

Fees and Charges

2022/23



Printed Date: 03/02/2022

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Report Description:

A full schedule of the fees and charges for all Council services for the coming year

Community Wellbeing & Housing

Day Centres

Greeno & Fordbridge Centres (Community Use)

Committee/Meeting Rooms

Mon-Fri Evening (per hour)

14.20

14.20

558

Saturday (per hour)

16.30

16.30

561

Large Hall

Mon-Fri Evening (per hour)

21.50

21.50

551

Saturday Day Time Rates before 6.00 PM (per hour)

25.75

25.75

553

Saturday Evening after 6.00 PM (per hour)

43.00

43.00

554

Sunday (per hour)

43.00

43.00

555

2021/22 Charge

2022/23 Charge

VAT

Record

Fees and Charges

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Day Centres

Greeno & Fordbridge Centres (Community Use)

Quiet Lounge

Mon-Fri Evening (per hour)	14.20	14.20	E	562
Saturday Day Time Rates before 6.00 PM (per hour)	21.95	21.95	E	564
Saturday Evening after 6.00 PM (per hour)	26.75	26.75	E	565

2021/22 Charge 2022/23 Charge VAT Record

Greeno & Fordbridge Centres (Semi Commercial Use e.g. Weight Watchers and Dance Classes)

Large Hall

Mon - Fri Evening (per hour)	29.95	29.95	E	1,222
Saturday Day Time Rates before 6.00 PM (per hour)	32.65	32.65	E	1,223
Saturday Evening after 6.00 PM (per hour)	56.20	56.20	E	1,224
Sunday (per hour)	56.75	56.75	E	1,225

2021/22 Charge 2022/23 Charge VAT Record

Older Peoples Services

Membership Fees

Joint Day Centre/Spelvide	25.00	25.00	S	959
Non SBC Resident	25.00	25.00	S	604
SBC Resident	16.50	16.50	S	603

2021/22 Charge 2022/23 Charge VAT Record

Staines Community Centres (Community Use)

Upstairs meeting room

Mon-Fri Evening (per hour)	14.15	14.15	E	1,435
Saturday Daytime (per hour)	16.30	16.30	E	1,436
Saturday Evening (per hour)	26.75	26.75	E	1,437
Sunday all day (per hour)	26.75	26.75	E	1,438

2021/22 Charge 2022/23 Charge VAT Record

Day Centres

Staines Community Centres (Community Use)

Upstairs or downstairs area

	2021/22 Charge	2022/23 Charge	VAT	Record
Mon-Fri Evening (per hour)	17.85	17.85	E	1,431
Saturday Daytime (per hour)	23.65	23.65	E	1,432
Saturday Evening (per hour)	37.85	37.85	E	1,433
Sunday all day (per hour)	37.85	37.85	E	1,434

Staines Community Centres (Semi-Commercial Use)

Upstairs meeting room

	2021/22 Charge	2022/23 Charge	VAT	Record
Mon-Fri Evening (per hour)	19.45	19.45	E	1,443
Saturday Daytime (per hour)	21.95	21.95	E	1,444
Saturday Evening (per hour)	37.20	37.20	E	1,445
Sunday all day (per hour)	37.20	37.20	E	1,446

Upstairs or downstairs area

Mon-Fri Evening (per hour)	23.65	23.65	E	1,439
Saturday Daytime (per hour)	26.75	26.75	E	1,440
Saturday Evening (per hour)	47.75	47.75	E	1,441
Sunday all day (per hour)	47.75	47.75	E	1,442

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Health and Safety

Health and Safety

2021/22 Charge **2022/23 Charge** **VAT** **Record**

Health And Safety At Work Act 1974

Officer Statement Of Facts - hourly rate 63.00 65.00 O 314

Health and Safety in the Workplace

2021/22 Charge **2022/23 Charge** **VAT** **Record**

Courses

Cancellation of booked appointment (no fee applies if notification of cancellation is given more than 24 hours in advance)	27.00	28.00	S	1,485
Emergency First Aid at Work (EFAW)	75.00	77.50	S	1,331
First Aid at Work (FAW)	176.00	181.50	S	1,330
First Aid at Work Re-Qualification (RE-QUAL)	118.00	121.50	S	1,332
Institute of Occupational Safety and Health - Managing safety refresher (1 day)	214.00	220.50	S	1,448
Institute of Occupational Safety and Health - Managing safety	375.00	386.50	S	1,333
Institute of Occupational Safety and Health - Working safety	134.00	138.00	S	1,334
Institute of Occupational Safety and Health - Working safety passport	27.00	28.00	S	1,335

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Meals On Wheels

Luncheon Clubs

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Service Fees

Charge Per Meal 4.00 4.00 0 609

Meals on Wheels

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Service Fees

Charge for Sandwich 1.80 1.80 0 1,683

Charge Per Meal 4.00 4.00 0 608

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OPAL Group (High Needs)

OPAL Group (High Needs)

Attendance Fees (Daily Charge)

2021/22 Charge **2022/23 Charge** **VAT** **Record**

	2021/22 Charge	2022/23 Charge	VAT	Record
Fordbridge Day Centre	40.00	40.00	0	1,691
Greeno Day Centre	40.00	40.00	0	1,692

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Span

Span

2021/22 Charge **2022/23 Charge** **VAT** **Record**

Service Fees (Weekly Charge)

Individual Customers In The Spelthorne Area Who Have Lifeline Telephones 4.30 4.30 * 606

Corporate Policy & Resources

Asset Management

Property Fees

2021/22 Charge 2022/23 Charge VAT Record

Work charges (general fees)

Consent under Lease (assignment, alterations etc.)	400.00	400.00	S	1,493
Disposal of Council land (at third party's request)	750.00	750.00	S	1,496
Entering into a new Lease	750.00	750.00	S	1,487
Entering into a new Licence	400.00	400.00	S	1,488
Lease Renewal (substantially new terms)	600.00	600.00	S	1,489
Lease Renewal (substantially same terms as before)	450.00	450.00	S	1,490
Licence Renewal (substantially new terms)	325.00	325.00	S	1,491
Licence Renewal (substantially same terms as before)	250.00	250.00	S	1,492
New Wayleave, Easement etc.	500.00	500.00	S	1,494
Regularisation of encroachment	500.00	500.00	S	1,495

Work charges (third sector fees)

Consent under Lease (assignment, alterations etc.)	200.00	200.00	S	1,503
Disposal of Council land (at third party's request)	750.00	750.00	S	1,506
Entering into a new Lease	375.00	375.00	S	1,497
Entering into a new Licence	200.00	200.00	S	1,498
Lease Renewal (substantially new terms)	300.00	300.00	S	1,499
Lease Renewal (substantially same terms as before)	225.00	225.00	S	1,500
Licence Renewal (substantially new terms)	160.00	160.00	S	1,501
Licence Renewal (substantially same terms as before)	125.00	125.00	S	1,502
New Wayleave, Easement etc.	250.00	250.00	S	1,504
Regularisation of encroachment	250.00	250.00	S	1,505

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Economic Development

Staines Market

Markets

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Staines High Street

Ad Hoc Rentals (Price on Application)			S	1,425
Casual Pitch (Friday)	46.00	46.00	S	1,252
Casual Pitch (Saturday)	51.00	51.00	S	109
Casual Pitch (Wednesday)	46.00	46.00	S	108
Permanent Pitch (Friday)	41.00	41.00	S	111
Permanent Pitch (Saturday)	46.00	46.00	S	110
Permanent Pitch (Wednesday)	41.00	41.00	S	1,253

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Environment & Sustainability

Abandoned Vehicles

Abandoned Vehicles

Collection Fee

Collection And Disposal From Private Property

2021/22 Charge

120.00

2022/23 Charge

130.00

VAT

O

Record

106

Miscellaneous

Collection Fee

Supermarket Trolleys - Collection Charge Per Trolley

2021/22 Charge

75.00

2022/23 Charge

80.00

VAT

S

Record

750

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Allotments

Allotments

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Rental

Gate Key Deposit	21.00	22.00	0	39
With Piped Water (Per 25.29Sq Meter Per Annum)	15.30	15.76	0	37
Without Piped Water (Per 25.29Sq Meter Per Annum)	12.15	12.51	0	38

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Grounds Maintenance

Spelthorne In Bloom

Spelthorne In Bloom

	2021/22 Charge	2022/23 Charge	VAT	Record
a) Hanging Basket - Winter	38.00	39.00	0	962
b) Window Box - Winter	58.00	60.00	0	966
c) Hanging Basket - Summer	62.00	64.00	0	961
d) Window Box - Summer	96.00	99.00	0	965
e) Round Basket - Winter	46.00	47.50	0	1,507
f) Round Basket - Summer	68.00	70.00	0	1,508

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Parks Strategy

All Recreation Grounds

Filming Rights

Still Photography Per Hour (Price on Application)		S	142
TV Or Films (Per Day Or Part Of) (Price on Application)		S	141

