1416	Discretionary
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Child Grave

505.00	515.00	E	735	Discretionary
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Cremated Remains

798.00	814.00	E	734	Discretionary
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Earthen Grave

1,891.00	1,928.00	E	733	Discretionary
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Earthen Grave within 24 hours

2,300.00	2,346.00	E	1301	Discretionary
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Exhumation

Exhumation of ashes (Price on Application)

		E	784	Discretionary
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Exhumation of body (Price on Application)

		E	1246	Discretionary
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Miscellaneous Fees

Registration Of Assignment

147.00	150.00	O	749	Discretionary
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Right to Erect Memorial Bench

2020/21	2021/22	VAT	Record
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Cemeteries

Right to Erect Memorial Bench

Memorial Bench

Supply & Installation of Memorial Bench

2020/21	2021/22	VAT	Record
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1,428.00	1,457.00	S	967	Discretionary
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Right to Erect Memorial Plaque

Memorial Tower Plaque

10 Yrs

15 Yrs

25 Yrs

2020/21	2021/22	VAT	Record
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328.00	356.00	E	998	Discretionary
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492.00	502.00	E	999	Discretionary
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656.00	669.00	E	1000	Discretionary
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Right To Erect Monument

1. Traditional Graves

Additional Inscription

Erection of a Wooden Cross (after 12 months)

Headstone

Headstones And Kerbstones

Kerbs Only

Monument Over 91.5cm (3')

Vase Or Tablet

2020/21	2021/22	VAT	Record
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192.00	196.00	E	742	Discretionary
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372.00	379.00	S	1313	Discretionary
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372.00	379.00	E	739	Discretionary
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540.00	551.00	E	736	Discretionary
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359.00	366.00	E	741	Discretionary
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983.00	1,003.00	E	737	Discretionary
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251.00	256.00	E	738	Discretionary
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2. Garden Of Remembrance Tablet

Garden Of Remembrance Tablet

197.00	201.00	E	743	Discretionary
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Use Of Chapel

2020/21	2021/22	VAT	Record
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Cemeteries

Use Of Chapel

Location

Ashford And Staines

2020/21	2021/22	VAT	Record
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294.00	300.00	0	724	Discretionary
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Cemetries

2020/21	2021/22	VAT	Record
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Miscellaneous Fees

Late Arrival for Service (TBC -depends on circumstances)			E	1680	Discretionary
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Right to erect monuments

2020/21	2021/22	VAT	Record
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Installation of Memorials

Permit for remedial repair of a memorial	45.00	46.00	E	1616	Discretionary
permit to clean a memorial	15.00	15.50	E	1617	Discretionary
Replacement of Headstone or Kerb or Tablet or Vase	45.00	46.00	E	1615	Discretionary
Vase (new, additional)	75.00	76.50	E	1614	Discretionary

Right to erect Monumnets

2020/21	2021/22	VAT	Record
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Installation of Memorials

Temporary wooden cross for one year		0.00	S	1613	Discretioanry
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Grounds Maintenance

Spelthorne In Bloom

Spelthorne In Bloom

	2020/21	2021/22	VAT	Record	
a) Hanging Basket - Winter	37.00	38.00	O	962	Discretionary
b) Window Box - Winter	57.00	58.00	O	966	Discretionary
c) Hanging Basket - Summer	61.00	62.00	O	961	Discretionary
d) Window Box - Summer	94.00	96.00	O	965	Discretionary
e) Round Basket - Winter	45.00	46.00	O	1507	Discretionary
f) Round Basket - Summer	67.00	68.00	O	1508	Discretionary

Refuse Collection

	2020/21	2021/22	VAT	Record	
Collection of Contaminated bins					
Initial charge	200.00	204.00	O	1675	Discretionary
Per Bin lift	20.00	20.00	O	1676	Discretionary

Collection of contaminated waste bins

Excess waste per bin lift	20.00	20.00	O	1677	Discretionary
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Domestic

