

## Neighbourhood Services

## Appendix F

| <b>Results to<br/>30-Jun-23</b>       | <b>Budget<br/>Revised</b> | <b>Forecast<br/>Outturn</b> | <b>Variance of<br/>Forecast from<br/>Revised Bgt</b> | <b>Staffing<br/>Budget</b> | <b>Staffing<br/>Actual</b> | <b>Comments</b>   |
|---------------------------------------|---------------------------|-----------------------------|--|----------------------------|----------------------------|---|
|                                       | <b>£</b>                  | <b>£</b>                    | <b>£</b>   | <b>FTE</b>                 | <b>FTE</b>                 |   |
| Employees                             | 516,800                   | 374,800                     | (142,000)  | 13.00                      | 7.35                       | Savings expected due to vacant posts which are unlikely to be filled mainly due to On-Street Parking Management service has moved with Surrey County Council<br>No expenditure expected for On Street Parking management service which has moved with Surrey County Council<br>Expected shortfall of Income by £261k mainly due to On Street Parking Management service has moved with Surrey County Council, partially off set by higher income relating to Off-Street Parking |
| Other Expenditure                     | 919,000                   | 796,000                     | (123,000)  |                            |                            |   |
| Income                                | (1,490,300)               | (1,380,000)                 | 110,300  |                            |                            |   |
| <b>Car Parks</b>                      | <b>(54,500)</b>           | <b>(209,200)</b>            | <b>(154,700)</b>                                     | <b>13.00</b>               | <b>7.35</b>                |   |
| Employees                             | 76,000                    | 76,000                      | 0  | 1.67                       | 0.83                       | The vacant post is filled and savings to be used to develop the service with additional payments.   |
| Other Expenditure                     | 181,400                   | 181,400                     | 0  |                            |                            |   |
| Income                                | 0                         | 0                           | 0  |                            |                            |   |
| <b>Community Safety</b>               | <b>257,400</b>            | <b>257,400</b>              | <b>0</b>   | <b>1.67</b>                | <b>0.83</b>                |   |
| Employees                             | 0                         | 0                           | 0  |                            |                            |   |
| Other Expenditure                     | 119,000                   | 119,000                     | 0  |                            |                            |   |
| Income                                | 0                         | 0                           | 0  |                            |                            |   |
| <b>Depot</b>                          | <b>119,000</b>            | <b>119,000</b>              | <b>0</b>   | <b>0.00</b>                | <b>0.00</b>                |   |
| Employees                             | 1,227,900                 | 1,227,900                   | 0  | 23.61                      | 22.97                      |   |
| Other Expenditure                     | 156,000                   | 156,000                     | 0  |                            |                            |   |
| Income                                | (3,200)                   | (6,200)                     | (3,000)  |                            |                            |   |
| <b>Neighbourhood Serv Mgt Support</b> | <b>1,380,700</b>          | <b>1,377,700</b>            | <b>(3,000)</b>                                       | <b>23.61</b>               | <b>22.97</b>               |   |
| Employees                             | 381,200                   | 388,964                     | 7,764  | 7.00                       | 7.00                       |   |
| Other Expenditure                     | 16,000                    | 16,000                      | 0  |                            |                            |   |
| Income                                | (436,600)                 | (436,600)                   | 0  |                            |                            |   |
| <b>Building Control</b>               | <b>(39,400)</b>           | <b>(31,636)</b>             | <b>7,764</b>   | <b>7.00</b>                | <b>7.00</b>                |   |