2021/22 Charge

2022/23 Charge

VAT

Record

Fitness & Personal Training Fees & Licences

Details of fees & charges available at www.spelthorne.gov.uk/fitnesstrainingfees

Football

Adult booking (per 1/2 season)	1,060.00	1,075.90	E	1,479
Adult booking (per season, payable in 3 instalments)	2,121.00	2,152.80	E	1,478
Adult individual bookings	100.00	101.50	S	621
Junior booking (per 1/2 season) NO pavilion	379.00	384.70	E	1,483
Junior booking (per 1/2 season) with pavilion use	530.25	538.20	E	1,481
Junior booking (per season, payable in 3 instalments) NO pavilion	757.50	768.40	E	1,482
Junior booking (per season, payable in 3 instalments) with pavilion use	1,060.50	1,076.40	E	1,480
Junior individual bookings NO pavilion	35.00	35.50	S	639
Junior individual bookings with pavilion use	51.00	51.80	S	638

Funfairs

Daily Hire Charge	755.00	778.00	E	145
Deposit Against Damage	1,508.50	1,554.00	O	144

Tennis (Price on Application)

Hire of court for private coaching (per hour per court)		S	792
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Parks Strategy

All Recreation Grounds

Usage of Parks

Hire of park for non-charity events

	2021/22 Charge	2022/23 Charge	VAT	Record
	572.00	589.00	E	1,329

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Planning Development Control

A) Pre-Application Charges

2021/22 Charge

2022/23 Charge

VAT

Record

a) Householder Applications - Advice (Written)

Householder advice on acceptability of a proposal 85.00 95.00 S 1,249

b) Householder Applications - Other

Site Visit and advice on historic buildings 150.00 180.00 S 1,251

bb) Trees

Site visit and advice on trees - development site 300.00 350.00 S 1,673

Site visit and advice on trees - householder 100.00 110.00 S 1,250

c) Planning Investigation/Research - Commercial Organisations Only

Investigation/ Research Requiring Both Office And Site Based Work Per Hr 250.00 300.00 S 667

Investigation/ Research Requiring Office Based Work Only Per Hr 200.00 240.00 S 666

d) Planning Investigation/Research - Service Fees

High Hedge Legislation 650.00 680.00 S 665

e) Written Advice (Initial advice plus one additional response)

01) Single New Dwelling/Replacement Dwelling 295.00 297.00 S 1,303

02) Minor Proposals - 2 - 3 dwellings 450.00 455.00 S 780

02b) Larger Minor Proposal (4-9 dwellings) or up to 1000 sq m commercial/other new build 900.00 905.00 S 1,672

03) Major Proposals - 10+ dwellings or 1,000 - 2,000 sq m commercial/other new build 1,300.00 1,600.00 S 779

04) Strategic Proposals - 50+ dwellings or +2,000 sq m commercial/other new build 2,300.00 2,800.00 S 778

05) Dropped kerbs - confirmation whether planning permission required 65.00 68.00 S 1,322

06) Advertisements, per advertisement 125.00 135.00 S 1,422

07) Other Miscellaneous developments (as agreed by the Planning Development Management) 130.00 150.00 S 1,423

Planning Development Control

A) Pre-Application Charges

2021/22 Charge 2022/23 Charge VAT Record

f) Meetings (charge per meeting)

01) Single New Dwelling/Replacement Dwelling	365.00	367.00	S	1,304
02) Minor Proposal (2-3 dwellings)	600.00	650.00	S	777
02b) Large Minor Proposal (4-9 dwellings) or up to 1000 sq m commercial/other new build	1,200.00	1,250.00	S	1,671
03) Major Proposal 10 - 49 dwellings or 1,000 - 2,000 sq m commercial / other new build	1,900.00	2,200.00	S	776
05) Strategic Proposals (+50 dwellings or +2000 sq m commercial)	3,150.00	3,400.00	S	774
06) Strategic Proposals (+50 dwellings or +2000 sq m commercial) where Head of Service attends	3,450.00	3,650.00	S	775
07) Advertisements	370.00	375.00	S	1,424
08) Planning Performance Agreements for major/complex proposals (Terms to be agreed)			S	1,454

C) Planning Miscellaneous Fees

2021/22 Charge 2022/23 Charge VAT Record

a) Photocopying Charges For Current Applications

01) A4 - First Sheet	3.60	3.60	S	654
02) A4 - Each Subsequent Sheet	1.10	1.10	S	655
03) A3 - First Sheet	4.60	4.60	S	656
04) A3 - Each Subsequent Sheet	1.30	1.30	S	657
05) A2 - First Sheet	21.00	21.00	S	658
06) A2 - Each Subsequent Sheet	3.15	3.15	S	659
07) A1 - First Sheet	21.00	21.00	S	660
08) A1 - Each Subsequent Sheet	4.20	4.20	S	661
09) A0 - First Sheet	21.00	21.00	S	662
10) A0 - Each Subsequent Sheet	5.70	5.70	S	663

b) Service Fees

Planning Decision Notice and copies of TPO's (Each)	32.00	32.00	S	651
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Planning Development Control

C) Planning Miscellaneous Fees

c) Publicity Schedule Of Planning Proposals

	2021/22 Charge	2022/23 Charge	VAT	Record
By email	0.00	0.00	S	1,282
Paper Copy	110.00	110.00	S	664

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Public Halls

Shepperton Hall

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Community Use (9am to Midnight) (Hire to local groups)

Mon-Fri 9am to 5pm per hour	20.00	21.00	E	641
Mon-Fri After 5pm per hour	21.50	22.00	E	642
Sat 9am to 6pm per hour	25.25	26.50	E	643
Sat After 6pm per hour	43.00	44.30	E	644
Sunday 9am to 10.30pm per hour	43.00	44.30	E	645

Semi Commercial Use (9am to Midnight) (Commercial firms providing a community benefit)

Mon-Fri 9am to 5pm per hour	27.00	27.80	E	1,006
Mon-Fri After 5pm per hour	29.90	30.80	E	1,016
Sat 9am to 6pm per hour	32.45	33.42	E	1,021
Sat After 6pm per hour	55.40	57.00	E	1,031
Sunday 9am to 10.30pm per hour	55.40	57.00	E	1,221

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Refuse Collection

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Collection of Contaminated bins

Initial charge	204.00	210.00	O	1,675
Per Bin lift	20.00	21.00	O	1,676

Collection of contaminated waste bins

Excess waste per bin lift	20.00	21.00	O	1,677
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[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Collection of contaminated communal 140ltr food textile WEEE bins

Initial charge	30.00	O	1,689
Per Bin lift	10.00	O	1,690

Domestic

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Purchase of Bins for New Development

1100 L - Plastic Recycle With Aperture	347.00	S	1,687
140L- Food Waste	61.00	S	1,674

Purchase of bins for New Developments

a) 140L - Plastic	61.00	S	793
b) 240L - Plastic	63.00	S	794
c) 660L - Plastic	270.00	S	795
d) 1100L - Plastic	322.00	S	796
e) 1100L - Metal	431.00	S	1,455

Fees and Charges

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Refuse Collection

Domestic

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Service Fees

Annual Charge for 240ltr Green Waste Bin	58.00	60.00	O	756
Annual Charge for 660ltr Green Waste Bin	151.00	156.00	O	1,314
Annual charge for emptying of 2nd & 3rd 240L garden bin	32.00	33.00	O	1,513
Annual Charge for Green Waste Sack	40.00	41.00	O	757
Bulky Items (Excess) And Other Items By Arrangement	176.00	181.00	O	755
Provision of a waste skip - on private land	260.00	268.00	S	1,312
Replacement AWC Bin	61.00	63.00	O	751
Sale of new 240ltr Green Waste Bin to new scheme members	26.00	27.00	O	1,309
Sale of second hand 240ltr Green waste bin (if available)	15.00	15.50	O	1,457

Non - Domestic

2021/22 Charge 2022/23 Charge VAT Record

Non - Domestic Properties only, not commercial waste (charge for the emptying of each individual bin per occasion)

a) Rubbish 240ltr bin	11.75	12.00	O	787
b) Rubbish 660ltr bin	13.80	14.20	O	788
c) Rubbish - Large 1100ltr bin	13.80	14.20	O	937
d) Recycling 240ltr bin	4.20	4.30	O	938
e) Recycling 660ltr bin	5.25	5.40	O	939
f) Recycling - Large 1100ltr bin	6.30	6.50	O	940
g) Food Waste - up to 240ltr bin	4.25	4.40	O	1,306

Refuse Collection

Non - Domestic

2021/22 Charge 2022/23 Charge VAT Record

Non - Domestic Properties only, not commercial waste (disposal cost of each individual bin per occasion)

a) Rubbish 240ltr bin	1.60	1.65	0	1,458
b) Rubbish 660ltr bin	4.20	4.35	0	1,459
c) Rubbish - Large 1100ltr bin	7.35	7.60	0	1,460
d) Recycling 240ltr bin	1.20	1.25	0	1,461
e) Recycling 660ltr bin	3.20	3.30	0	1,462
f) Recycling - Large 1100ltr bin	5.25	5.40	0	1,463
g) Food Waste - up to 140ltr bin	3.20	3.30	0	1,464

