

**Budget Report for 24/25 & 23/24****Corporate Policy and Resources**

<b><u>Responsive Maintenance</u></b>		<b><u>11499</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
2007	Improvements and Adaptation		0.00	0.00
			<u>0.00</u>	<u>0.00</u>
<b><u>R&amp;R Other Properties</u></b>		<b><u>11581</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
2001	Responsive maintenance		0.00	0.00
			<u>0.00</u>	<u>0.00</u>
<b><u>Planned Maintenance Programme</u></b>		<b><u>11599</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
1001	Salaries		135,000.00	131,700.00
1101	National Insurance		15,800.00	15,400.00
1111	Superannuation		24,000.00	23,400.00
1207	Stand By allowance		3,800.00	4,000.00
1803	Employee related insurance		700.00	0.00
2001	Responsive maintenance		356,300.00	356,300.00
2002	Programmed Maintenance		659,300.00	700,000.00
2007	Improvements and Adaptation		130,000.00	130,000.00
3902	Essential User Car Allowance		2,900.00	3,000.00
4401	Consultants fees		0.00	0.00
4404	Surveyors		0.00	0.00
4552	Computer Software		7,400.00	7,000.00
			<u>1,335,200.00</u>	<u>1,370,800.00</u>
<b><u>Adv for House Purchases (HAA)</u></b>		<b><u>12203</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
7703	Loans LA Int Rec'd		0.00	0.00

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		<u>0.00</u>	<u>0.00</u>
<b><u>Charlton Hall</u></b>	<b><u>14802</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
5903 Depn		0.00	0.00
7501 Rents		-12,000.00	-12,000.00
		<u>-12,000.00</u>	<u>-12,000.00</u>
<b><u>St Martins Hall</u></b>	<b><u>14805</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
5903 Depn		0.00	0.00
7501 Rents		-11,000.00	-11,000.00
		<u>-11,000.00</u>	<u>-11,000.00</u>
<b><u>Redcross Hall Shepperton</u></b>	<b><u>14807</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
7305 Other fees - Premises		0.00	0.00
7501 Rents		-4,000.00	-3,500.00
		<u>-4,000.00</u>	<u>-3,500.00</u>
<b><u>Memorial Gardens</u></b>	<b><u>15112</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
2113 Miscellaneous Works		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<b><u>Lammas Park Sea Cadets</u></b>	<b><u>15122</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
2404 Business Rates		0.00	0.00
5012 External Contracts		1,500.00	0.00
		<u>1,500.00</u>	<u>0.00</u>
<b><u>Elmsleigh Car park Ramp</u></b>	<b><u>21113</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>

**Budget Report for 24/25 & 23/24**

4979	Other Miscellaneous Expenses	0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<b><u>Knowle Green Redevelopment</u></b>		<b><u>21114</u></b>	<b><u>24/25</u></b>
			<b><u>23/24</u></b>
4979	Other Miscellaneous Expenses	0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<b><u>Spelthorne Leisure Centre</u></b>		<b><u>21116</u></b>	<b><u>24/25</u></b>
			<b><u>23/24</u></b>
4401	Consultants fees	0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<b><u>Elmsleigh Lifts</u></b>		<b><u>21121</u></b>	<b><u>24/25</u></b>
			<b><u>23/24</u></b>
4979	Other Miscellaneous Expenses	0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<b><u>CX</u></b>		<b><u>30101</u></b>	<b><u>24/25</u></b>
			<b><u>23/24</u></b>
1001	Salaries	136,300.00	132,900.00
1101	National Insurance	18,500.00	18,100.00
1111	Superannuation	23,600.00	23,000.00
1601	Professional subscriptions	500.00	500.00
1606	Cash Alternative to leased car	7,200.00	6,800.00
1703	Other training	46,500.00	56,500.00
1803	Employee related insurance	700.00	1,400.00
3901	Public Transport	200.00	200.00
4106	Refreshments at meetings	300.00	300.00
4301	Internal printing	500.00	500.00
4312	Books & publications	500.00	500.00

**Budget Report for 24/25 & 23/24**

<b>4507</b>	<b>Postage Envelopes</b>	<b>0.00</b>	<b>0.00</b>
<b>4511</b>	<b>Telephones call charges</b>	<b>200.00</b>	<b>200.00</b>
<b>4516</b>	<b>Mobile phones</b>	<b>500.00</b>	<b>500.00</b>
<b>4601</b>	<b>Subsistence</b>	<b>0.00</b>	<b>0.00</b>
<b>4602</b>	<b>Conference expenses</b>	<b>500.00</b>	<b>500.00</b>
<b>4603</b>	<b>Conference fees travel &amp; subst</b>	<b>500.00</b>	<b>500.00</b>
<b>4701</b>	<b>Subscriptions General</b>	<b>0.00</b>	<b>0.00</b>
		<b><u>236,500.00</u></b>	<b><u>242,400.00</u></b>

