
Decisions taken at the meeting held on Tuesday, 20 September 2022.

Meeting Time:

7.00 pm

Meeting Venue:

Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

PRESENT: Councillor Maureen Attewell (Chairman), Councillor Olivia Rybinski (Vice-Chairman), Councillor Chris Bateson, Councillor Jon Button, Councillor Rose Chandler, Councillor Sandra Dunn, Councillor Helen Harvey, Councillor Robin Sider BEM, Councillor Jenny Vinson and Councillor Stuart Whitmore

1. MINUTES

The minutes of the meeting held on 14 June 2022 were agreed as a correct record.

2. DISCLOSURES OF INTEREST

There were none.

3. QUESTIONS FROM MEMBERS OF THE PUBLIC

There were none.

4. WARD ISSUES

There were none.

5. AFGHAN CITIZENS RESETTLEMENT SCHEME (ACRS)

The Committee **resolved** that the Council should participate in the Afghan Citizens Resettlement Scheme and to pledge three households.

6. SPELTHORNE PLACE ARRANGEMENTS TO FACILITATE HEALTH OUTCOMES

The Committee **resolved** to recommend to Corporate Policy and Resources Committee and Council

- 1) To endorse the Council's approach to expanding the Health and Wellbeing Board to take account of the new requirements under the Health and Care Act and the associated White Paper, Health and social care integration: joining up care for people, places and populations
- 2) To rename the Health and Wellbeing Board the Spelthorne Healthy Communities Board, with an expanded terms of reference, a wider membership of community participants and increased ability to award financial and other assistance using 'pooled budgets' from Health, Adult Social Care and the Council
- 3) To request devolved authority to this board, within strict spending limits, to utilise

'pooled budgets' to expedite community-based health initiatives. Initially using £50,000 of £132,000 awarded for prevention made by NWS Alliance.

7. SPELTHORNE WINTER WARMER PROJECT

The Committee **resolved** to

- 1) To endorse the Council's approach to temporarily expanding the Community Centre's provision to take account of the impact of current cost of living and energy crisis on our communities
- 2) To open at least one of our community centres for 6 days a week throughout the winter period, potentially from 1st October 2022 to 1st March 2023, utilising centre staff to provide the additional provision.
- 3) Offer a warm meal and hot take home options at a subsidy during the winter period.
- 4) Approve engagement cross departmentally to maximise resident options in relation to warm places, stay warm and energy efficiency support
- 5) Approve engagement with external stakeholders to maximise response package.

8. CAPITAL MONITORING REPORT (QTR 1 APRIL-JUNE)

The Committee **resolved** to note the £14.7m projected overspend on capital expenditure for the Community Wellbeing & Housing Committee against its Capital Programme provision as at 30 June 2022 for the Council.

9. REVENUE MONITORING REPORT (QTR 1 APRIL-JUNE)

The Committee **resolved** to note the £208,200 projected underspend on revenue expenditure for the Community Wellbeing & Housing Committee against its budget as at 30 June 2022.

10. LEISURE CENTRE UPDATE

The Committee **resolved** to note the verbal update from the Strategic Lead of Leisure and Community Development on the Leisure Operator Procurement Project and the new Leisure Centre Project.

11. FORWARD PLAN

The Committee **resolved** to add the following items to the Forward Plan

- 1) Review of the Winter Warmer Project
- 2) Review of the Tenancy Strategy
- 3) Review of Community Wellbeing and Housing Committee's Policies and Strategies that Impact on Knowle Green Estates
- 4) Update on the Housing Register

13. SERVICE PLANS

The Committee **resolved** to note the Family Support Service Plan, the Housing Benefits Service Plan, the Housing Options Service Plan, the Independent Living Service Plan, and the Leisure and Community Development Service Plan.

NOTES:-

- (1) *Members are reminded that the "call-in" procedure as set out in Part 4b of the Constitution, shall not apply to the following matters:*
- (a) *Urgent decisions as defined in Paragraph 9. of the Call-in Scrutiny Procedure Rules;*
 - (b) *Decisions to award a contract following a lawful procurement process;*
 - (c) *Those decisions:*
 - i. *reserved to full Council*
 - ii. *on regulatory matters*
 - iii. *on member conduct issues.*

- (2) *Those matters to which Note (1) applies, if any, are identified with an asterisk [*] in the above Minutes.*
- (3) *Within three working days of the date on which this decision is published, not less than three members from two or more political groups by submission of the standard call-in pro-forma, may ask for that decision to be referred to a meeting of the Administrative Committee for review (call-in). The completed pro-forma must be received by the Proper Officer by 5pm three working days after publication of the decision.*
- (4) *The members exercising the right of call-in must not be members of the Committee which considered the matter.*
- (5) *When calling in a decision for review the members doing so must demonstrate the following exceptional circumstances:*
 - a. *Evidence which suggests that the decision maker, did not take the decision in accordance with the principles set out in Article 11 (Decision Making); or*
 - b. *Evidence that the decision fails to support one or more of the Council's Corporate Plan priorities to the detriment of the majority of the Borough's residents; or*
 - c. *Evidence that explicit Council Policy or legal requirements were disregarded.*
- (6) *Once the request for 'call-in' has been deemed valid by the Monitoring Officer the matter will be suspended until the call-in procedure has been exhausted.*
- (7) *The Chief Executive, in consultation with the relevant officer, will determine if the interests of the Council or Borough would be prejudiced by a delay in implementing a decision such that the call-in cannot wait until the next ordinary meeting of the Administrative Committee.*
- (8) *Where the call-in cannot wait until the next ordinary meeting, the Monitoring Officer will arrange an extraordinary meeting of the Administrative Committee to review the decision subject to call-in at the earliest possible opportunity.*
- (9) *In exceptional cases, where there is clear evidence that a delay to the implementation of a decision would lead to a specific and significant financial or reputational harm to the Council, a call-in request may be refused by the Chief Executive following consultation with the Chair and Vice-Chair of Administrative Committee.*
- (10) *In reviewing a matter referred to it under the call-in scrutiny procedure rules, the Administrative Committee shall follow the procedure for dealing with call-in scrutiny at its meetings as set out in Part 4b of the Constitution.*
- (11) *The deadline of three working days for "call in" in relation to the above decisions by the Committee is the close of business on 26 September 2022.*