Neighbourhood Services

Building Control

Building Control

Building Control

	2021/22 Charge	2022/23 Charge	VAT	Record
Sale Of Approval Notices	23.00	24.00	S	357

Building Control Research

Additional Copies of Documents/Notices	28.00	29.00	S	360
Historical Research Per Hr (Inc 4 Copies)	71.00	73.00	S	359

Charges For Certain Small Buildings And Extensions - Additional Charge (Non Part P Electrician)

01 Extensions Under 10m2 (single storey)	300.00	300.00	S	1,074
02 Extensions 10m2 - 40m2 (single storey)	300.00	300.00	S	1,075
03 Extensions 40m2 - 100m2 (single storey)	300.00	300.00	S	1,076
04 Two storey extension not exceeding 40m2	300.00	300.00	S	1,077
05 Two storey extension 40m2 - 100m2	300.00	300.00	S	1,078
06 Two storey extension 100m2 to 200m2	300.00	300.00	S	1,080
07 Loft conversion without dormers (max 60m2)	300.00	300.00	S	1,081
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	300.00	300.00	S	1,082
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	300.00	300.00	S	1,083
10 Erection of a single storey domestic garage extension or carport up to 100m2	300.00	300.00	S	1,084
11 Conversion of a domestic garage to habitable rooms (max 40m2)	300.00	300.00	S	1,085
12 Alterations to extend or create a basement up to 100m2	300.00	300.00	S	1,086

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Building Control

Building Control

Charges For Certain Small Buildings And Extensions - Building Notice Charge (Note 1)

	2021/22 Charge	2022/23 Charge	VAT	Record
00 No Fee Required i.e. Cavity Wall	0.00	0.00	S	227
01 Extensions Under 10m2 (single storey)	668.00	688.00	S	228
02 Extensions 10m2 - 40m2 (single storey)	967.00	996.00	S	229
03 Extensions 40m2 - 100m2 (single storey)	1,136.00	1,170.00	S	230
04 Two storey extension not exceeding 40m2	1,136.00	1,170.00	S	231
05 Two storey extension 40m2 - 100m2	1,437.00	1,480.00	S	232
06 Two storey extension 100m2 to 200m2	1,704.00	1,755.00	S	1,046
07 Loft conversion without dormers (max 60m2)	798.00	822.00	S	1,047
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	946.00	974.00	S	1,048
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	529.00	545.00	S	1,049
10 Erection of a single storey domestic garage extension or carport up to 100m2	628.00	647.00	S	1,050
11 Conversion of a domestic garage to habitable rooms (max 40m2)	744.00	766.00	S	1,051
12 Alterations to extend or create a basement up to 100m2	1,456.00	1,500.00	S	1,052

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Building Control

Building Control

Charges For Certain Small Buildings And Extensions - Inspection Charge

	2021/22 Charge	2022/23 Charge	VAT	Record
00 No Fee Required i.e. Cavity Wall	0.00	0.00	S	220
01 Extensions Under 10m2 (single storey)	468.00	488.00	S	221
02 Extensions 10m2 - 40m2 (single storey)	767.00	696.00	S	222
03 Extensions 40m2 - 100m2 (single storey)	836.00	870.00	S	223
04 Two storey extension not exceeding 40m2	836.00	870.00	S	224
05 Two storey extension 40m2 - 100m2	1,137.00	1,180.00	S	225
06 Two storey extension 100m2 to 200m2	1,404.00	1,455.00	S	1,053
07 Loft conversion without dormers (max 60m2)	598.00	522.00	S	1,054
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	746.00	674.00	S	1,055
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	329.00	345.00	S	1,056
10 Erection of a single storey domestic garage extension or carport up to 100m2	428.00	447.00	S	1,057
11 Conversion of a domestic garage to habitable rooms (max 40m2)	544.00	466.00	S	1,058
12 Alterations to extend or create a basement up to 100m2	1,156.00	1,200.00	S	1,059

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Charges For Certain Small Buildings And Extensions - Plan Charge

	2021/22 Charge	2022/23 Charge	VAT	Record
00 No Fee Required i.e. Cavity Wall	0.00	0.00	S	213
01 Extensions Under 10m2 (single storey)	200.00	200.00	S	214
02 Extensions 10m2 - 40m2 (single storey)	200.00	300.00	S	215
03 Extensions 40m2 - 100m2 (single storey)	300.00	300.00	S	216
04 Two storey extension not exceeding 40m2	300.00	300.00	S	217
05 Two storey extension 40m2 - 100m2	300.00	300.00	S	218
06 Two storey extension 100m2 to 200m2	300.00	300.00	S	1,060
07 Loft conversion without dormers (max 60m2)	200.00	300.00	S	1,061
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	200.00	300.00	S	1,062
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	200.00	200.00	S	1,063
10 Erection of a single storey domestic garage extension or carport up to 100m2	200.00	200.00	S	1,064
11 Conversion of a domestic garage to habitable rooms (max 40m2)	200.00	300.00	S	1,065
12 Alterations to extend or create a basement up to 100m2	300.00	300.00	S	1,066

Fees and Charges

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Building Control

Building Control

2021/22 Charge 2022/23 Charge VAT Record

Charges For Certain Small Buildings And Extensions - Regularisations (Note 2)

00 No Fee Required i.e. Cavity Wall	0.00	0.00	O	234
01 Extensions Under 10m2 (single Storey)	835.00	860.00	O	235
02 Extensions 10m2 - 40m2 (single Storey)	1,209.00	1,245.00	O	236
03 Extensions 40m2 - 100m2 (single storey)	1,420.00	1,463.00	O	237
04 Two storey extension not exceeding 40m2	1,420.00	1,463.00	O	238
05 Two storey extension 40m2 - 100m2	1,796.00	1,850.00	O	239
06 Two storey extension 100m2 to 200m2	2,130.00	2,194.00	O	1,067
07 Loft conversion without dormers (max 60m2)	998.00	1,028.00	O	1,068
08 Loft conversion that includes a dormer or changes to roof line (max 60m2)	1,182.00	1,217.00	O	1,069
09 Erection or extension of a non exempt domestic detached garage or carport up to 100m2	661.00	681.00	O	1,070
10 Erection of a single storey domestic garage extension or carport up to 100m2	785.00	809.00	O	1,071
11 Conversion of a domestic garage to habitable rooms (max 40m2)	930.00	957.00	O	1,072
12 Alterations to extend or create a basement up to 100m2	1,820.00	1,875.00	O	1,073

Street Numbering & Re-Numbering

a) Renaming Property Per Property	60.00	62.00	O	367
b) Single Property	97.00	100.00	O	363
c) 2-5 Properties	137.00	141.00	O	364
d) 6-10 Properties	193.00	199.00	O	365
e) 11 Plus Properties (£100 plus an additional £2 per property up to a max of £300)	193.00	199.00	O	366

Domestic Alterations to a Single Building - Building Notice Charge

2021/22 Charge 2022/23 Charge VAT Record

Electrical work (non competent persons scheme)

Any electrical work	401.00	413.00	S	1,115
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Building Control

Domestic Alterations to a Single Building - Building Notice Charge

2021/22 Charge 2022/23 Charge VAT Record

Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000	433.00	446.00	S	1,109
02 Estimated cost exceeding £5,000 and up to £25,000	680.00	700.00	S	1,110
03 Estimated cost exceeding £25,001 and up to £50,000	891.00	918.00	S	1,111
04 Estimated cost exceeding £50,001 and up to £75,000	1,384.00	1,426.00	S	1,112

Renovation of thermal element

Renovation of thermal element to a single dwelling

	433.00	446.00	S	1,108
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Underpinning

Underpinning (POA)

	0.00	0.00	S	1,107
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Window replacement (non competent persons scheme)

Per installation over 20 windows

	360.00	371.00	S	1,114
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Per installation up to 20 windows

	246.00	253.00	S	1,113
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Domestic Alterations to a Single Building - Inspection Charge

2021/22 Charge 2022/23 Charge VAT Record

Electrical work (non competent persons scheme)

Any electrical work (Inc in Plan Charge)

	0.00	0.00	S	1,105
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Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000 (Inc in Plan Charge)	0.00	0.00	S	1,099
02 Estimated cost exceeding £5,000 and up to £25,000 (Inc in Plan Charge)	480.00	500.00	S	1,100
03 Estimated cost exceeding £25,001 and up to £50,000	691.00	618.00	S	1,101
04 Estimated cost exceeding £50,001 and up to £75,000	1,084.00	1,126.00	S	1,102