Purchase of bins for new development

140L- Food Waste		61.00	S	1674	Discretionary
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Purchase of bins for New Developments

a) 140L - Plastic	60.00	61.00	S	793	Discretionary
b) 240L - Plastic	60.00	61.00	S	794	Discretionary
c) 660L - Plastic	265.00	270.00	S	795	Discretionary
d) 1100L - Plastic	316.00	322.00	S	796	Discretionary
e) 1100L - Metal	423.00	431.00	S	1455	Discretionary

Refuse Collection

Domestic

Service Fees

	2020/21	2021/22	VAT	Record	
Annual Charge for 240ltr Green Waste Bin	57.00	58.00	O	756	Discretionary
Annual Charge for 660ltr Green Waste Bin	148.00	151.00	O	1314	Discretionary
Annual charge for emptying of 2nd & 3rd 240L garden bin	31.00	32.00	O	1513	Discretionary
Annual Charge for Green Waste Sack	39.00	40.00	O	757	Discretionary
Bulky Items (Excess) And Other Items By Arrangement	173.00	176.00	O	755	Discretionary
Provision of a waste skip - on private land	255.00	260.00	S	1312	Discretionary
Replacement AWC Bin	60.00	61.00	O	751	Discretionary
Sale of new 240ltr Green Waste Bin to new scheme members	25.00	26.00	O	1309	Discretionary
Sale of second hand 240ltr Green waste bin (if available)	15.00	15.00	O	1457	Discretionary

Non - Domestic

Non - Domestic Properties only, not commercial waste (charge for the emptying of each individual bin per occasion)

	2020/21	2021/22	VAT	Record	
a) Rubbish 240ltr bin	11.50	11.75	O	787	Discretionary
b) Rubbish 660ltr bin	13.50	13.80	O	788	Discretionary
c) Rubbish - Large 1100ltr bin	13.50	13.80	O	937	Discretionary
d) Recycling 240ltr bin	4.10	4.20	O	938	Discretionary
e) Recycling 660ltr bin	5.15	5.25	O	939	Discretionary
f) Recycling - Large 1100ltr bin	6.20	6.30	O	940	Discretionary
g) Food Waste - up to 240ltr bin	4.15	4.25	O	1306	Discretionary

Refuse Collection

Non - Domestic

2020/21	2021/22	VAT	Record
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Non - Domestic Properties only, not commercial waste (disposal cost of each individual bin per occasion)

a) Rubbish 240ltr bin	1.55	1.60	O	1458	Discretionary
b) Rubbish 660ltr bin	4.10	4.20	O	1459	Discretionary
c) Rubbish - Large 1100ltr bin	7.20	7.35	O	1460	Discretionary
d) Recycling 240ltr bin	1.15	1.20	O	1461	Discretionary
e) Recycling 660ltr bin	3.10	3.20	O	1462	Discretionary
f) Recycling - Large 1100ltr bin	5.15	5.25	O	1463	Discretionary
g) Food Waste - up to 140ltr bin	3.10	3.20	O	1464	Discretionary

SAT

Spelride Accessible Transport (S A T)

2020/21 2021/22 VAT Record

Membership

Annual	21.00	21.00	O	758	Discretionary
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Spelride

Per Single Trip	4.10	4.20	Z	759	Discretionary
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Return Trip	7.10	7.25	Z	760	Discretionary
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Staines Market**Markets**

2020/21	2021/22	VAT	Record
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Staines High Street

Ad Hoc Rentals (Price on Application)			S	1425	Discretionary
Casual Pitch (Friday)	46.00	46.00	S	1252	Discretionary
Casual Pitch (Saturday)	51.00	51.00	S	109	Discretionary
Causal Pitch (Wednesday)	46.00	46.00	S	108	Discretionary
Permanent Pitch (Friday)	41.00	41.00	S	111	Discretionary
Permanent Pitch (Saturday)	46.00	46.00	S	110	Discretionary
Permanent Pitch (Wednesday)	41.00	41.00	S	1253	Discretionary

