

Emergency Planning KPIs

Emergency Planning and Business Continuity will be measured against two sets of KPIs. Having established plans in date and training delivered within the agreed frequency.

There is acknowledgment that these do not necessarily give an indication of how good the plans are or how good staff will be in an actual incident but allows for a measurement to be taken. In writing and consulting on plans it allows the councils processes to be reviewed, updated and improved. When taking these plans to training and exercises it allows staff's knowledge in their role to be updated and tested in an incident environment.

Emergency Plans

Name	Status	Review Cycle Frequency	Review Due
Emergency Plan	Up to Date	2 Years*	Mar-22
MAFP	Up to Date	18 months	Jul-23
Adverse Weather Plan	Up to Date	1 Years	Dec-22
VP policy- part 2 VP Plans	Up to Date	1 year currently	Mar-22
BECC Plan	Up to Date	1 Years	Nov-22
BC Strategic Plan	Out for comments	2 years *	Dec-21
BC service level Plans	Mixture	2 years*	
Emergency contacts directory	Up to Date	Quarterly	Nov-21
Prevent	Up to Date	2 years	Sep-22
EAC Plan	Out for Comments	18 months	Sept 21
Pandemic Flu Plan	Up to Date	2 years*	Oct-23
Telecommunications Plan	Up to Date	2 years*	May-23
CSDC Plan	Up to Date	1 Year	Oct-22

*A full review is due every 2 years however an admin check will be carried out every year to ensure there is no small changes which need to be made.

Training & Exercising Delivery

Training	Frequency	Last Trained
BECC- C Training	Twice a year	Dec-21
BECC all Staff Training	Once a year	Dec-21
BECC Exercise	Every 18 months	Jan-22 (virtual session due to COVID-19)

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IMT Training /Exercise	One a year	Jun-21
ILO Training	Twice a year	Jan-22
Prevent Training	Every 2 years	Jan-22
Rest Centre Managers	Once a year	2019 (scheduled March-22)*
Rest Centre Exercise	18 months	2019*
Councillor Liaison Officer	Once a year	Mar-21

*Pandemic has prevented rest centre training for two years