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Building Control

Domestic Alterations to a Single Building - Inspection Charge

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Renovation of thermal element

Renovation of thermal element to a single dwelling (Inc in Plan Charge) 0.00 0.00 S 1,098

Underpinning

Underpinning (Price on Application) 0.00 0.00 S 1,097

Window replacement (non competent persons scheme)

Per installation over 20 windows (Inc in Plan Charge) 0.00 0.00 S 1,104

Per installation up to 20 windows (Inc in Plan Charge) 0.00 0.00 S 1,103

Domestic Alterations to a Single Building - Plan Charge

2021/22 Charge 2022/23 Charge VAT Record

Electrical work (non competent persons scheme)

Any electrical work 401.00 413.00 S 1,095

Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000 433.00 446.00 S 1,089

02 Estimated cost exceeding £5,000 and up to £25,000 200.00 200.00 S 1,090

03 Estimated cost exceeding £25,001 and up to £50,000 200.00 300.00 S 1,091

04 Estimated cost exceeding £50,001 and up to £75,000 300.00 300.00 S 1,092

Renovation of thermal element

Renovation of thermal element to a single dwelling 433.00 446.00 S 1,088

Underpinning

Underpinning (POA) 0.00 0.00 S 1,087

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Building Control

Domestic Alterations to a Single Building - Plan Charge

2021/22 Charge 2022/23 Charge VAT Record

Window replacement (non competent persons scheme)

Per installation over 20 windows	360.00	371.00	S	1,094
Per installation up to 20 windows	246.00	253.00	S	1,093

Domestic Alterations to a Single Building - Regularisation Charge

2021/22 Charge 2022/23 Charge VAT Record

Electrical work (non competent persons scheme)

Any electrical work	501.00	516.00	O	1,125
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Internal alterations, installation of fittings (not electrical) and/or structural alterations

01 Estimated cost less than £5,000	541.00	557.00	O	1,119
02 Estimated cost exceeding £5,000 and up to £25,000	850.00	875.00	O	1,120
03 Estimated cost exceeding £25,001 and up to £50,000	1,114.00	1,148.00	O	1,121
04 Estimated cost exceeding £50,001 and up to £75,000	1,730.00	1,782.00	O	1,122

Renovation of thermal element

Renovation of thermal element to a single dwelling	541.00	557.00	O	1,118
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Underpinning

Underpinning (POA)	0.00	0.00	O	1,117
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Window replacement (non competent persons scheme)

Per installation over 20 windows	450.00	464.00	O	1,124
Per installation up to 20 windows	308.00	316.00	O	1,123

Non Domestic Alterations - Inspection Charge

2021/22 Charge 2022/23 Charge VAT Record

Building Control

Non Domestic Alterations - Inspection Charge

2021/22 Charge 2022/23 Charge VAT Record

Alterations not described elsewhere including structural alterations and installation of controlled fittings

01	Estimated cost up to £5,000 (Included in Plan Charge)	0.00	0.00	S	1,194
02	Estimated cost exceeding £5,000 and up to £25,000	529.00	451.00	S	1,195
03	Estimated cost exceeding £25,000 and up to £50,000	895.00	828.00	S	1,196
04	Estimated cost exceeding £50,000 and up to £100,000	1,096.00	1,138.00	S	1,197
05	Estimated cost exceeding £100,000 and up to £150,000	1,294.00	1,292.00	S	1,198
06	Installation of a Mezzanine floor up to 500m2	827.00	861.00	S	1,199

Office / Shop fit out

01	Floor area up to 500m2	594.00	518.00	S	1,200
02	Floor area 500m2 to1000m2	827.00	861.00	S	1,201
03	Change of use of a Building (charged in addition to the above works)(Included in Plan Charge)	0.00	0.00	S	1,202

Renovation of thermal element

01	Estimated cost up to £50,000 (Included in Plan Charge)	0.00	0.00	S	1,191
02	Estimated cost exceeding £50,001 and up to £100,000	429.00	348.00	S	1,192
03	Estimated cost exceeding £100,001 and up to £250,000	529.00	451.00	S	1,193

Window replacement (non competent persons scheme).

	Per installation over 20 windows (Included in Plan Charge)	0.00	0.00	S	1,190
	Per installation up to 20 windows (Included in Plan Charge)	0.00	0.00	S	1,189

Non Domestic Alterations - Plan Charge

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Building Control

Non Domestic Alterations - Plan Charge

2021/22 Charge 2022/23 Charge VAT Record

Alterations not described elsewhere including structural alterations and installation of controlled fittings

01 Estimated cost up to £5,000	503.00	518.00	S	1,180
02 Estimated cost exceeding £5,000 and up to £25,000	200.00	300.00	S	1,181
03 Estimated cost exceeding £25,000 and up to £50,000	200.00	300.00	S	1,182
04 Estimated cost exceeding £50,000 and up to £100,000	300.00	300.00	S	1,183
05 Estimated cost exceeding £100,000 and up to £150,000	300.00	350.00	S	1,184
06 Installation of a Mezzanine floor up to 500m2	300.00	300.00	S	1,185

Office / Shop fit out

01 Floor area up to 500m2	200.00	300.00	S	1,186
02 Floor area 500m2 to1000m2	300.00	300.00	S	1,187
03 Change of use of a Building (charged in addition to the above works)	300.00	300.00	S	1,188

Renovation of thermal element

01 Estimated cost up to £50,000	468.00	482.00	S	1,177
02 Estimated cost exceeding £50,001 and up to £100,000	200.00	300.00	S	1,178
03 Estimated cost exceeding £100,001 and up to £250,000	200.00	300.00	S	1,179

Window replacement (non competent persons scheme).

Per installation over 20 windows	360.00	371.00	S	1,176
Per installation up to 20 windows	246.00	253.00	S	1,175

Non Domestic Alterations - Regularisation Charge

2021/22 Charge 2022/23 Charge VAT Record

Building Control

Non Domestic Alterations - Regularisation Charge

2021/22 Charge 2022/23 Charge VAT Record

Alterations not described elsewhere including structural alterations and installation of controlled fittings

01 Estimated cost up to £5,000	629.00	647.00	0	1,208
02 Estimated cost exceeding £5,000 and up to £25,000	911.00	939.00	0	1,209
03 Estimated cost exceeding £25,000 and up to £50,000	1,369.00	1,410.00	0	1,210
04 Estimated cost exceeding £50,000 and up to £100,000	1,745.00	1,797.00	0	1,211
05 Estimated cost exceeding £100,000 and up to £150,000	1,992.00	2,052.00	0	1,212
06 Installation of a Mezzanine floor up to 500m2	1,409.00	1,451.00	0	1,213

Office / Shop fit out

01 Floor area up to 500m2	992.00	1,022.00	0	1,214
02 Floor area 500m2 to1000m2	1,409.00	1,451.00	0	1,215
03 Change of use of a Building (charged in addition to the above works)	300.00	300.00	0	1,216

Renovation of thermal element

01 Estimated cost up to £50,000	585.00	603.00	0	1,205
02 Estimated cost exceeding £50,001 and up to £100,000	786.00	810.00	0	1,206
03 Estimated cost exceeding £100,001 and up to £250,000	911.00	939.00	0	1,207

Window replacement (non competent persons scheme).

Per installation over 20 windows	450.00	464.00	0	1,204
Per installation up to 20 windows	308.00	316.00	0	1,203

Non Domestic Extensions and New Build - Inspection Charge

2021/22 Charge 2022/23 Charge VAT Record

Fees and Charges

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Building Control

Non Domestic Extensions and New Build - Inspection Charge

All Other Use Classes

	2021/22 Charge	2022/23 Charge	VAT	Record
01 Floor Area not exceeding 10m2	703.00	630.00	S	1,167
02 Floor area exceeding 10m2 but not exceeding 40m2	889.00	772.00	S	1,168
03 Floor area exceeding 40m2 but not exceeding 100m2	1,037.00	1,027.00	S	1,169
04 Floor area exceeding 100m2 but not exceeding 200m2	1,370.00	1,370.00	S	1,170

Assembly and Recreational Use & Other Residential (Institution and Other)

01 Floor Area not exceeding 10m2	734.00	692.00	S	1,143
02 Floor area exceeding 10m2 but not exceeding 40m2	1,037.00	1,027.00	S	1,144
03 Floor area exceeding 40m2 but not exceeding 100m2	1,504.00	1,508.00	S	1,145
04 Floor area exceeding 100m2 but not exceeding 200m2	1,921.00	1,989.00	S	1,146

Industrial and Storage Use

01 Floor Area not exceeding 10m2 (Inc in Plan Charge)	0.00	0.00	S	1,155
02 Floor area exceeding 10m2 but not exceeding 40m2	535.00	407.00	S	1,156
03 Floor area exceeding 40m2 but not exceeding 100m2	800.00	680.00	S	1,157
04 Floor area exceeding 100m2 but not exceeding 200m2	936.00	820.00	S	1,158

