

## FORWARD PLAN 2022/23

### AUDIT COMMITTEE – 24 MARCH 2022

#### Resolution Required

#### 1. Forward Plan

- 1.1 This report covers the Forward Plan for the municipal year 2022/23.
- 1.2 The Committee's terms of reference are attached to the agenda.

#### 2. Future Meetings

- 2.1 Future meetings of this Committee are proposed in the following months:
- July 2022
  - November 2022
  - March 2023
- 2.2 Details of the Forward Plan for future meetings are as follows:

<b>July 2022</b>	<b>Officer</b>	
Corporate Risk Management report	Internal Audit Manager	Report/Recommend to CPRC
Covid-19 Risk Considerations	Internal Audit Manager	Report
Corporate Risk Register	Head of Service - as appropriate	Updates on target dates missed
External Audit update	External Auditors	
Internal Audit Annual Report 2021/22	Internal Audit Manager	Report
Report on The Effectiveness of the System of Internal Audit	Internal Audit Manager	Report
Annual Governance Statement 2021/22	Chief Finance Officer/Head of Corporate Governance	Report for approval
Counter-Fraud, Bribery and Corruption Strategy	Internal Audit Manager	Review/recommend to Council
VFM Task Group update	Chief Finance Officer	Verbal update
Committee's Forward Plan for 2022/23	Internal Audit Manager / Chief Finance Officer/Audit Committee	Report

<b>November 2022</b>	<b>Officer</b>	
Corporate Risk Management	Internal Audit Manager	Report/Recommend to CPRC
Covid-19 Risk Considerations	Internal Audit Manager	Report
Corporate Risk Register	Head of Service - as appropriate	Updates on target dates missed
External Audit Plan update	External Audit	Report
Internal Audit Interim Report	Internal Audit Manager	Report
Confidential Reporting Code	Group Head of Corporate Governance	Review/Recommend to Council
VFM Task Group update	Chief Finance Officer	Verbal update
Committee's Forward Plan for 2022/23	Internal Audit Manager / Chief Finance Officer/Audit Committee	Report

<b>March 2023</b>	<b>Officer</b>	
Corporate Risk Management	Internal Audit Manager	Report/Recommend to CPRC
Covid-19 Risk Considerations	Internal Audit Manager	Report
Corporate Risk Register	Head of Service - as appropriate	Updates on target dates missed
Internal Audit Annual Plan 2023/24	Internal Audit Manager	Report
External Audit update	External Auditors	
Committee's Work programme for 2023/24	Internal Audit Manager/Chief Finance Officer/Audit Committee	Work Programme

- 2.3 Any topics identified during consideration of the business at this meeting will need to be included in the above Forward Plan.
- 2.4 Other issues Members wish to raise for consideration at the next or any future meeting and agreed by the Committee, may be included in the Forward Plan.
- 2.5 External audit may have one or two reports that arise from time to time which are not possible to predict in advance but will be incorporated into the Forward Plan or appear on the agenda as appropriate. In the event of the Council receiving external auditor reports between scheduled meetings of the Committee it may be necessary to call additional meetings of the Committee.
- 2.6 Managers may be required to attend the Committee, similarly to that resolved in Minute No. 227/06, to explain why they have not implemented the recommendations of Internal Audit. It is not possible to predict these circumstances, but they will be dealt with as and when they arise either by incorporating into the Forward Plan or appearing on the agenda as appropriate.

**3. Resolution**

The Committee is asked to consider and approve the Forward Plan as submitted and/or amended at the meeting.

**Contact: Punita Talwar, Internal Audit Manager (01784) 446454**

**Report Author: Chris Curtis, Committee Manager (01784) 446240**

**Outstanding items to be added at appropriate time:**

Value for Money Statement 2017/18	External Auditors
Annual Audit Letter 2017/18	External Auditors
External report of Audit and Statement of Accounts 2017/18 (draft received in March 2019)	External Auditors
Value for Money Statement 2018/19	External Auditors
Annual Audit Letter 2018/19	External Auditors
External report of Audit and Statement of Accounts 2018/19	External Auditors
Value for Money Statement 2019/20	External Auditors
Annual Audit Letter 2019/20	External Auditors
External report of Audit and Statement of Accounts 2019/20	External Auditors
Value for Money Statement 2020/21	External Auditors
Annual Audit Letter 2020/21	External Auditors
External report of Audit and Statement of Accounts 2020/21	External Auditors