

Surrey Delivery Board

Terms of Reference

The Surrey Delivery Board exists to bring together, in partnership, representatives of all tiers of local government in Surrey, to align and co-ordinate the practical delivery of the Surrey Community Vision 2030 (and embryonic Vision 2050), shared priorities and activities across the county, for the benefit of Surrey residents.

The Board will identify new ways to bring local government services and functions together in Surrey, to reduce duplication and improve value for money.

The Board will draw strategic priorities and direction from, as well as feeding in to:

Surrey Forum,
Health and Wellbeing Board,
One Surrey Growth Board,
Greener Future Board
and in time, a Thriving Communities body. (See Annex A).

A key principle underpinning the Surrey Delivery Board is that decisions and responsibilities should rest at the most appropriate level (e.g. subsidiarity).

The Board can and will not supplant, subsume or over-ride any statutory functions or responsibilities of the constituent members.

Proposed aims

The Surrey Delivery Board will:

- Be focused on the practical delivery of better and more efficient services, and outcomes for Surrey residents in the gift of local government, and through influencing other agencies, organisations and communities
- Bring all tiers of local government together to voluntarily work together to provide cross-council leadership and governance on Surrey-wide priorities, opportunities and challenges that require a collective response from local government.
- Support the Surrey Forum and strategic boards in delivering programmes for the benefit of residents and drive local government's contribution to delivery of a county wide vision (currently the Community Vision 2030), to help realise the full economic, social, and environmental potential of the County.
- Work collaboratively with the other county-wide strategic partnership boards (Growth Board; Greener Futures Board; Health & Wellbeing Board) and join up local government's efforts to drive progress against key priorities (for example the Surrey Climate Change Delivery Plan).
- Align the activities of constituent member Councils to better and more efficiently deliver services, residents' experiences and outcomes
- Explore and identify new ideas for effective and efficient shared service models that reduce duplication and improve value for money across local government in Surrey. This will involve working across all partners to explore opportunities for rationalisation, shared delivery, and service integration.
- Bring together intelligence, expertise, information, data and best practice to maximise beneficial economic, social and environmental opportunities.

- Provide an open forum to collectively problem-solve and unblock local barriers impacting delivery by focusing on the shared outcomes we want to achieve for residents and businesses in Surrey.

(Note: The government has indicated their interest in working with county councils to develop County Deals as part of their devolution agenda, which it is anticipated will be clarified and confirmed in the forthcoming Levelling Up White Paper. In the event that Surrey is granted a County Deal by government in the future, then the Surrey Delivery Board would play an important role in bringing all tiers of local government together to develop and support the deal and coordinate delivery).

Ways of working

All Surrey Delivery Board members will work together, and individually, in a spirit of trust, fairness and mutual respect and co-operation.

The work of the partnership will be rooted in a spirit of collaboration and affirm the value of acting in partnership with others to improve the lives of those who live, work, study and play in Surrey.

Members who sit on other relevant county-wide strategic partnership boards will act as a two-way conduit between those boards and the Surrey Delivery Board.

Meetings of the Board will be informal and in private and notes of the discussions will be published. Consideration will be given to holding certain meetings in public, where this is felt beneficial.

Frequency

The Board will meet on at least a quarterly basis and wherever possible will meet within a month of a prior Surrey Forum.

Membership

The Board is made up of:

- District and Borough Council Leaders or their deputies
- County Council Leader or their deputy
- Chair of Surrey Association of Local Councils or their deputy
- The Chairs of up to three Town or Parish Councils', as determined by Surrey Association of Local Councils for each meeting
- District and Borough Council Chief Executives or their deputies
- County Council Chief Executive or their deputy
- Chief Executive of Surrey Association of Local Councils

Directors and Executive Directors of Councils, as required by the agenda. Other attendees representing external bodies/agencies/organisations will attend as required by the agenda.

The Board will be chaired by a District or Borough Council Leader

Members of the Board are responsible for reporting back from and feeding into the Board on behalf of their represented organisation.