Non Domestic Extensions and New Build - Plan Charge

All Other Use Classes

	2021/22 Charge	2022/23 Charge	VAT	Record
01 Floor Area not exceeding 10m2	200.00	300.00	S	1,163
02 Floor area exceeding 10m2 but not exceeding 40m2	200.00	350.00	S	1,164
03 Floor area exceeding 40m2 but not exceeding 100m2	300.00	350.00	S	1,165
04 Floor area exceeding 100m2 but not exceeding 200m2	300.00	350.00	S	1,166

Building Control

Non Domestic Extensions and New Build - Plan Charge

Assembly and Recreational Use & Other Residential (Institution and Other)

	2021/22 Charge	2022/23 Charge	VAT	Record
01 Floor Area not exceeding 10m2	200.00	300.00	S	1,139
02 Floor area exceeding 10m2 but not exceeding 40m2	300.00	350.00	S	1,140
03 Floor area exceeding 40m2 but not exceeding 100m2	300.00	350.00	S	1,141
04 Floor area exceeding 100m2 but not exceeding 200m2	350.00	350.00	S	1,142

Industrial and Storage Use

01 Floor Area not exceeding 10m2	598.00	616.00	S	1,151
02 Floor area exceeding 10m2 but not exceeding 40m2	200.00	350.00	S	1,152
03 Floor area exceeding 40m2 but not exceeding 100m2	200.00	350.00	S	1,153
04 Floor area exceeding 100m2 but not exceeding 200m2	200.00	350.00	S	1,154

Non Domestic Extensions and New Build - Regularisation Charge

All Other Use Classes

	2021/22 Charge	2022/23 Charge	VAT	Record
01 Floor Area not exceeding 10m2	1,129.00	1,163.00	O	1,171
02 Floor area exceeding 10m2 but not exceeding 40m2	1,361.00	1,402.00	O	1,172
03 Floor area exceeding 40m2 but not exceeding 100m2	1,671.00	1,721.00	O	1,173
04 Floor area exceeding 100m2 but not exceeding 200m2	2,087.00	2,150.00	O	1,174

Assembly and Recreational Use & Other Residential (Institution and Other)

01 Floor Area not exceeding 10m2	1,167.00	1,240.00	O	1,147
02 Floor area exceeding 10m2 but not exceeding 40m2	1,671.00	1,721.00	O	1,148
03 Floor area exceeding 40m2 but not exceeding 100m2	2,255.00	2,322.00	O	1,149
04 Floor area exceeding 100m2 but not exceeding 200m2	2,839.00	2,924.00	O	1,150

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Building Control

Non Domestic Extensions and New Build - Regularisation Charge

Industrial and Storage Use

	2021/22 Charge	2022/23 Charge	VAT	Record
01 Floor Area not exceeding 10m2	759.00	770.00	O	1,159
02 Floor area exceeding 10m2 but not exceeding 40m2	919.00	946.00	O	1,160
03 Floor area exceeding 40m2 but not exceeding 100m2	1,250.00	1,287.00	O	1,161
04 Floor area exceeding 100m2 but not exceeding 200m2	1,420.00	1,462.00	O	1,162

Small Domestic Buildings - Building Notices (New Dwellings Up To 300M2 Each)

Number Of Dwellings

a) 1	1,438.00	1,481.00	S	191
b) 2	1,936.00	1,994.00	S	192
c) 3	2,271.00	2,339.00	S	193
d) 4	2,606.00	2,684.00	S	194
e) 5	3,040.00	3,131.00	S	195
f) 6	3,473.00	3,577.00	S	196
g) 7	3,841.00	3,956.00	S	197
h) 8	4,210.00	4,336.00	S	198
i) 9	4,576.00	4,713.00	S	199
j) 10	4,943.00	5,091.00	S	200
k) exceeding 10 - Price on Application	0.00	0.00	S	201

Small Domestic Buildings - Inspection Charge (New Dwellings Up To 300M2 Each)

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Building Control

Small Domestic Buildings - Inspection Charge (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	2021/22 Charge	2022/23 Charge	VAT	Record
a) 1	1,138.00	1,181.00	S	169
b) 2	1,636.00	1,694.00	S	170
c) 3	1,971.00	2,039.00	S	171
d) 4	2,106.00	2,184.00	S	172
e) 5	2,540.00	2,631.00	S	173
f) 6	2,973.00	2,577.00	S	174
g) 7	3,341.00	2,956.00	S	175
h) 8	3,710.00	3,336.00	S	176
i) 9	4,076.00	3,713.00	S	177
j) 10	4,443.00	4,091.00	S	178
k) exceeding 10 - Price on Application	0.00	0.00	S	179

Small Domestic Buildings - Plan Charge (New Dwellings Up To 300M2 Each)

Number Of Dwellings

	2021/22 Charge	2022/23 Charge	VAT	Record
a) 1	300.00	300.00	S	147
b) 2	300.00	300.00	S	148
c) 3	300.00	300.00	S	149
d) 4	500.00	500.00	S	150
e) 5	500.00	500.00	S	151
f) 6	500.00	1,000.00	S	152
g) 7	500.00	1,000.00	S	153
h) 8	500.00	1,000.00	S	154
i) 9	500.00	1,000.00	S	155
j) 10	500.00	1,000.00	S	156
k) exceeding 10 - Price on Application	0.00	0.00	S	157

Building Control**Small Domestic Buildings - Regularisation Charge (New Dwellings Up To 300M2 Each)****Number Of Dwellings**

	2021/22 Charge	2022/23 Charge	VAT	Record
a) 1	1,797.00	1,850.00	0	1,035
b) 2	2,420.00	2,493.00	0	1,036
c) 3	2,839.00	2,924.00	0	1,037
d) 4	3,257.00	3,355.00	0	1,038
e) 5	3,780.00	3,893.00	0	1,039
f) 6	4,341.00	4,471.00	0	1,040
g) 7	4,801.00	4,945.00	0	1,041
h) 8	5,262.00	5,420.00	0	1,042
i) 9	5,720.00	5,892.00	0	1,043
j) 10	6,178.00	6,364.00	0	1,044
k) exceeding 10 (POA)	0.00	0.00	0	1,045

Fees and Charges

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Car Parks

Ashford Multi-Storey

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Parking Fees

a) Up to 30 minutes	0.50	0.50	S	61
b) Up to 2 hours	1.00	1.00	S	62
c) Over 2 hours	3.00	3.00	S	63

Season Tickets

a) 3 Months	60.00	60.00	S	65
b) 6 Months	100.00	100.00	S	66
c) 12 months	180.00	180.00	S	67

Dumsey Meadow, Abbey Drive, The Broadway Laleham

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Pay And Display

a) Up to 1 hour	0.00	0.00	S	88
b) Up to 2 hours	1.50	1.50	S	89
c) Over 2 hours	2.00	2.00	S	90

Green Street & Old Bathing Station, Sunbury

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Pay And Display

a) Up to 1 hour	0.00	0.00	S	1,466
b) Up to 2 hours	1.50	1.50	S	1,467
c) Over 2 hours	2.00	2.00	S	1,468

Laleham Park/Thameside Car Parks

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

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Car Parks

Laleham Park/Thameside Car Parks

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Pay And Display

a) Up to 1 hour	0.50	0.50	S	1,229
b) Up to 2 hours	2.00	2.00	S	1,228
c) Up to 4 hours	3.00	3.00	S	1,230
d) Over 4 hours	7.00	7.00	S	1,231
e) 3 consecutive days	15.00	15.00	S	1,465

Lammas Park

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Pay And Display

a) Up to 1 hour	0.50	0.50	S	72
b) Up to 2 hours	2.00	2.00	S	71
c) Up to 4 hours	3.00	3.00	S	73
d) Over 4 hours	7.00	7.00	S	74

Manor Park

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Local Season Tickets

a) 3 Months	65.00	65.00	S	953
b) 6 months	80.00	80.00	S	954
c) 12 months	100.00	110.00	S	955

Pay and Display

a) Up to 1 hour	0.00	0.00	S	947
b) Up to 2 hours	1.50	1.50	S	948
c) Over 2 hours	2.00	2.00	S	949

Orchard Meadow, Walled Garden & Thames Street Sunbury

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

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Car Parks

Orchard Meadow, Walled Garden & Thames Street Sunbury

2021/22 Charge 2022/23 Charge VAT Record

Local Season Tickets

a) 3 Months	65.00	65.00	S	85
b) 6 Months	85.00	85.00	S	86
c) 12 Months	110.00	110.00	S	87

Pay And Display

a) Up to 1 hour	0.00	0.00	S	79
b) Up to 2 hours	1.50	1.50	S	80
c) Over 2 hours	2.00	2.00	S	81

Other

2021/22 Charge 2022/23 Charge VAT Record

Off Street Suspensions

Suspensions - reserved parking (one off admin fee)	30.00	30.00	S	98
Suspensions - Vehicle Charge Per Day	15.00	15.00	S	1,426

