

Corporate Policy & Resources Committee



11 September 2023

Title	Membership of the Collaborative Working Group
Purpose of the report	To make a decision
Report Author	Lee O'Neil, Deputy Chief Executive
Ward(s) Affected	All Wards
Exempt	No
Exemption Reason	Not applicable
Corporate Priority	Service delivery
Recommendations	Committee is asked to: Agree a revised membership structure for the Council's Collaborative Working Group
Reason for Recommendation	The Collaborative Working Group is to be reconvened to explore joint working opportunities and in order to facilitate a cross-party approach to collaboration the membership structure needs to be amended.

1. Summary of the report

1.1 This report seeks a decision to amend the Terms of Reference for the Collaborative Working Group to allow a change in the membership structure.

2. Key issues

2.1 Member representation on this Working Group previously consisted of the Chair of the Corporate Policy & Resources Committee and three other Members appointed by the Committee. Membership of the Working Group is in need of updating to reflect the comprehensive approach to cross-party collaboration.

2.2 In view of the need to re-commence exploring joint working opportunities, the proposal is to invite each Group Leader to nominate a representative to sit on this Working Group going forward. This requires a decision by the Corporate Policy & Resources Committee to amend the previous Terms of Reference (**as at Appendix A**) and to invite Group Leaders to put forward their respective nominations.

2.3 Previous meetings of the Collaborative Working Group were held during the day to make it easier to request relevant officers from services under discussion to attend and assist Members. Group Leaders may therefore wish to consider this issue in deciding who would be best to put forward as their representatives on the Collaborative Working Group

3. Options analysis and proposal

3.1 Option 1 (preferred option) – to amend the Terms of Reference for the Working Group to allow cross-party collaboration

Option 2 – to retain the current membership structure **(as per Appendix A)**

4. Financial implications

4.1 There are no financial implications relating to the membership of this Working Group.

5. Risk considerations

5.1 There are no risks.

6. Procurement considerations

6.1 There are none.

7. Legal considerations

7.1 There are none.

8. Other considerations

8.1 There are none.

9. Equality and Diversity

9.1 There are no direct equality and diversity considerations relating to this.

10. Sustainability/Climate Change Implications

10.1 There are no direct sustainability considerations relating to this.

11. Timetable for implementation

11.1 Any changes to the Terms of Reference for the Working Group will take effect immediately.

12. Contact

12.1 Lee O'Neil, Deputy Chief Executive: l.o'neil@spelthorne.gov.uk.

Background papers: There are none.

Appendices:

Appendix 1 – Current Terms of Reference of the Collaborative Working Group as agreed by Corporate Policy & Resources Committee on 20 April 2022.