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|-------------------------------------|---------------------------|-----------------------------|--|----------------------------|----------------------------|---|
|                                     | <b>£</b>                  | <b>£</b>                    | <b>£</b>   | <b>FTE</b>                 | <b>FTE</b>                 |   |
| Employees                           | 0                         | 0                           | 0  |                            |                            |   |
| Other Expenditure                   | 2,500                     | 2,700                       | 200  |                            |                            |   |
| Income                              | (1,600)                   | (1,688)                     | (88)   |                            |                            |   |
| <b>Food Safety</b>                  | <b>900</b>                | <b>1,012</b>                | <b>112</b>   | <b>0.00</b>                | <b>0.00</b>                |   |
| Employees                           | 0                         |                             | 0  |                            |                            |   |
| Other Expenditure                   | 24,900                    | 24,900                      | 0  |                            |                            |   |
| Income                              | 0                         | 0                           | 0  |                            |                            |   |
| <b>Bus Station</b>                  | <b>24,900</b>             | <b>24,900</b>               | <b>0</b>   | <b>0.00</b>                | <b>0.00</b>                |   |
| Employees                           | 0                         |                             | 0  |                            |                            |   |
| Other Expenditure                   | 62,800                    | 62,800                      | 0  |                            |                            |   |
| Income                              | (390,300)                 | (440,000)                   | (49,700)   |                            |                            | Income is expected to be higher due to more burials |
| <b>Cemeteries</b>                   | <b>(327,500)</b>          | <b>(377,200)</b>            | <b>(49,700)</b>                                      | <b>0.00</b>                | <b>0.00</b>                |   |
| Employees                           | 1,183,500                 | 1,169,456                   | (14,044)   | 20.72                      | 20.72                      |   |
| Other Expenditure                   | 54,500                    | 56,536                      | 2,036  |                            |                            |   |
| Income                              | 0                         | (417)                       | (417)  |                            |                            |   |
| <b>Environmental Health Admin</b>   | <b>1,238,000</b>          | <b>1,225,575</b>            | <b>(12,425)</b>                                      | <b>20.72</b>               | <b>20.72</b>               |   |
| Employees                           | 0                         | 0                           | 0  |                            |                            |   |
| Other Expenditure                   | 100,700                   | 92,400                      | (8,300)  |                            |                            |   |
| Income                              | (4,300)                   | (4,300)                     | 0  |                            |                            |   |
| <b>Environmental Protection Act</b> | <b>96,400</b>             | <b>88,100</b>               | <b>(8,300)</b>                                       | <b>0.00</b>                | <b>0.00</b>                |   |
| Employees                           | 227,300                   | 217,814                     | (9,486)  | 4.61                       | 4.61                       |   |
| Other Expenditure                   | 8,900                     | 9,178                       | 278  |                            |                            |   |
| Income                              | (127,400)                 | (127,400)                   | 0  |                            |                            |   |
| <b>Licensing</b>                    | <b>108,800</b>            | <b>99,592</b>               | <b>(9,208)</b>                                       | <b>4.61</b>                | <b>4.61</b>                |   |

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| <b>Results to<br/>30-Jun-23</b>  | <b>Budget<br/>Revised</b> | <b>Forecast<br/>Outturn</b> | <b>Variance of<br/>Forecast from<br/>Revised Bgt</b> | <b>Staffing<br/>Budget</b> | <b>Staffing<br/>Actual</b> | <b>Comments</b>  |
|----------------------------------|---------------------------|-----------------------------|--|----------------------------|----------------------------|--|
|                                  | £                         | £                           | £  | FTE                        | FTE                        |  |
| Employees                        | 0                         | 0                           | 0  |                            |                            | No budget for provision of medicals for Taxi drivers & DBS checks                                      |
| Other Expenditure                | 3,300                     | 11,308                      | 8,008  |                            |                            |  |
| Income                           | (65,000)                  | (65,100)                    | (100)  |                            |                            |  |
| <b>Taxi Licensing</b>            | <b>(61,700)</b>           | <b>(53,792)</b>             | <b>7,908</b>   | <b>0.00</b>                | <b>0.00</b>                |  |
| Employees                        | 668,800                   | 652,800                     | (16,000)   | 19.00                      | 14.00                      | Vacant posts are being covered by agency staff which are usually paid in arrears                       |
| Other Expenditure                | 161,300                   | 161,300                     | 0  |                            |                            |  |
| Income                           | (47,700)                  | (46,600)                    | 1,100  |                            |                            |  |
| <b>Street Cleaning</b>           | <b>782,400</b>            | <b>767,500</b>              | <b>(14,900)</b>                                      | <b>19.00</b>               | <b>14.00</b>               |  |
| Employees                        | 0                         |                             | 0  |                            |                            |  |
| Other Expenditure                | 1,500                     | 1,500                       | 0  |                            |                            |  |
| Income                           | 0                         |                             | 0  |                            |                            |  |
| <b>Public Conveniences</b>       | <b>1,500</b>              | <b>1,500</b>                | <b>0</b>   | <b>0.00</b>                | <b>0.00</b>                |  |
| Employees                        | 0                         | 0                           | 0  |                            |                            | Budget will be exceeded; big increase in abandoned dogs; rise in kennelling fees; needs to be reviewed |
| Other Expenditure                | 16,100                    | 26,457                      | 10,357   |                            |                            |  |
| Income                           | (5,300)                   | (5,300)                     | 0  |                            |                            |  |
| <b>Rodent &amp; Pest Control</b> | <b>10,800</b>             | <b>21,157</b>               | <b>10,357</b>  | <b>0.00</b>                | <b>0.00</b>                |  |
| <b>Note: SAT = Spelride</b>      |                           |                             |  |                            |                            | Vacant post is being covered by temporary staff with additional payments                               |
| Employees                        | 188,400                   | 188,400                     | 0  | 6.00                       | 5.00                       |  |
| Other Expenditure                | 49,600                    | 49,600                      | 0  |                            |                            |  |
| Income                           | (72,400)                  | (72,400)                    | 0  |                            |                            |  |
| <b>SAT</b>                       | <b>165,600</b>            | <b>165,600</b>              | <b>0</b>   | <b>6.00</b>                | <b>5.00</b>                |  |
| Employees                        | 0                         | 0                           | 0  |                            |                            |  |
| Other Expenditure                | 3,600                     | 3,600                       | 0  |                            |                            |  |
| Income                           | 0                         | 0                           | 0  |                            |                            |  |
| <b>Abandoned Vehicles</b>        | <b>3,600</b>              | <b>3,600</b>                | <b>0</b>   | <b>0.00</b>                | <b>0.00</b>                |  |
| Employees                        | 0                         | 0                           | 0  |                            |                            |  |
| Other Expenditure                | 24,600                    | 24,600                      | 0  |                            |                            |  |
| Income                           | (41,200)                  | (41,200)                    | 0  |                            |                            |  |