On Street Suspensions, Dispensations & Waivers

Dispensation grant for up to 3 days	15.00	25.00	S	97
Plus per day charge after 3 days	5.00	6.00	S	1,470
Suspension charge for up to 3 days (per bay or per 6 metres in length, whichever is shorter)	65.00	75.00	S	1,619
Suspension charge per day, after 3 days (per bay or per 6 metres in length, whichever shorter)	10.00	12.00	S	1,620

Other

Film Concessions (£15-£25 per vehicle per day - Price on application)			S	99
Lost Or Replacement Tickets & Entry/Exit Cards	14.00	14.00	S	100
On Street Resident Visitor permits (per day)	2.00	2.00	S	1,469

Fees and Charges

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Car Parks

Penalties **2021/22 Charge** **2022/23 Charge** **VAT** **Record**

Penalty Bands

Full Band 1	70.00	70.00	S	56
Full Band 2	50.00	50.00	S	57
Mitigated Band 1	35.00	35.00	S	58
Mitigated Band 2	25.00	25.00	S	59

Shepperton Village Hall

2021/22 Charge **2022/23 Charge** **VAT** **Record**

Local Season Tickets

a) 3 Months	65.00	65.00	S	1,471
b) 6 Months	85.00	85.00	S	1,472
c) 12 Months	110.00	110.00	S	1,473

Pay and Display

a) Up to 1 hour	0.00	0.00	S	950
b) Up to 2 hours	1.00	1.00	S	951
c) Over 2 hours	3.00	3.00	S	952

Staines (Tothill MSCP, Elmsleigh Surface and Elmsleigh MSCP)

2021/22 Charge **2022/23 Charge** **VAT** **Record**

Pay & Display (Tothill MSCP) or Pay on Foot (Elmsleigh Surface and Elmsleigh MSCP)

a) Up to 1 Hour	1.00	1.00	S	1,621
b) Up to 2 Hours	2.00	2.00	S	1,622
c) Up to 3 Hours	3.00	3.00	S	1,623
d) Up to 4 Hours	4.00	4.00	S	1,624
e) Up to 5 Hours	7.00	7.00	S	1,625
f) Over 5 Hours	12.20	12.20	S	1,626
g) 7pm to 12 midnight (Elmsleigh Surface car park only)	2.00	2.00	S	1,627

Fees and Charges

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Car Parks

Staines Long-Stay - Monday to Sunday 8am to 7pm

Pay And Display

	2021/22 Charge	2022/23 Charge	VAT	Record
a) Up to 1 hour	1.30	1.30	S	46
b) Up to 2 hours	2.30	2.30	S	47
c) Up to 3 hours	2.70	2.70	S	48
d) Up to 4 hours	3.50	3.50	S	1,427
e) Up to 5 Hours	3.70	3.70	S	49
f) Over 5 Hours	7.30	7.30	S	50
g) 5 days Monday to Friday only (Kingston Road only)	35.00	35.00	S	1,474

Staines Long-Stay - Monday to Sunday Evening Charge

Staines - Town centre car parks

Sunday Charge (excludes Lammas Park)	2.00	2.00	S	1,311
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Staines Pay and Display

Contract Parking - Elmsleigh Road, South Street West, Tothill & Bridge Street

Up to 12 Months	830.00	830.00	S	991
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Season Tickets - Kingston Road CP only - Railway Users

a) 3 Months	230.00	230.00	S	993
b) 12 Months	800.00	800.00	S	994

Season Tickets - Staines (working in Staines)

a) 3 Months	205.00	205.00	S	52
b) 6 Months	380.00	380.00	S	53
c) 12 Months	715.00	715.00	S	54

Fees and Charges

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Car Parks

Staines Short-Stay

Pay And Display

	2021/22 Charge	2022/23 Charge	VAT	Record
a) Up to 1 hour	1.30	1.30	S	40
b) Up to 2 hours	2.30	2.30	S	41
c) Up to 3 hours	2.70	2.70	S	42
d) Up to 4 hours	3.80	3.80	S	43
e) Up to 5 Hours	7.00	7.00	S	44
f) Over 5 Hours	12.20	12.20	S	45
g) 7pm to 12 midnight (Riverside Surface)	1.20	1.20	S	1,005
h) 7pm to 12 midnigt (Elmsleigh Surface & Elmsleigh MSCP)	2.00	2.00	S	1,618

The Broadway, Laleham Village

Local Season Tickets

	2021/22 Charge	2022/23 Charge	VAT	Record
a) 3 Months	65.00	65.00	S	94
b) 6 Months	85.00	85.00	S	95
c) 12 Months	110.00	110.00	S	96

Fees and Charges

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Cemeteries

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Miscellaneous Fees

Late Arrival for Service (TBC -depends on circumstances) E 1,680

Interment

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Adult Grave

Adult Grave 24 Hour Burial for one only (5 foot)	2,029.00	2,090.00	O	1,245
Adult Grave For 1 Interment	1,445.00	1,488.00	O	725
Adult Grave For 1 Interment - Casket	1,607.00	1,655.00	O	726
Adult Grave For 2 Interments	1,503.00	1,548.00	O	727
Adult Grave For 2 Interments - Casket	1,717.00	1,769.00	O	728
Brick Vault (Inter only) Include brick vault fee and loss of 1 x grave space	2,438.00	3,168.00	O	1,305

Advance Purchase

Cremated Remains PIA*	1,676.00	o	1,684	
Cremated Remains PIA* Ashford Old Section GOR	1,930.00	O	1,685	
Purchase in advance of additional earthen grave	3,700.00	3,811.00	O	785

Child Grave

Child Grave For 1 Interment	451.00	465.00	O	729
Child Grave For 2 Interment	451.00	465.00	O	730
Child Interment within 24 hours	578.00	595.00	O	1,414
Child plot within 24 hours	662.00	682.00	O	1,413
Stillborn Interment	367.00	378.00	E	731

Garden of remembrance (cremated remains)

Cremated Remains (Includes Ashford Old Section)	515.00	530.00	E	732
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Fees and Charges

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Cemeteries

Interment

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Non Residents/Parishioners Charge

Treble Fees For Residents out of Borough (Price on Application) O 744

Memorial Garden

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Ashford

Plot Fee - Cremated remains (old garden of remembrance - Ashford) only 965.00 994.00 E 1,001

Miscellaneous Fees

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Exclusive Right - Purchase of

Issue of duplicate deed of grant (Transfer of ownership) 109.00 112.00 E 1,321

Other

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Exclusive Right - Purchase of

Burial in a Vault 2,112.00 2,175.00 E 1,416

Child Grave 515.00 530.00 E 735

Cremated Remains 814.00 838.00 E 734

Earthen Grave 1,928.00 1,986.00 E 733

Earthen Grave within 24 hours (Adult) 2,346.00 2,416.00 E 1,301

Exhumation

Exhumation of ashes (Price on Application) E 784

Exhumation of body (Price on Application) E 1,246

Fees and Charges

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Cemeteries

Other

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Miscellaneous Fees

Late Arrival for Service - TBC, Depending on circumstances 1,686
Registration Of Assignment (Transfer of ownership) 150.00 155.00 O 749

Right to Erect Memorial Bench

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Memorial Bench

Supply & Installation of Memorial Bench 1,457.00 1,501.00 S 967

Right to Erect Memorial Plaque

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Memorial Tower Plaque

10 Yrs 356.00 367.00 E 998
15 Yrs 502.00 517.00 E 999
25 Yrs 669.00 689.00 E 1,000

Right To Erect Monument

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

1. Traditional Graves

Additional Inscription 196.00 202.00 E 742
Erection of a Wooden Cross (after 12 months) 379.00 390.00 S 1,313
Headstone 379.00 390.00 E 739
Headstones And Kerbstones 551.00 568.00 E 736
Kerbs Only 366.00 377.00 E 741
Monument Over 91.5cm (3') 1,003.00 1,033.00 E 737
Vase Or Tablet 256.00 264.00 E 738

Fees and Charges

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Cemeteries

Right To Erect Monument

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

2. Garden Of Remembrance Tablet

Garden Of Remembrance Tablet 201.00 207.00 E 743

Right to erect monuments

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Installation of Memorials

Permit for remedial repair of a memorial	46.00	47.00	E	1,616
permit to clean a memorial	15.50	16.00	E	1,617
Replacement of Headstone or Kerb or Tablet or Vase	46.00	47.00	E	1,615
Temporary wooden cross for one year		0.00	S	1,613
Vase (new, additional)	76.50	78.80	E	1,614

Use of Chapel

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Location

Asford & Staines - Admin Fees		75.00	O	1,688
Ashford And Staines	300.00	309.00	O	724

Fees and Charges

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Environmental Health

Licensing

2021/22 Charge 2022/23 Charge VAT Record

Street Trading

New Application Submission Fee - Deducted From Licence Fee If Application Is Approved 86.50 89.00 S 1,243