**CX Secretariat****30102****24/25****23/24**

<b>1001</b>	<b>Salaries</b>	<b>77,600.00</b>	<b>75,700.00</b>
<b>1002</b>	<b>Overtime</b>	<b>1,000.00</b>	<b>1,000.00</b>
<b>1003</b>	<b>Committee Attendance</b>	<b>100.00</b>	<b>100.00</b>
<b>1101</b>	<b>National Insurance</b>	<b>8,200.00</b>	<b>8,100.00</b>
<b>1111</b>	<b>Superannuation</b>	<b>13,500.00</b>	<b>13,100.00</b>
<b>1803</b>	<b>Employee related insurance</b>	<b>500.00</b>	<b>1,000.00</b>
<b>3905</b>	<b>Car Mileage Allowance</b>	<b>0.00</b>	<b>0.00</b>
<b>4301</b>	<b>Internal printing</b>	<b>500.00</b>	<b>500.00</b>
<b>4311</b>	<b>Office Stationery</b>	<b>0.00</b>	<b>0.00</b>
<b>4312</b>	<b>Books &amp; publications</b>	<b>1,700.00</b>	<b>0.00</b>
<b>4507</b>	<b>Postage Envelopes</b>	<b>100.00</b>	<b>100.00</b>
<b>4511</b>	<b>Telephones call charges</b>	<b>200.00</b>	<b>200.00</b>
<b>4979</b>	<b>Other Miscellaneous Expenses</b>	<b>0.00</b>	<b>1,600.00</b>
<b>4983</b>	<b>Unders/Overs</b>	<b>0.00</b>	<b>0.00</b>
		<b><u>103,400.00</u></b>	<b><u>101,400.00</u></b>

**Budget Report for 24/25 & 23/24**

<b><u>Deputy CXs</u></b>	<b><u>30121</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
1001 Salaries		218,800.00	213,400.00
1101 National Insurance		29,900.00	29,100.00
1111 Superannuation		38,700.00	37,800.00
1212 Additional allowance		5,000.00	5,000.00
1601 Professional subscriptions		1,800.00	1,800.00
1606 Cash Alternative to leased car		11,200.00	10,400.00
1803 Employee related insurance		700.00	2,400.00
3901 Public Transport		0.00	0.00
3903 Leased Cars		0.00	0.00
4106 Refreshments at meetings		0.00	0.00
4301 Internal printing		200.00	200.00
4312 Books & publications		0.00	0.00
4511 Telephones call charges		200.00	200.00
4516 Mobile phones		600.00	600.00
4601 Subsistence		0.00	0.00
4602 Conference expenses		0.00	0.00
4603 Conference fees travel & subst		0.00	0.00
4701 Subscriptions General		0.00	0.00
4983 Unders/Overs		0.00	0.00
		<b><u>307,100.00</u></b>	<b><u>300,900.00</u></b>

<b><u>Accountancy</u></b>	<b><u>30126</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
1001 Salaries		704,500.00	596,800.00
1011 Temporary Staff		20,000.00	20,000.00
1101 National Insurance		73,800.00	64,600.00

**Budget Report for 24/25 & 23/24**

1111	Superannuation	122,500.00	103,600.00
1202	First Aid Allowance	200.00	200.00
1209	Fire Wardens Allowance	200.00	200.00
1212	Additional allowance	2,500.00	2,500.00
1601	Professional subscriptions	1,800.00	1,800.00
1803	Employee related insurance	2,900.00	5,500.00
4301	Internal printing	300.00	300.00
4312	Books & publications	5,000.00	10,300.00
4316	Shredding	0.00	0.00
4507	Postage Envelopes	900.00	900.00
4511	Telephones call charges	500.00	500.00
4552	Computer Software	39,200.00	31,000.00
4701	Subscriptions General	12,400.00	12,400.00
4983	Unders/Overs	0.00	0.00
4990	Set-aside contributions	-71,200.00	-69,000.00
7117	Set A Side Funding	0.00	0.00
7143	Staff Reimburseem Other	-107,800.00	-103,000.00
7151	Other Reimbursements	0.00	0.00
		<b><u>807,700.00</u></b>	<b><u>678,600.00</u></b>

**Asset Management Admin****30132****24/25****23/24**

1001	Salaries	652,200.00	667,200.00
1012	Agency Staff	147,000.00	140,000.00
1101	National Insurance	75,900.00	76,600.00
1111	Superannuation	112,900.00	115,400.00
1120	AVC Salary Sacrifice	100.00	0.00

