
Decisions taken at the meeting held on Thursday, 3 March 2022.

Meeting Time:

7.00 pm

Meeting Venue:

Council Chamber, Knowle Green, Staines-upon-Thames TW18 1XB

PRESENT: Councillor Amar Brar (Chairman), Councillor Veena Siva (Vice-Chairman), Councillor Rose Chandler, Councillor Richard Dunn, Councillor Sandra Dunn, Councillor Vivienne Leighton, Councillor Bob Noble and Councillor Chris Bateson

1. MINUTES

The minutes of the meeting held on 13 January 2022 were agreed as a correct record.

2. DISCLOSURES OF INTEREST

There were none.

3. QUESTIONS FROM MEMBERS OF THE PUBLIC

There were none.

4. WARD ISSUES

There were none.

5. LOCAL PLANNING ENFORCEMENT POLICY UPDATES

The Committee recommended that future policy updates draw out the impact of the policy on sustainability and climate change.

The Committee **resolved** to adopt the updated Local Planning Enforcement Policy.

6. CUSTOMER CHARTER

The Committee **resolved** to approve the Customer Services Charter and Spelthorne Pledge.

7. REVENUE MONITORING REPORT Q3 (OCT-DEC 2021)

The Committee **resolved** to note the draft forecast outturn for 2021/22 as at 31 December 2022 and the aggregate variances by cost centre reported in Appendix A.

8. FORWARD PLAN

The Committee **resolved** to note the Forward Plan for future Committee business.

9. URGENT BUSINESS

There was no urgent business to discuss.

NOTES:-

- (1) *Members of the Committee are reminded that the “call-in” procedure as set out in Part 4b Reservation Scheme, of the Constitution, shall not apply to the following matters:*
 - (a) *Urgent decisions as defined in Paragraph 5. of the Reservation Scheme*
 - (b) *Those decisions:*
 - i. *reserved to full Council*
 - ii. *on regulatory matters*
 - iii. *on member conduct issues.*
- (2) *Those matters to which Note (1) applies, if any, are identified with an asterisk [*] in the above Minutes.*
- (3) *Within three working days of the date on which this decision is published, not less than three members from two or more political groups by written notice or e mail may ask for that decision to be referred to the next Council meeting for review and final determination (call-in). This notice must be received by the Proper Officer by 5pm three working days after publication of the decision.*
- (4) *When calling in a decision for review the members doing so should in their notice of "call in":*
 - (a) *set out the decision/matter which the members exercising the right of reservation require to be reserved,*
 - (b) *specify the names of the members who have exercised the right of reservation, and*
 - (c) *the reasons why the decision should be referred to Council.*
- (6) *Once the request for ‘reservation’ has been deemed valid by the Proper Officer the matter will be suspended unless and until it has been approved at the meeting of the Council to which it was referred.*
- (7) *The deadline of three working days for "call in" in relation to the above decisions by the Committee is the close of business on 9 March 2022.*