Street Trading - Per Annum

- a) Consent For Mobile Shops, Ice Cream Vans And The Like For Not More Than 30 Minutes In Any One Place: All Residential Area: Where Streets Are Not Classified Roads 892.00 919.00 S 101
- b) Consent For Mobile Shops, Ice Cream Vans And The Like For Not More Than 30 Minutes In Any One Place: Sites In Classified Roads Which Are Not Prohibited Streets 892.00 919.00 S 102
- c) Consent For Sites Adjacent To The Public Highway (Static Sites), for Specified Periods From Identified Sites During Street Trading Hours 892.00 919.00 S 103

Fees and Charges

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Environmental Protection Act

Environmental Information Regulations 2004

Contaminated Land Enquiries

General Inquiries - Hourly Rate

2021/22 Charge	2022/23 Charge	VAT	Record
57.00	59.00	S	324

Fees and Charges

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Food Safety

Food Safety

	2021/22 Charge	2022/23 Charge	VAT	Record
Voluntary Surrender Of Foodstuffs Certificate	74.00	76.00	S	308

Food Hygiene Courses

Cancellation of booked appointment (no fee applies if notification of cancellation is given more than 24 hours in advance)	27.00	28.00	S	1,484
Courses Held (on Site or off site) (Per Person)	81.50	84.00	S	311

Food Hygiene Rating Scheme

Request for re-inspection under the Food Hygiene Rating Scheme	208.00	208.00	S	1,592
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Foodstuffs For Export

Per Certificate (If Visit Needed)	159.00	164.00	O	307
Per Certificate (If Visit Not Needed)	79.50	82.00	O	306

Fees and Charges

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Housing

Housing Enforcement

2021/22 Charge 2022/23 Charge VAT Record

Housing Act 1985 - Section 265 Demolition order

Hourly Rate	63.50	65.50	O	1,628
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Housing Act 2004 - Section 11,12,20,21,28,29,40 & 43 - Enforcement Notices

Hourly Rate	63.50	65.50	O	356
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Immigration Housing Inspection

Cancellation of booked appointment (no fee applies if notification of cancellation is given more than 24 hours in advance)	26.50	27.50	S	1,486
Housing Inspection	169.00	174.00	O	915

Fees and Charges

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Licensing

Animal Welfare

New or renewal application (Plus all associated vet fees and charges)

	2021/22 Charge	2022/23 Charge	VAT	Record
Arranging for the Provision of Boarding (Application Fee 368, Grant Fee 103)	471.00	471.00	O	1,585
Boarding for cats (Application Fee 368, Grant Fee 103)	471.00	471.00	O	1,577
Boarding in dogs in kennels - (Application Fee 368, Grant Fee 103)	471.00	471.00	O	1,575
Dog Breeders - (Application Fee 368, Grant Fee 103)	471.00	471.00	O	1,569
Dog Day Care (Application Fee 368, Grant Fee 103)	471.00	471.00	O	1,579
Each additional licensable activity/inspection	103.00	103.00	O	1,588
Each additional site visit to hosts as part of the arrangers licence application/ renewal	101.00	101.00	O	1,610
Hiring out horses (Application Fee 368, Grant Fee 103)	471.00	471.00	O	1,571
Home boarders (dogs only) (Application Fee 368, Grant Fee 103)	471.00	471.00	O	1,573
Keeping or training animals for exhibition (Application Fee 368 Grant Fee 103)	471.00	471.00	O	1,583
Replacement Licence	52.00	52.00	O	1,591
Re-rating Inspection	235.00	235.00	O	1,587
Selling Animals as Pets (Application Fee 368, Grant Fee 103)	471.00	471.00	O	1,581

Animals

Variation to any Animal Licence

	2021/22 Charge	2022/23 Charge	VAT	Record
Variation to Licence with no visit required	86.00	86.00	O	1,024
Variation to Licence with visit	234.00	234.00	O	1,025

Zoo and Dangerous Wild Animal Licences

Dangerous Wild Animals (Plus all associated vet fees and Charges)	471.00	471.00	O	1,611
Initial zoo applications (plus all associated vet fees and charges)	471.00	471.00	O	1,023

HMO Licensing Scheme

	2021/22 Charge	2022/23 Charge	VAT	Record
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Fees and Charges

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Licensing

HMO Licensing Scheme

HMO Licence

	2021/22 Charge	2022/23 Charge	VAT	Record
a) Up to 6 Occupants (application fee £515.00; maintenance fee £211.50)	726.50	748.50	O	1,008
b) 7 to 9 occupants (application fee £566.50; maintenance fee £332.50)	899.00	926.00	O	1,009
c) 10 to 14 occupants (application fee £622.00; maintenance fee £365.50)	987.00	1,016.50	O	1,010
d) 15 or more occupants (application fee £697; maintenance fee £409)	1,106.00	1,139.00	O	1,011
e) Penalty for late or incomplete applications	137.50	141.50	O	1,012
f) Extra charge for processing separate licence holder and manager applications	35.00	36.00	O	1,013
g) Discount for members of an approved landlords association	35.00	36.00	O	1,014

HMO Licence Renewal

Application for a licence renewal (regardless of whether a one, three or five year licence is granted based on the outcome of the risk assessment) (application fee £399; maintenance fee £234).	633.00	652.00	O	1,678
Discount for members of an approved landlords association	36.00	37.00	O	1,267
Extra charge for processing separate licence holder and manager applications	35.00	36.00	O	1,266
Penalty for late or incomplete applications	137.50	141.50	O	1,265

Housing

Fees and Charges

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Licensing

Housing

Mobile Homes Site Licences

	2021/22 Charge	2022/23 Charge	VAT	Record
a) Application for a new site licence - 1 to 5 pitches	498.00	513.00	O	1,336
b) Application for a new site licence - 6 to 24 pitches	580.50	598.00	O	1,337
c) Application for a new site licence - 25 to 99 pitches	642.00	661.00	O	1,338
d) Application for a new site licence - 100+ pitches	765.00	788.00	O	1,339
e) Application to alter conditions to a site licence - 1 to 5 pitches	237.00	244.00	O	1,340
f) Application to alter conditions to a site licence - 6 to 24 pitches	248.00	255.50	O	1,341
g) Application to alter conditions to a site licence - 25 to 99 pitches	259.00	267.00	O	1,342
h) Application to alter conditions to a site licence - 100+ pitches	280.00	288.50	O	1,343
i) Application to transfer a site licence	134.00	138.00	O	1,344
j) Annual fee - 1 to 5 pitches	189.00	195.00	O	1,345
k) Annual fee - 6 to 24 pitches	233.00	240.00	O	1,346
l) Annual fee - 25 to 99 pitches	263.00	271.00	O	1,347
m) Annual fee - 100+ pitches	326.50	336.50	O	1,348
n) Recover of cost of enforcement - hourly rate	63.00	65.00	O	1,415

Pollution

Scrap Metal Dealers

	2021/22 Charge	2022/23 Charge	VAT	Record
Scrap Metal collector fee	342.00	352.00	O	1,307
Scrap Metal dealer site licence fee	541.00	557.00	O	1,308
Scrap Metal Licence Variation	62.00	64.00	O	1,315
Scrap Metal replacement of Licence	26.50	27.50	O	1,316

Retail

	2021/22 Charge	2022/23 Charge	VAT	Record
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Fees and Charges

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Licensing

Retail

2021/22 Charge 2022/23 Charge VAT Record

Registration for skin piercing treatments: acupuncture, tattooing, skin piercing, electrolysis, semi-permanent skin colouring

Practitioner registration	230.50	237.00	O	458
Registration of premises	230.50	237.00	O	459
Replacement certificate	52.00	54.00	O	935
Variation of registration	61.00	63.00	O	1,430

Sex establishment licence fee

Change of licence details	166.00	171.00	O	1,269
New,Renewal,Intermediate,Temporary	3,330.00	3,430.00	O	1,268

Sex Shop Registration

New,Renewal,Intermediate,Temporary	3,330.00	3,430.00	O	456
Transfer Of Licence	3,330.00	3,430.00	O	457

Fees and Charges

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Rodent & Pest Control

Rodent and Pest Control

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Pest Control

Bedbugs (based on a 3 bedroom property, more than 3 bedrooms subject to survey)	113.00	116.50	S	1,260
Fleas, Cockroaches etc. (based on a 3 bedroom property, more than 3 bedrooms subject to survey)	79.50	82.00	S	327
Mice (Up to 3 visits)	70.00	72.00	S	326
Rats (Up to 3 visits)	45.00	46.50	S	325
Wasps (per visit)	79.50	82.00	S	1,629

Stray Dogs

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Stray Dogs - Collection Fee

Plus Kennelling And Vets Fees	191.50	197.00	O	295
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Fees and Charges

