

Spelthorne Borough Council

Requests for Funding from the
Spelthorne Healthy Communities
Partnership Board



Prior to making this application, please consider carefully the criteria below to the make sure you meet and evidence meeting the criteria below. If you do not meet the criteria your application will not progress to the Spelthorne Healthy Communities Partnership Board or working group.

Your project must meet at least one of the following criteria:

The project ...

- a) Contributes to meeting one or more of the objectives of the Council's Health and Wellbeing Strategy 2022 -2027.
- b) Provides opportunities to create and support the NWS Alliance goals of prevention and early intervention.
- c) Contributes towards the 'no one left behind' Surrey County Council objective.
- d) Develops opportunities to improve facilities that directly impact on the health and wellbeing of Spelthorne residents.
- e) Encourages healthier lifestyles.
- f) Improves and encourages active travel.
- g) *Helps reduce issues relating to cost of living or fuel poverty.*

Applicants must ...

- h) Not apply for multiple elements of financial support for the same objective. (Unless you are specifically requesting match funding.)
- i) Have clearly defined outcomes and deliverables for the funding requested.
- j) Address how they will monitor key performance indicators towards their goals and demonstrate how they have been successful in achieving them.

Contact details

Name and position	
Organisation (if applicable)	
Charity CIO number (if applicable)	
Address of organisation	
Location services will be provided or project will take place	Spelthorne
Contact phone	
Contact email	

Your Project

Please provide information to clearly demonstrate what you wish to achieve with the funding you are applying for and how you will measure success.

Please provide as much detail as possible here including who are your stakeholders, where and how the funding will be spent. Please detail the importance of this and why you believe this funding will contribute positively to improving health and wellbeing for Spelthorne residents.

You can also submit additional information to support your application by email.

Considerations	Response
Aims and Project Objectives	
justification provided and options considered including. - Benefits, Deliverables & Objectives	
How will you measure success?	
Indicative Timeframes	
Risks	
Stakeholders Involved	
Roles & Responsibilities	

Appendix 1

Plan of communicating project	
Amount of funding applied for from Spelthorne	
Funding agreed from elsewhere	
Please identify where services will be delivered	

Reviewing the application

Once applications have been received, they will be reviewed to ensure that they meet the criteria. Spelthorne Healthy Communities Board will assess this application and may ask you to attend an informal meeting to explain your project.

Where applicants do not meet the criteria, they will be told that their application cannot be taken further and signposted to other potential financial support available for what you are trying to achieve.

If it is obvious that an error has been made and crucial information has mistakenly been omitted, and where we are able, we will endeavour to contact you to give you the opportunity to provide the missing information.

It is important to note that unfortunately meeting the criteria does not guarantee you will receive funding from the Spelthorne Healthy Communities Partnership Board.

We are required to follow this process as we are using public money and need to follow due process. This also includes ensuring board members declare any potential conflict of interest.

The responsibilities of the Spelthorne Healthy Communities Partnership are to:

facilitate the rapid use of the agreed budget up to a £5,000 per initiative in consultation with lead officer and another founding member of the partnership referenced in paragraph 2 of the Terms of Reference.

for budget requests over £5,000 the Spelthorne Healthy Communities Partnership Board, in quorum, will decide based on completed checklist criteria.

The final decision and payment

Spelthorne Healthy Communities Partnership Board may decide to recommend:

- a) That your organisation gets awarded the full amount applied for.
- b) That your organisations receive an award for a lower amount than applied for.
- c) That your organisation has been unsuccessful for the current year.

Appendix 1