

START A REPORT CHECKLIST BEFORE WRITING YOUR REPORT

Corporate Policy and Resources Committee



17 July 2023

Title	Changes to Development Sub-Committee and Creation of a new Commercial Assets Sub-Committee
Purpose of the report	To make a decision
Report Author	Farida Hussain, Group Head of Corporate Governance Coralie Holman, Group Head of Assets
Ward(s) Affected	All Wards
Exempt	No
Exemption Reason	
Corporate Priority	Economic Development, Community, Recovery
Recommendations	Committee is asked to agree: <ol style="list-style-type: none">To resolve to adopt the terms of reference for a Commercial Assets Sub-Committee as set out in this report; andTo make changes to the terms of reference to the Development Sub-CommitteeTo note that any constitutional changes required as a result of the recommendations in this report will be considered by the Standards Committee on 4th October 2023.
Reason for Recommendation	To create a separate Sub-Committee to solely consider commercial (including regeneration) assets

1. Summary of the report

- 1.1 The Leader and Deputy Leader have expressed a desire to create a new sub-committee to consider commercial investment properties only and the attached draft Terms of Reference has been prepared for formal approval.

2. Background

- 2.1 Following the issue of the Public Interest Report in December 2022, members have requested greater scrutiny over commercial investment assets.
- 2.2 The creation of a new sub-committee will solely determine matters relating to commercial assets, providing the forum for greater focus on these assets.

3. Key issues

- 3.1 Terms of reference for the new sub-committee are attached as Appendix A. If the Committee agrees to adopt these terms of reference, changes will be required to the current terms of reference to the Development Sub-Committee

to provide clarification and avoid duplication with the remit of the new Commercial Assets Sub-Committee (“CASC”) as shown at Appendix B.

- 3.2 The terms of reference of the new sub-committee and amendments to the terms of reference to the Development Sub-Committee will require changes to the Constitution.
- 3.3 Changes to the Council’s Constitution have to be considered by Standards Committee first before final approval by Council.
- 3.4 The Committee may also consider if the Development Sub-Committee should be given another name to better reflect the amended remit.

4. Options

4.1 Option 1

- 4.2 Do nothing – make no changes to the current Development Sub-Committee.

4.3 Option 2 (Recommended)

- 4.4 Agree to the creation of a new Commercial Assets Sub-Committee and adopt the terms of reference attached at Appendix A and agree to the changes to the terms of reference to Development Sub-Committee as shown at Appendix B.

5. Financial implications

- 5.1 Under the current scheme of Members’ Allowances, members of Development Sub-Committee are granted £2000 each. Consideration should be given as to what allowances, if any should be granted to members of the new sub-committee.
- 5.2 The current Members’ Allowances Scheme is due to be reviewed by an Independent Remuneration Panel and any changes to the Scheme has to be approved by Council. Payments can be back-dated.

6. Procurement considerations

- 6.1 There are none.

7. Legal considerations

- 7.1 There are no direct legal implications however any changes to sub-committees will need to be reflected in the Constitution as noted in the report.

8. Other considerations

- 8.1 N/A.

9. Timetable for implementation

Changes to the Constitution to be considered by Standards Committee on 4th October 2023 with referral to Council on 19th October 2023. Meeting of the Independent Remuneration Panel to be confirmed.

10. Contact

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Background papers: There are none.

Appendices:

List as Appendix A, B etc with a short description of each.

Appendix A	Terms of reference - Commercial Assets Sub-Committee
Appendix B	Amended terms of reference – Development Sub-Committee