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Taxi Licensing

Taxi Licensing - 1 Year & General Fees

Hackney Carriages Driver and Vehicles

	2021/22 Charge	2022/23 Charge	VAT	Record
Application pack fee - deducted from licence fee if enquirer subsequently makes a formal application	19.50	20.00	O	1,239
Cancellation of booked appointment (no fee applies if notification of cancellation is given more than 24 hours in advance)	36.00	37.00	S	1,449
Disclosure & Barring Service Fee - 3 Yearly Check	49.00	50.50	O	542
English & Numeracy Retest Fee	32.50	33.50	O	547
Geographic Knowledge Retest Fee	68.00	70.00	O	544
Hackney Carriage /Private Hire Vehicle Plate Replacement	19.50	20.00	O	541
Hackney Carriage Driver - New	311.00	320.50	O	538
Hackney Carriage Driver - Renewal	167.00	172.00	O	539
Hackney Carriage Vehicle	358.00	368.50	O	537
Hackney Carriage Vehicle (adapted for disabled persons)	179.00	184.50	O	931
Licence Conditions Retest	39.00	40.00	O	546
Re-Issue Of Licence (Change of address, name or any other reason)	22.50	23.00	O	540
Re-Issue Of Licence (Change of Vehicle)	104.00	107.00	O	1,259
Transfer From Private Hire to Hackney Carriage Fee	163.00	168.00	O	545

Private Hire Driver Operator & Vehicle

Taxi driver test	38.00	39.00	O	1,630
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Fees and Charges

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Taxi Licensing

Taxi Licensing - 1 Year & General Fees

2021/22 Charge 2022/23 Charge VAT Record

Private Hire Driver Operator And Vehicle

a) Private Hire Operator - 1 Vehicle	216.00	222.50	O	527
b) Private Hire Operator - 2 To 5 Vehicles	269.00	277.00	O	528
c) Private Hire Operator - 6 To 20 Vehicles	384.50	396.00	O	529
d) Private Hire Operator - 21 or more the hourly rate applies	58.00	59.50	O	1,018
Application pack fee - deducted from licence fee if enquirer subsequently makes a formal application	19.50	20.00	O	1,241
Cancellation of booked appointment (no fee applies if notification of cancellation is given more than 24 hours in advance)	36.00	37.00	S	1,450
Disclosure & Barring Service Fee - 3 Yearly Check	49.00	50.50	O	535
English & Numeracy Retest Fee	32.50	33.50	O	534
Geographic Knowledge retest fee	38.50	39.50	O	928
Hackney Carriage /Private hire vehicle plate replacement	19.50	20.00	O	1,022
Private Hire Driver Licence - New	301.00	310.00	O	531
Private Hire Driver Licence - Renewal	149.00	153.50	O	532
Private Hire Vehicle	315.00	324.50	O	530
Private Hire Vehicle (adapted for disabled persons)	157.50	162.00	O	929
Private Hire Vehicle plate replacement	19.50	20.00	O	933
Re-Issue Of Licence (Change of address, name or any other reason)	22.50	23.00	O	1,020
Re-Issue Of Licence (Change of vehicle)	104.00	107.00	O	533

Taxi Licensing - 3 Year Fees

2021/22 Charge 2022/23 Charge VAT Record

Hackney Carriage and Private Hire Driver

Cancellation of booked appointment (no fee applies if notification of cancellation is given more than 24 hours in advance)	36.00	37.00	S	1,451
Hackney Carriage Driver - New	523.00	538.50	O	1,355
Hackney Carriage Driver - Renewal	402.00	414.00	O	1,356
Private Hire Driver Licence - New	504.00	519.00	O	1,374
Private Hire Driver Licence - Renewal	361.00	372.00	O	1,375

Taxi Licensing - 5 Year Fees

2021/22 Charge 2022/23 Charge VAT Record

Fees and Charges

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Taxi Licensing

Taxi Licensing - 5 Year Fees

[2021/22 Charge](#) [2022/23 Charge](#) [VAT](#) [Record](#)

Pavement Licensing

Street Pavement License	100.00	100.00	O	1,679
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Private Hire Vehicle Operator

a) Private Hire Operator - 1 Vehicle	943.50	972.00	O	1,395
b) Private Hire Operator - 2 To 5 Vehicles	1,180.00	1,215.50	O	1,396
c) Private Hire Operator - 6 To 20 Vehicles	1,751.50	1,804.00	O	1,397
d) Private Hire Operator - 21 or more vehicles, = charge for 6 to 20 vehicles, PLUS, officer hourly rate for any additional hours if needed.	58.00	59.50	O	1,398
e) Cancellation of booked appointment (no fee applies if notification of cancellation is given more than 24 hours in advance)	36.00	37.00	S	1,452

Fees and Charges

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Works in Default

Works in Default

Works in Default

30% administration fee applied to cost of any works that are carried out in default by Environmental Health

2021/22 Charge

2022/23 Charge

VAT

Record

S

1,453

Fees and Charges

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Regulatory Administration Committees

Electoral Registration

Electoral Registration

Statutory Fees

Certificate Of Residence

2021/22 Charge	2022/23 Charge	VAT	Record
25.00	25.00	0	34

Fees and Charges

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Land Charges

Land Charges

2021/22 Charge 2022/23 Charge VAT Record

Copying Charges

Copy Of Duplicate Search	8.64	8.64	S	620
Copy of Tree Preservation Order	18.00	18.00	S	1,447
Each Agreement - Each Following Sheet	0.90	0.90	S	619
Each Agreement - First Sheet	3.48	3.48	S	618

Service Fees

a) Con29R Enhanced (New service - provision of additional documentation)	204.00	204.00	S	1,682
b) Con29R Surrey County Council Search Fee (payable in addition to the fees above on all full searches completed)	48.00	49.20	S	611
c) Additional Parcel (Con29)	21.60	21.60	S	613
d) Each Con 29 'O' Optional Enquiry	21.60	22.20	S	614
e) Each Additional Enquiry/Solicitors Question	24.00	24.00	S	615
f) Personal Search Con29 Component data per question	2.04	2.04	S	1,247

Fees and Charges

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Legal Fees

Legal Fees (where £nil charge shown, no equivalent in that year)

Commercial Organisations

	2021/22 Charge	2022/23 Charge	VAT	Record
A. Lettings and renewals (£0-£50,000 yearly rental income)	1,750.00	1,750.00	S	1,545
B. Lettings and renewals (£50,000 - £300,000 yearly rental income)	2,500.00	2,500.00	S	1,546
C. Lettings and renewals (£300,000 - £750,000 yearly rental income)	4,000.00	4,000.00	S	1,547
D. Lettings and renewals (> £750,000 yearly rental income)	6,000.00	6,000.00	S	1,548
E. Rent Deposit Agreement	1,250.00	1,250.00	S	1,549
F. Deed of Variation	1,500.00	1,500.00	S	1,550
G. Licence to Assign	1,500.00	1,500.00	S	1,551
H. Licence to Alter	1,750.00	1,750.00	S	1,552
I. Licence to Sublet	2,000.00	2,000.00	S	1,553
J. Tenancy at Will	350.00	350.00	S	1,554
K. Easement or Wayleave	1,750.00	1,750.00	S	1,555
L. Licences	750.00	750.00	S	1,556
M. Surrender	1,750.00	1,750.00	S	1,557

Commercial Organisations - Hourly rates

A. Solicitor/ Legal Executive with over 8 years experience	335.00	335.00	S	1,291
B. Solicitor/ Legal Executive with between 4 to 8 years experience	265.00	265.00	S	1,290
C. Solicitor/ Legal Executive with less than 4 years experience	235.00	235.00	S	1,289
D. Trainee/ Paralegal	180.00	180.00	S	1,287

Fees and Charges

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Legal Fees

Legal Fees (where £nil charge shown, no equivalent in that year)

Community Groups

	2021/22 Charge	2022/23 Charge	VAT	Record
A. Lettings and renewals	525.00	525.00	S	1,558
B. Rent Deposit Agreement	250.00	250.00	S	1,559
C. Deed of Variation	350.00	350.00	S	1,560
D. Licence to Assign	350.00	350.00	S	1,561
E. Licence to Alter	350.00	350.00	S	1,562
F. Licence to Sublet	350.00	350.00	S	1,563
G. Tenancy at Will	150.00	150.00	S	1,564
H. Easement or Wayleave	525.00	525.00	S	1,565
I. Licences	225.00	225.00	S	1,566
J. Grazing Licences (grants and renewals)	150.00	150.00	S	1,567
K. Surrender	350.00	350.00	S	1,568

Community Groups - Hourly rates

A. Solicitor/ Legal Executive with over 8 years experience	145.00	145.00	S	1,300
B. Solicitor/ Legal Executive with between 4 to 8 years experience	125.00	125.00	S	1,299
C. Solicitor/ Legal Executive with less than 4 years experience	105.00	105.00	S	1,298
D. Trainee/ Paralegal	85.00	85.00	S	1,296

Fees and Charges

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