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|-----------------------------------|---------------------------|-----------------------------|--|----------------------------|----------------------------|--|
|                                   | <b>£</b>                  | <b>£</b>                    | <b>£</b>   | <b>FTE</b>                 | <b>FTE</b>                 |  |
| <b>Allotments</b>                 | <b>(16,600)</b>           | <b>(16,600)</b>             | <b>0</b>   | <b>0.00</b>                | <b>0.00</b>                |  |
| Employees                         | 0                         |                             | 0  |                            |                            |  |
| Other Expenditure                 | 21,600                    | 21,600                      | 0  |                            |                            |  |
| Income                            | 0                         |                             | 0  |                            |                            |  |
| <b>Environmental Enhancements</b> | <b>21,600</b>             | <b>21,600</b>               | <b>0</b>   | <b>0.00</b>                | <b>0.00</b>                |  |
| Employees                         | 1,223,000                 | 1,223,000                   | 0  | 33.22                      | 29.00                      | Vacant posts are being covered by agency staff which are usually paid in arrears   |
| Other Expenditure                 | 661,700                   | 661,700                     | 0  |                            |                            |  |
| Income                            | (249,300)                 | (64,300)                    | 185,000  |                            |                            | No income expected due to loss of Highways maintenance contract with both Runnymede BC & Surrey County Council. Staffing budget was already reduced to reflect that but this was missed out as picked up by the Group Head after the budget process. |
| <b>Grounds Maintenance</b>        | <b>1,635,400</b>          | <b>1,820,400</b>            | <b>185,000</b>                                       | <b>33.22</b>               | <b>29.00</b>               |  |
| Employees                         | 0                         | 0                           | 0  | 0.00                       | 0.00                       |  |
| Other Expenditure                 | 109,800                   | 109,800                     | 0  |                            |                            |  |
| Income                            | (75,000)                  | (90,000)                    | (15,000)   |                            |                            | Lammas recreation grounds licence income received in arrears for last 2 years  |
| <b>Parks Strategy</b>             | <b>34,800</b>             | <b>19,800</b>               | <b>(15,000)</b>                                      | <b>0.00</b>                | <b>0.00</b>                |  |
| Employees                         | 0                         |                             | 0  | 0.00                       | 0.00                       |  |
| Other Expenditure                 | 10,000                    | 10,000                      | 0  |                            |                            |  |
| Income                            | (27,400)                  | (27,400)                    | 0  |                            |                            |  |
| <b>Public Halls</b>               | <b>(17,400)</b>           | <b>(17,400)</b>             | <b>0</b>   | <b>0.00</b>                | <b>0.00</b>                |  |

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|---------------------------------|---------------------------|-----------------------------|--|----------------------------|----------------------------|--|
|                                 | <b>£</b>                  | <b>£</b>                    | <b>£</b>   | <b>FTE</b>                 | <b>FTE</b>                 |  |
| Employees                       | 1,569,700                 | 1,569,700                   | 0  | 50.00                      | 39.00                      | Vacant posts are being covered by agency staff which are usually paid in arrears |
| Other Expenditure               | 410,900                   | 410,900                     | 0  |                            |                            |  |
| Income                          | (1,049,000)               | (1,061,500)                 | (12,500)   |                            |                            |  |
| <b>Refuse Collection</b>        | <b>931,600</b>            | <b>919,100</b>              | <b>(12,500)</b>                                      | <b>50.00</b>               | <b>39.00</b>               |  |
| Employees                       | 0                         | 0                           | 0  |                            |                            |  |
| Other Expenditure               | 0                         | 0                           | 0  |                            |                            |  |
| Income                          | (347,000)                 | (347,000)                   | 0  |                            |                            |  |
| <b>Waste Recycling</b>          | <b>(347,000)</b>          | <b>(347,000)</b>            | <b>0</b>   | <b>0.00</b>                | <b>0.00</b>                |  |
| Total Employees                 | <b>7,262,600</b>          | <b>7,088,834</b>            | <b>(173,766)</b>                                     | <b>178.83</b>              | <b>150.48</b>              |  |
| Total Other Expenditure         | <b>3,119,700</b>          | <b>3,009,280</b>            | <b>(110,420)</b>                                     |                            |                            |  |
| Total Income                    | <b>(4,433,000)</b>        | <b>(4,217,405)</b>          | <b>215,595</b>                                       |                            |                            |  |
| Net Total                       | <b>5,949,300</b>          | <b>5,880,709</b>            | <b>(68,591)</b>                                      | <b>178.83</b>              | <b>150.48</b>              |  |