

COLLABORATIVE WORKING REVIEW GROUP

REVISED DRAFT TERMS OF REFERENCE

Membership

Four members, with at least two from Corporate Policy & Resources

Members: - The Chair of Corporate Policy & Resources and three other members appointed by the Corporate Policy and Resources Committee to be drawn from any committees.

Attendance: - Members are not obliged to attend in person and may attend the meeting by electronic means via conference call or similar.

Officers in attendance: - Deputy Chief Executive, Group Head of Corporate Governance, and any other officer from any other service or legal team by invitation.

Responsibilities

This working group will:

- (a) Consider and appraise any initial approaches or proposals for any possible options for future collaboration/joint working with other Councils or partners and consider whether there is merit in considering such initial approach or proposal further,
- (b) Consider and appraise any proposals for any possible options for future collaboration/joint working coming from the Surrey Delivery Board and consider whether there is merit in considering such initial approach or proposal further,
- (c) Set the parameters and fully consider the objectives for future discussions with other Councils or partners,
- (d) Set the process for engaging in discussions with potential partners, and
- (e) Make recommendations to the relevant Committee and/or Council (as applicable) on any such opportunities that may arise which merit further consideration, or which should be proactively pursued, to deliver the identified objectives.

In undertaking the initial consideration and in making recommendations to the relevant Committee/Council the working group will focus on the key drivers for pursuing collaboration/joint working options:

- (a) To deliver financial savings,
- (b) The need to address resilience/capacity issues,
- (c) Opportunities to deliver better services for residents.

Frequency

Monthly day time meetings. Where meetings are not necessary for lack of business they will be cancelled.

Decisions

This Working Group has **no** formal decision-making powers.

Any matters which require a Councillor decision will require a report to relevant Committee and/or Council.

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