

Spelthorne Borough Council  
Requests for Funding from the  
Green Initiatives Fund



Prior to making this application, please consider carefully the criteria below to the make sure you meet and evidence meeting the criteria below. If you do not meet the criteria your application will not progress to the Climate Change Working Group and Environment Sustainability Committee for consideration. If you require any further assistance with completing this form or would like to receive the form and guidance in an alternative format, please ask.

Your project must meet at least one of the following criteria:

The project ...

- a) Contributes to meeting the Council's climate change targets of meeting net zero in the Council estate or the wider Spelthorne community.
- b) Provides opportunities to create and support carbon sink initiatives within the Borough, including landscaping and more tree planting.
- c) Contributes towards reducing the carbon footprint of the Council's estate and the Borough as a whole.
- d) Develops opportunities to improve facilities for walking and cycling in the Borough to help reduce car use.
- e) Encourages more sustainable travel.
- f) Improves and encourages waste prevention and recycling.
- g) Meets Spelthorne Borough Council's objectives for the Environment in the Corporate Plan and complies with at least one of our key objectives.
- h) Contributes to developing opportunities for larger projects which address 'green' priorities within the Corporate Plan.

Applicants must ...

- i) Belong to an organisation that can prove financial stability over a period of time and not have any existing large balances not allocated.
- j) Not apply for multiple elements of financial support for the same objective. (Unless you are specifically requesting match funding.)
- k) Have clearly defined outcomes and deliverables for the funding requested.
- l) Address how they will monitor key performance indicators towards their goals and demonstrate how they have been successful in achieving them.

**Contact details**

Name and position	<b>Craig Hatton</b>
Organisation	<b>Spelthorne Borough Council</b>
Charity CIO number (if applicable)	
Address of organisation	<b>Council Offices, Knowle Green</b>
Location services will be provided or project will take place	<b>Spelthorne</b>
Contact phone	<b>01784444214</b>
Contact email	<b>c.hatton@spelthorne.gov.uk</b>

**Your Project**

Please provide information to clearly demonstrate what you wish to achieve with the funding you are applying for and how you will measure success.

Please provide as much detail as possible here including who are your stakeholders, where and how the funding will be spent. Please detail the importance of this and why you believe this funding will contribute positively to mitigating or adapting to climate change. Please refer to our Corporate Plan and aims and detail which one/s your proposal supports.

You can also submit additional information to support your application by email.

<b>Considerations</b>	<b>Response</b>
Aims and Project Objectives  Corporate Priority Alignment	Spelthorne to return as a formal member of the Colne Valley Partnership and participate and benefit from projects taking place in the Colne Valley Regional Park (CVRP). This would allow environmental projects to take place across the Borough to improve the natural environment and contribute to promoting health and wellbeing and helping to contribute to carbon reduction. This would play a key role in enhancing the Borough's environment and protect biodiversity. The projects will also help to drive a green recovery and improve health and wellbeing for residents.
Business justification provided and options considered including. - Benefits, Deliverables & Objectives	By re-joining as a formal member of the CVRP and having an agreement in place will allow Spelthorne to access to projects and other initiatives within the Borough to improve the natural environment. Additionally, the CVRP can

## Appendix 1

- High Level Financials & ROI in terms of carbon savings, wellbeing benefits, reduction in pollution, seed corn funding	secure external funding for environmental projects in Spelthorne. This could also help to enhance appropriate uses of Green Belt as required by national planning policy. Specific projects can be identified in different areas to enhance existing provision and contribute to improving access to the local environment for residents and other users,
How will you measure success?	Regular meetings with CVRP and monitoring progress of projects being undertaken in Spelthorne
Indicative Timeframes	Annual projects
Risks	Ensure funding is in place annually to continue to participate.
Stakeholder Identification	Spelthorne Borough Council and members of the CVRP. The Borough's officers (strategic planning, biodiversity and climate change) will work with officers from Groundworks who manage the projects for CVRP.
Roles & Responsibilities	In partnership with the CVRP to deliver projects across the Borough. Strategic Planning will manage the partnership for SBC and a working group is proposed with Biodiversity and Climate Change officers to ensure joint working and common goals can be achieved through the projects.
Communication Plan	Quarterly meetings between CVRP and SBC officers and participation in CVRP annual meeting of stakeholders.
Amount of funding applied for from Spelthorne	Initial funding is £5000 for 2022. Detail for funding required beyond 2023 still to be agreed
Funding agreed from elsewhere	None
Please identify where services will be delivered	Across Spelthorne to maximise the benefits within all wards where possible.
How have you identified the need for carbon reduction or environmental improvements?	On-going development of the Local Plan has identified opportunities to enhance the natural environment and make cumulative effects to contribute to carbon reduction through specific and well managed schemes. Access to the CVRP could also increase scope for projects and external funding that the Borough could benefit from in terms of biodiversity and climate mitigation/adaptation.

## Reviewing the application

## Appendix 1

Once applications have been received, they will be reviewed to ensure that they meet the criteria.

Where applicants do not meet the criteria, they will be told that their application cannot be taken further and signposted to other potential financial support available for what you are trying to achieve.

If it is obvious that an error has been made and crucial information has mistakenly been omitted, and where we are able, we will endeavour to contact you to give you the opportunity to provide the missing information.

It is important to note that unfortunately meeting the criteria does not guarantee you will receive funding from the Green Initiatives Fund. Applications received and those evidencing that they meet our criteria will be considered by the Climate Change Working Group who will then recommend those to go to the Environment and Sustainability Committee for formal approval.

In exceptional cases we may ask you for further information or clarification during the Climate Change Working Group's consideration of your application. The Environment and Sustainability Committee has the final say. We are required to follow this process as we are using public money and need to follow due process.

### **The final decision and payment**

The Climate Change Working Group may decide to recommend to the Environment and Sustainability Committee:

- a) That your organisation gets awarded the full amount applied for.
- b) That your organisations receive an award for a lower amount than applied for.
- c) That your organisation has been unsuccessful for the current year.



## Appendix 1

### **The Aims of your organisation:**

It is extremely helpful for the Committee to know about your organisation. How, why and when it was set up and for what purpose. What are your key objectives and how have these changed?

When was your organisation set up?	
If you have charity status when was it awarded?	
Why was your organisation created?	
What are you aiming to achieve?	
How do you measure success generally?	