

---

**Decisions taken at the meeting held on Thursday, 8 June 2023.**

**Meeting Time:**

7.00 pm

**Meeting Venue:**

Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

---

**PRESENT:** Councillor Lawrence Nichols (Vice-Chairman, in the Chair), Councillor Michelle Arnold, Councillor Malcolm Beecher, Councillor Lisa Brennan, Councillor Jolyon Caplin, Councillor Rebecca Geach, Councillor John Turner and Councillor Buddhi Weerasinghe

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Bhadye, Baldock, and Gale. Councillor Beecher attended as Councillor Gale's substitute.

**2. MINUTES**

The minutes of the meeting held on 19 January 2023 were agreed as a correct record.

**3. DISCLOSURES OF INTEREST**

There were none.

**4. APPOINTMENTS TO OUTSIDE BODIES 23-24**

The Committee **resolved** to agree the appointments as set out in the appendix to the report and as updated at the Committee meeting.

**5. APPOINTMENT OF REPRESENTATIVE TRUSTEES TO SUNBURY FUEL ALLOTMENT TRUST**

The Committee **resolved** to appoint Mr Tim Evans, Mr Alfred Friday, Mrs Kaye Friday, and Mr Paul Thompson as representative trustees to Sunbury Fuel Allotment Trust for a four year period.

**6. FORWARD PLAN**

The Committee **resolved** to note the forward plan for future committee business.

**NOTES:-**

- (1) *Members are reminded that the "call-in" procedure as set out in Part 4b of the Constitution, shall not apply to the following matters:*
- (a) *Urgent decisions as defined in Paragraph 9. of the Call-in Scrutiny Procedure Rules;*
  - (b) *Decisions to award a contract following a lawful procurement process;*
  - (c) *Those decisions:*
    - i. *reserved to full Council*

- ii. on regulatory matters
- iii. on member conduct issues.

- (2) *Those matters to which Note (1) applies, if any, are identified with an asterisk [\*] in the above Minutes.*
- (3) *Within three working days of the date on which this decision is published, not less than three members from two or more political groups by submission of the standard call-in pro-forma, may ask for that decision to be referred to a meeting of the Council for review and decision (call-in). The completed pro-forma must be received by the Proper Officer by 5pm three working days after publication of the decision.*
- (4) *The members exercising the right of call-in must not be members of the Committee which considered the matter.*
- (5) *When calling in a decision for review the members doing so must demonstrate the following exceptional circumstances:*
  - a. *Evidence which suggests that the decision maker, did not take the decision in accordance with the principles set out in Article 11 (Decision Making); or*
  - b. *Evidence that the decision fails to support one or more of the Council's Corporate Plan priorities to the detriment of the majority of the Borough's residents; or*
  - c. *Evidence that explicit Council Policy or legal requirements were disregarded.*
- (6) *Once the request for 'call-in' has been deemed valid by the Monitoring Officer the matter will be suspended until Council makes its determination.*
- (7) *The deadline of three working days for "call in" in relation to the above decisions by the Committee is the close of business on 15 June 2023.*