Sustainability

Allotments

Allotments

Rental

	2020/21	2021/22	VAT	Record	
Gate Key Deposit	20.00	21.00	O	39	Discretionary
With Piped Water (Per 25.29Sq Meter Per Annum)	15.00	15.30	O	37	Discretionary
Without Piped Water (Per 25.29Sq Meter Per Annum)	11.90	12.15	O	38	Discretionary

Car Parks

Ashford Multi-Storey

Parking Fees

	2020/21	2021/22	VAT	Record	
a) Up to 30 minutes	0.50	0.50	S	61	Discretionary
b) Up to 2 hours	1.00	1.00	S	62	Discretionary
c) Over 2 hours	3.00	3.00	S	63	Discretionary

Season Tickets

a) 3 Months	60.00	60.00	S	65	Discretionary
b) 6 Months	100.00	100.00	S	66	Discretionary
c) 12 months	180.00	180.00	S	67	Discretionary

Dumsey Meadow, Abbey Drive, The Broadway Laleham

Pay And Display

	2020/21	2021/22	VAT	Record	
a) Up to 1 hour	0.00	0.00	S	88	Discretionary
b) Up to 2 hours	1.50	1.50	S	89	Discretionary
c) Over 2 hours	2.00	2.00	S	90	Discretionary

Green Street & Old Bathing Station, Sunbury

Pay And Display

	2020/21	2021/22	VAT	Record	
a) Up to 1 hour	0.00	0.00	S	1466	Discretionary
b) Up to 2 hours	1.50	1.50	S	1467	Discretionary
c) Over 2 hours	2.00	2.00	S	1468	Discretionary

Laleham Park/Thameside Car Parks

2020/21	2021/22	VAT	Record
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Car Parks

Laleham Park/Thameside Car Parks

	2020/21	2021/22	VAT	Record	
Pay And Display					
a) Up to 1 hour	0.50	0.50	S	1229	Discretionary
b) Up to 2 hours	2.00	2.00	S	1228	Discretionary
c) Up to 4 hours	3.00	3.00	S	1230	Discretionary
d) Over 4 hours	7.00	7.00	S	1231	Discretionary
e) 3 consecutive days	15.00	15.00	S	1465	Discretionary

Lammas Park

	2020/21	2021/22	VAT	Record	
Pay And Display					
a) Up to 1 hour	0.50	0.50	S	72	Discretionary
b) Up to 2 hours	2.00	2.00	S	71	Discretionary
c) Up to 4 hours	3.00	3.00	S	73	Discretionary
d) Over 4 hours	7.00	7.00	S	74	Discretionary

Manor Park

	2020/21	2021/22	VAT	Record	
Local Season Tickets					
a) 3 Months	65.00	65.00	S	953	Discretionary
b) 6 months	80.00	80.00	S	954	Discretionary
c) 12 months	100.00	110.00	S	955	Discretionary

Pay and Display

a) Up to 1 hour	0.00	0.00	S	947	Discretionary
b) Up to 2 hours	1.50	1.50	S	948	Discretionary
c) Over 2 hours	2.00	2.00	S	949	Discretionary

Orchard Meadow, Walled Garden & Thames Street Sunbury

	2020/21	2021/22	VAT	Record	
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Car Parks

Orchard Meadow, Walled Garden & Thames Street Sunbury

Local Season Tickets

	2020/21	2021/22	VAT	Record	
a) 3 Months	65.00	65.00	S	85	Discretionary
b) 6 Months	85.00	85.00	S	86	Discretionary
c) 12 Months	110.00	110.00	S	87	Discretionary

Pay And Display

a) Up to 1 hour	0.00	0.00	S	79	Discretionary
b) Up to 2 hours	1.50	1.50	S	80	Discretionary
c) Over 2 hours	2.00	2.00	S	81	Discretionary

Other

Off Street Suspensions

	2020/21	2021/22	VAT	Record	
Suspensions - reserved parking (one off admin fee)	30.00	30.00	S	98	Discretionary
Suspensions - Vehicle Charge Per Day	15.00	15.00	S	1426	Discretionary

