

Administrative Committee



12 October 2023

Title	Appointment of Representative Trustees – Staines Parochial Charity
Purpose of the report	To make a decision
Report Author	Karen Wyeth, Principal Committee Manager
Ward(s) Affected	Staines Staines South
Exempt	No
Exemption Reason	Not applicable
Corporate Priority	This item is not in the current list of Corporate Priorities but still requires a Committee decision.
Recommendations	Committee is asked to: Agree the appointment of: <ul style="list-style-type: none">• Mrs Jean Pinkerton OBE For a period of four years as requested by the Charity.
Reason for Recommendation	The Council has a duty to appoint representative trustees to charities whose charity scheme dictates appointments should be made by the Council.

1. Summary of the report

- 1.1 This report seeks agreement to the proposed appointment of a representative trustee to the Staines Parochial Charity.
- 1.2 The Staines Parochial Charity provides relief either generally or individually to persons who are either resident in the Ancient Parish of Staines, or who within the previous two years have become resident within the area of the former Urban District of Staines having previously lived in the Ancient Parish of Staines, who are in conditions of need, hardship or distress.
- 1.3 The Charity was advised one of their current trustees term was expiring and they in turn informed the Council they wished the Council to reappoint Mrs Jean Pinkerton OBE.

2. Key issues

2.1 The responsibility for appointing to charities was moved into the remit of the Administrative Committee following a review of committee terms of reference in May 2022.

3. Options analysis and proposal

3.1 Option one (recommended): agree the charity's nominations as proposed.

3.2 Option two (not recommended): propose and agree alternative nominations. This may cause upset with the charity and the local community.

4. Financial implications

4.1 There are none.

5. Risk considerations

5.1 If the Council were to propose and agree alternative nominations, this may cause upset with the charity and the local community.

6. Procurement considerations

6.1 There are none.

7. Legal considerations

7.1 There are none.

8. Other considerations

8.1 There are none.

9. Equality and Diversity

9.1 There are none.

10. Sustainability/Climate Change Implications

10.1 There are none.

11. Timetable for implementation

11.1 The nominations will be effective on the passing of a resolution by the Administrative Committee.

12. Contact

12.1 Committee Services; committeeservices@spelthorne.gov.uk

Background papers: *Relevant background papers are attached as appendices*

Appendices:

Appendix 1 – Charity Scheme for Staines Parochial Charity

Appendix 2 - Credentials of Mrs Jean Pinkerton OBE