

FORWARD PLAN 2022/23

AUDIT COMMITTEE – 28 JULY 2022

Resolution Required

1. Forward Plan

- 1.1 This report covers the Forward Plan for the municipal year 2022/23.
- 1.2 The Committee's terms of reference are attached to the agenda.

2. Future Meetings

- 2.1 Future meetings of this Committee are proposed in the following months:
- November 2022
 - March 2023
- 2.2 Details of the Forward Plan for future meetings are as follows:

| July 2022 | Officer | |
|---|--|--------------------------------|
| Corporate Risk Management report | Internal Audit Manager | Report/Recommend to CPRC |
| Council's risk exposure to wider externalities and impact | Internal Audit Manager | Report |
| Corporate Risk Register | Head of Service - as appropriate | Updates on target dates missed |
| External Audit update | External Auditors | |
| Internal Audit Annual Report 2021/22 | Internal Audit Manager | Report |
| Report on The Effectiveness of the System of Internal Audit | Internal Audit Manager | Report |
| Annual Governance Statement 2021/22 | Chief Finance Officer/Head of Corporate Governance | Report for approval |
| Risk Appetite Framework update | Internal Audit Manager | Report update |
| Internal Audit Plan 2022/23 update | Internal Audit Manager | Report update |
| Budget setting process for additional staff | | |
| Corporate Project Management update | Group Head Commissioning and Transformation | Report |
| VFM Task Group update | Chief Finance Officer | Verbal update |

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| Committee's Forward Plan for 2022/23 | Internal Audit Manager / Chief Finance Officer/Audit Committee | Report |
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| November 2022 | Officer | |
|--|--|------------------------------|
| Corporate Risk Management | Internal Audit Manager | Report/Recommend to CPRC |
| Covid-19 Risk Considerations | Internal Audit Manager | Report |
| External Audit Plan update | External Audit | Report |
| Internal Audit Interim Report | Internal Audit Manager | Report |
| Confidential Reporting Code | Group Head of Corporate Governance | Review/Recommend to Council |
| Counter-Fraud, Bribery and Corruption Strategy | Internal Audit Manager | Review/ recommend to Council |
| Corporate Project Management update | Group Head Commissioning and Transformation | Report |
| VFM Task Group update | Chief Finance Officer | Verbal update |
| Committee's Forward Plan for 2022/23 | Internal Audit Manager / Chief Finance Officer/Audit Committee | Report |

| March 2023 | Officer | |
|--------------------------------------|--|--------------------------|
| Corporate Risk Management | Internal Audit Manager | Report/Recommend to CPRC |
| Covid-19 Risk Considerations | Internal Audit Manager | Report |
| Internal Audit Annual Plan 2023/24 | Internal Audit Manager | Report |
| Corporate Project Management update | Group Head Commissioning and Transformation | Report |
| External Audit update | External Auditors | |
| Committee's Forward Plan for 2023/24 | Internal Audit Manager/Chief Finance Officer/Audit Committee | Work Programme |

- 2.3 Any topics identified during consideration of the business at this meeting will need to be included in the above Forward Plan.
- 2.4 Other issues Members wish to raise for consideration at the next or any future meeting and agreed by the Committee, may be included in the Forward Plan.
- 2.5 External audit may have one or two reports that arise from time to time which are not possible to predict in advance but will be incorporated into the Forward Plan or appear on the agenda as appropriate. In the

event of the Council receiving external auditor reports between scheduled meetings of the Committee it may be necessary to call additional meetings of the Committee.

- 2.6 Managers may be required to attend the Committee, similarly to that resolved in Minute No. 227/06, to explain why they have not implemented the recommendations of Internal Audit. It is not possible to predict these circumstances, but they will be dealt with as and when they arise either by incorporating into the Forward Plan or appearing on the agenda as appropriate.

3. Resolution

The Committee is asked to consider and approve the Forward Plan as submitted and/or amended at the meeting.

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Outstanding items to be added at appropriate time:

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| Value for Money Statement 2017/18 | External Auditors |
| Annual Audit Letter 2017/18 | External Auditors |
| External report of Audit and Statement of Accounts 2017/18 (draft received in March 2019) | External Auditors |
| Value for Money Statement 2018/19 | External Auditors |
| Annual Audit Letter 2018/19 | External Auditors |
| External report of Audit and Statement of Accounts 2018/19 | External Auditors |
| Value for Money Statement 2019/20 | External Auditors |
| Annual Audit Letter 2019/20 | External Auditors |
| External report of Audit and Statement of Accounts 2019/20 | External Auditors |
| Value for Money Statement 2020/21 | External Auditors |
| Annual Audit Letter 2020/21 | External Auditors |
| External report of Audit and Statement of Accounts 2020/21 | External Auditors |