On Street Suspensions, Dispensations & Waivers

Dispensation grant for up to 3 days	15.00	25.00	S	97	Discretionary
Plus per day charge after 3 days	5.00	6.00	S	1470	Discretionary
Suspension charge for up to 3 days (per bay or per 6 metres in length, whichever is shorter)	65.00	75.00	S	1619	Discretionary
Suspension charge per day, after 3 days (per bay or per 6 metres in length, whichever shorter)	10.00	12.00	S	1620	Discretionary

Other

Film Concessions (£15-£25 per vehicle per day - Price on application)			S	99	Discretionary
Lost Or Replacement Tickets & Entry/Exit Cards	14.00	14.00	S	100	Discretionary
On Street Resident Visitor permits (per day)	2.00	2.00	S	1469	Discretionary

Car Parks

Penalties

Penalty Bands

	2020/21	2021/22	VAT	Record	
Full Band 1	70.00	70.00	S	56	Discretionary
Full Band 2	50.00	50.00	S	57	Discretionary
Mitigated Band 1	35.00	35.00	S	58	Discretionary
Mitigated Band 2	25.00	25.00	S	59	Discretionary

Shepperton Village Hall

Local Season Tickets

	2020/21	2021/22	VAT	Record	
a) 3 Months	65.00	65.00	S	1471	Discretionary
b) 6 Months	85.00	85.00	S	1472	Discretionary
c) 12 Months	110.00	110.00	S	1473	Discretionary

Pay and Display

a) Up to 1 hour	0.00	0.00	S	950	Discretionary
b) Up to 2 hours	1.00	1.00	S	951	Discretionary
c) Over 2 hours	3.00	3.00	S	952	Discretionary

Staines (Tothill MSCP, Elmsleigh Surface and Elmsleigh MSCP)

Pay & Display (Tothill MSCP) or Pay on Foot (Elmsleigh Surface and Elmsleigh MSCP)

	2020/21	2021/22	VAT	Record	
a) Up to 1 Hour	1.00	1.00	S	1621	Discretionary
b) Up to 2 Hours	2.00	2.00	S	1622	Discretionary
c) Up to 3 Hours	3.00	3.00	S	1623	Discretionary
d) Up to 4 Hours	4.00	4.00	S	1624	Discretionary
e) Up to 5 Hours	7.00	7.00	S	1625	Discretionary
f) Over 5 Hours	12.20	12.00	S	1626	Discretionary
g) 7pm to 12 midnight (Elmsleigh Surface car park only)	2.00	2.00	S	1627	Discretionary

Car Parks

Staines Long-Stay - Monday to Sunday 8am to 7pm

Pay And Display

	2020/21	2021/22	VAT	Record	
a) Up to 1 hour	1.30	1.30	S	46	Discretionary
b) Up to 2 hours	2.30	2.30	S	47	Discretionary
c) Up to 3 hours	2.70	2.70	S	48	Discretionary
d) Up to 4 hours	3.50	3.50	S	1427	Discretionary
e) Up to 5 Hours	3.70	3.70	S	49	Discretionary
f) Over 5 Hours	7.30	7.30	S	50	Discretionary
g) 5 days Monday to Friday only (Kingston Road only)	35.00	35.00	S	1474	Discretionary

Staines Long-Stay - Monday to Sunday Evening Charge

Staines - Town centre car parks

	2020/21	2021/22	VAT	Record	
Sunday Charge (excludes Lammas Park)	2.00	2.00	S	1311	Discretionary

Staines Pay and Display

Contract Parking - Elmsleigh Road, South Street West, Tothill & Bridge Street

	2020/21	2021/22	VAT	Record	
Up to 12 Months	830.00	830.00	S	991	Discretionary

Season Tickets - Kingston Road CP only - Railway Users

a) 3 Months	230.00	230.00	S	993	Discretionary
b) 12 Months	800.00	800.00	S	994	Discretionary

Season Tickets - Staines (working in Staines)

a) 3 Months	205.00	205.00	S	52	Discretionary
b) 6 Months	380.00	380.00	S	53	Discretionary
c) 12 Months	715.00	715.00	S	54	Discretionary

