

Administrative Committee



8 June 2023

Title	Appointment of Representative Trustees – Sunbury Fuel Allotment Trust
Purpose of the report	To make a decision
Report Author	Karen Wyeth, Principal Committee Manager
Ward(s) Affected	Halliford and Sunbury West Sunbury Common Sunbury East
Exempt	No
Exemption Reason	Not applicable
Corporate Priority	This item is not in the current list of Corporate Priorities but still requires a Committee decision.
Recommendations	Committee is asked to: Agree the appointment of: <ul style="list-style-type: none">• Mr Tim Evans• Mr Alfred Friday• Ms Kaye Friday• Mr Paul Thompson For a period of four years as requested by the Charity.
Reason for Recommendation	The Council has a duty to appoint representative trustees to charities whose charity scheme dictates appointments should be made by the Council.

1. Summary of the report

- 1.1 This report seeks agreement to the proposed appointment of representative trustees to the Sunbury Fuel Allotment Trust.
- 1.2 The Sunbury Fuel Allotment Trust was resurrected in April 2019. They make grants to assist with the costs of fuel to individuals who are in receipt of state retirement pension and or people with disabilities within the parish of St Mary's Sunbury-on-Thames as existing on 16th September 2021.
- 1.3 The governing document for the Charity requires the Council to appoint four representative trustees. The ex-officio trustee is the vicar of the Parish of St. Mary's, currently Father Andrew Downes.

1.4 The Charity was advised their current trustees term was expiring and they in turn supplied the Council with the names of the trustees they would like to the Council to appoint: Mr Tim Evans, Mr Alfred Friday, Ms Kaye Friday, and Mr Paul Thompson. The individuals requested have previously served as trustees and meet the criteria set out in the charity scheme.

2. Key issues

2.1 The responsibility for appointing to charities was moved into the remit of the Administrative Committee following a review of committee terms of reference in May 2022.

3. Options analysis and proposal

3.1 Option one (recommended): agree the charity's nominations as proposed.

3.2 Option two (not recommended): propose and agree alternative nominations. This may cause upset with the charity and the local community.

4. Financial implications

4.1 There are none.

5. Risk considerations

5.1 If the Council were to propose and agree alternative nominations, this may cause upset with the charity and the local community.

6. Procurement considerations

6.1 There are none.

7. Legal considerations

7.1 There are none.

8. Other considerations

8.1 There are none.

9. Equality and Diversity

9.1 There are none.

10. Sustainability/Climate Change Implications

10.1 There are none.

11. Timetable for implementation

11.1 The nominations will be effective on the passing of a resolution by the Administrative Committee.

12. Contact

12.1 Committee Services; committeeservices@spelthorne.gov.uk

Background papers: *Charity Scheme for Sunbury Fuel Allotment Trust*

Appendices:
There are none.