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**Decisions taken at the meeting held on Tuesday, 29 March 2022.**

**Meeting Time:**

7.00 pm

**Meeting Venue:**

Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames

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**PRESENT:** Councillor Sandra Dunn (Chairman), Councillor Sue Doran (Vice-Chairman), Councillor Clare Barratt, Councillor Richard Barratt, Councillor Chris Bateson, Councillor Nick Gething, Councillor Michele Gibson, Councillor Olivia Rybinski and Councillor Jenny Vinson

**5. CAPITAL MONITORING REPORT Q3 (OCT-DEC 2021)**

The Committee **resolved** to note the report.

**6. REVENUE MONITORING REPORT Q3 (OCT-DEC 2021)**

**7. COMMUNITY WELLBEING & HOUSING STRATEGY\***

The Committee **resolved** to adopt the Spelthorne Health & Wellbeing Strategy 2022-2027.

**9. PROCUREMENT OF PROPERTY ACQUISITION SERVICE AND FUNDING BID FOR ROUGH SLEEPING ACCOMMODATION PROGRAMME (RSAP)\***

The Committee **resolved** to:

1. approve the proposed procurement of a Property Acquisition Service for the duration of 5 years,
2. delegate the appointment of the Contractor to the Group Head of Community Wellbeing in consultation with the Chair and Vice-Chair of the Community Wellbeing and Housing Committee; and
3. authorise the Group Head of Corporate Governance to enter into any legal documentation necessary to implement the new contract.

**10. HOMES ENGLAND COMPLIANCE AUDIT**

The Committee **resolved** to note the report.

**11. TENANCY STRATEGY\***

The Committee **resolved** to approve the Tenancy Strategy.

**12. PROCUMENT OF HOUSING FIRST PROVIDER\***

The Committee **resolved** to:

1. approve the proposed procurement of a Housing First service for the duration of 3 years, with 3 x 1 year extensions in the Council's sole discretion subject to government funding availability and the performance of the contract,
2. delegate the appointment of the Contractor to the Group Head of Housing in consultation with the Chair and Vice Chair of the Community Wellbeing and Housing Committee; and
3. authorise the Group Head of Corporate Governance to enter into any legal documentation necessary to implement the new contract.

**13. KEY WORKER POLICY REVIEW\***

The Committee **resolved** to approve the revised Key Worker Policy.

**14. HOUSING DISREPAIR ISSUES**

The Committee **resolved** to note the verbal update.

**15. FORWARD PLAN**

The Committee **resolved** to note the Forward Plan for the business of the Community Wellbeing and Housing Committee.

**16. URGENT BUSINESS**

The Committee **resolved** to note the verbal update on the review of the Spelthorne Personal Alarm Network that was presented as an urgent item.

**NOTES:-**

- (1) *Members of the Committee are reminded that the "call-in" procedure as set out in Part 4b Reservation Scheme, of the Constitution, shall not apply to the following matters:*
  - (a) *Urgent decisions as defined in Paragraph 5. of the Reservation Scheme*
  - (b) *Those decisions:*
    - i. *reserved to full Council*
    - ii. *on regulatory matters*
    - iii. *on member conduct issues.*
- (2) *Those matters to which Note (1) applies, if any, are identified with an asterisk [\*] in the above Minutes.*
- (3) *Within three working days of the date on which this decision is published, not less than three members from two or more political groups by written notice or e mail may ask for that decision to be referred to the next Council meeting for review and final determination (call-in). This notice must be received by the Proper Officer by 5pm three working days after publication of the decision.*
- (4) *When calling in a decision for review the members doing so should in their notice of "call in":*
  - (a) *set out the decision/matter which the members exercising the right of reservation require to be reserved,*
  - (b) *specify the names of the members who have exercised the right of reservation, and*
  - (c) *the reasons why the decision should be referred to Council.*

- (6) *Once the request for 'reservation' has been deemed valid by the Proper Officer the matter will be suspended unless and until it has been approved at the meeting of the Council to which it was referred.*
- (7) *The deadline of three working days for "call in" in relation to the above decisions by the Committee is the close of business on 04 April 2022.*