Car Parks

Staines Short-Stay

Pay And Display

	2020/21	2021/22	VAT	Record	
a) Up to 1 hour	1.30	1.30	S	40	Discretionary
b) Up to 2 hours	2.30	2.30	S	41	Discretionary
c) Up to 3 hours	2.70	2.70	S	42	Discretionary
d) Up to 4 hours	3.80	3.80	S	43	Discretionary
e) Up to 5 Hours	7.00	7.00	S	44	Discretionary
f) Over 5 Hours	12.20	12.20	S	45	Discretionary
g) 7pm to 12 midnight (Riverside Surface)	1.20	1.20	S	1005	Discretionary
h) 7pm to 12 midniht (Elmsleigh Surface & Elmsleigh MSCP)	2.00	2.00	S	1618	Discretionary

The Broadway, Laleham Village

Local Season Tickets

	2020/21	2021/22	VAT	Record	
a) 3 Months	65.00	65.00	S	94	Discretionary
b) 6 Months	85.00	85.00	S	95	Discretionary
c) 12 Months	100.00	110.00	S	96	Discretionary

Parks Strategy

All Recreation Grounds

2020/21	2021/22	VAT	Record
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Filming Rights

Still Photography Per Hour (Price on Application)			S	142	Discretionary
TV Or Films (Per Day Or Part Of) (Price on Application)			S	141	Discretionary

Fitness & Personal Training Fees & Licences

Details of fees & charges available at www.spelthorne.gov.uk/fitnesstrainingfees			S	1417	Discretionary
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Football

Adult booking (per 1/2 season)	1,060.00	1,060.00	E	1479	Discretionary
Adult booking (per season, payable in 3 instalments)	2,121.00	2,121.00	E	1478	Discretionary
Adult individual bookings	98.00	100.00	S	621	Discretionary
Junior booking (per 1/2 season) NO pavilion	379.00	379.00	E	1483	Discretionary
Junior booking (per 1/2 season) with pavilion use	530.25	530.25	E	1481	Discretionary
Junior booking (per season, payable in 3 instalments) NO pavilion	757.50	757.50	E	1482	Discretionary
Junior booking (per season, payable in 3 instalments) with pavilion use	1,060.50	1,060.50	E	1480	Discretionary
Junior individual bookings NO pavilion	35.00	35.00	S	639	Discretionary
Junior individual bookings with pavilion use	51.00	51.00	S	638	Discretionary

Funfairs

Daily Hire Charge	740.00	755.00	E	145	Discretionary
Deposit Against Damage	1,479.00	1,508.50	O	144	Discretionary

Tennis (Price on Application)

Hire of court for private coaching (per hour per court)			S	792	Discretionary
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Parks Strategy

All Recreation Grounds

2020/21 2021/22 VAT Record

Usage of Parks

Hire of park for non-charity events	561.00	572.00	E	1329	Discretionary
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Public Halls

Shepperton Hall

2020/21	2021/22	VAT	Record
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Community Use (9am to Midnight) (Hire to local groups)

Mon-Fri 9am to 5pm per hour	19.60	20.00	E	641	Discretionary
Mon-Fri After 5pm per hour	21.10	21.50	E	642	Discretionary
Sat 9am to 6pm per hour	25.25	25.75	E	643	Discretionary
Sat After 6pm per hour	42.20	43.00	E	644	Discretionary
Sunday 9am to 10.30pm per hour	42.20	43.00	E	645	Discretionary

Semi Commercial Use (9am to Midnight) (Commercial firms providing a community benefit)

Mon-Fri 9am to 5pm per hour	26.70	27.00	E	1006	Discretionary
Mon-Fri After 5pm per hour	29.30	29.90	E	1016	Discretionary
Sat 9am to 6pm per hour	31.80	32.45	E	1021	Discretionary
Sat After 6pm per hour	54.30	55.40	E	1031	Discretionary
Sunday 9am to 10.30pm per hour	54.30	55.40	E	1221	Discretionary

