

# Corporate Policy and Resources Committee

Review of the Community Letting Policy



## Community Letting Policy – Key issues

The current policy, implemented by the Assets & Property Team since May 2021 covers lettings of 5 years or more on existing assets. We are seeking further clarification and amendments to the policy for the following reasons;

- It does not cover applications by existing tenants who apply to lease further space
- It does not cover applications from tenants or third parties to extend or refurbish existing property
- It does not cover applications from third parties or community groups looking to develop new assets on Council land.

Officers are receiving numerous applications of this nature and require guidance as to how the Council should respond.



## Recommendation

The Committee is asked to make a decision to;

- Establish a task group to discuss an amendment to the policy and a procedure for such requests (suggest cross Committee representation)
- Agree that no application will be considered until a policy has been agreed by Committee

Suggested key discussion points for the Task Group;

- Borough wide approach vs opportunity led
- Funding/Finance (willingness, ability, source of funding)
- Ownership of asset (Council vs third party)
- Level of control required (Council vs third party develops)
- Resourcing (staffing)