**Budget Report for 24/25 & 23/24**

1209	Fire Wardens Allowance	400.00	400.00
1210	ILO allowance	200.00	0.00
1601	Professional subscriptions	500.00	500.00
1606	Cash Alternative to leased car	5,400.00	0.00
1701	Professional and CPD training	1,800.00	0.00
1803	Employee related insurance	700.00	2,600.00
3902	Essential User Car Allowance	11,200.00	11,200.00
3905	Car Mileage Allowance	400.00	400.00
4301	Internal printing	500.00	500.00
4312	Books & publications	0.00	300.00
4315	Microfilming	0.00	0.00
4401	Consultants fees	71,500.00	107,500.00
4403	Valuers	75,000.00	35,000.00
4412	Land registry	2,700.00	2,700.00
4507	Postage Envelopes	0.00	0.00
4511	Telephones call charges	1,200.00	1,200.00
4516	Mobile phones	600.00	600.00
4552	Computer Software	47,000.00	62,000.00
4603	Conference fees travel & subst	0.00	400.00
4701	Subscriptions General	0.00	0.00
4979	Other Miscellaneous Expenses	0.00	0.00
4983	Unders/Overs	0.00	0.00
4990	Set-aside contributions	-480,800.00	-466,000.00
5012	External Contracts	0.00	0.00
7117	Set A Side Funding	0.00	0.00
7151	Other Reimbursements	-330,300.00	-391,200.00

**Budget Report for 24/25 & 23/24**

7305	Other fees - Premises	-4,200.00	-4,000.00
7503	Licences/ Wayleaves/ Easements	0.00	0.00
		<b><u>391,900.00</u></b>	<b><u>363,300.00</u></b>

<b><u>Knowle Green Relocation</u></b>	<b><u>30134</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
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4401	Consultants fees	0.00	0.00
		<b><u>0.00</u></b>	<b><u>0.00</u></b>

<b><u>General Staff Exp Allocated</u></b>	<b><u>30301</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
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1804	Flexitime expenses	0.00	0.00
2114	Health & Safety	0.00	0.00
4417	Security services	38,100.00	38,100.00
4504	Document Exchange	0.00	0.00
		<b><u>38,100.00</u></b>	<b><u>38,100.00</u></b>

<b><u>General Staff Exp Unallocated</u></b>	<b><u>30302</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
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1113	Lump sum Compensation	205,000.00	205,000.00
1114	Super Added Years	1,813,000.00	1,813,000.00
1604	Staff Medical	1,000.00	1,000.00
1801	Eyesight tests	1,000.00	1,000.00
4401	Consultants fees	28,200.00	26,900.00
4808	Spelthorne Social club grant	1,000.00	1,000.00
4979	Other Miscellaneous Expenses	200,000.00	200,000.00
4983	Unders/Overs	0.00	0.00
5022	Medical Advisor	30,100.00	28,700.00
6201	Central Departments Recharged	0.00	0.00

**Budget Report for 24/25 & 23/24****2,279,300.00****2,276,600.00**

<b><u>Internal Printing</u></b>	<b><u>30502</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
4022	Office Equipment Leasing	1,000.00	1,000.00
4041	Print Unit Printers Usage chg	0.00	0.00
4042	Printers Lease chg	12,500.00	0.00
4043	Printers consumables	500.00	500.00
4051	PrintUnit Supplies Letterheads	1,000.00	1,000.00
4052	PrintUnit Supplies White Paper	8,000.00	8,000.00
4053	PU Supplies Coloured Paper	1,000.00	1,000.00
4057	Print Unit Supplies Paper	1,600.00	1,000.00
4308	Printing recharge (Credit)	-27,000.00	0.00
4552	Computer Software	600.00	0.00
		<b><u>-800.00</u></b>	<b><u>12,500.00</u></b>
<b><u>External Printing</u></b>	<b><u>30504</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
4302	External printing	16,100.00	24,900.00
4308	Printing recharge (Credit)	-6,000.00	0.00
		<b><u>10,100.00</u></b>	<b><u>24,900.00</u></b>
<b><u>Photocopying</u></b>	<b><u>30506</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
4041	Print Unit Printers Usage chg	0.00	0.00
4042	Printers Lease chg	0.00	20,000.00
		<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b><u>Facilities Management</u></b>	<b><u>30703</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
1001	Salaries	186,100.00	180,700.00

**Budget Report for 24/25 & 23/24**

1002	Overtime	2,000.00	2,000.00
1101	National Insurance	19,600.00	19,100.00
1111	Superannuation	32,200.00	31,200.00
1120	AVC Salary Sacrifice	100.00	0.00
1202	First Aid Allowance	400.00	400.00
1803	Employee related insurance	500.00	900.00
2201	Grounds maintained noncontract	0.00	0.00
2301	Electricity	65,000.00	65,000.00
2302	Gas	27,000.00	27,000.00
2404	Business Rates	252,600.00	240,600.00
2405	Water Charges	6,000.00	6,000.00
2601	Cleaning materials	0.00	5,200.00
2602	Window cleaning	2,400.00	2,400.00
2603	Trade waste collection	9,200.00	8,000.00
2604	Contract cleaning	52,000.00	58,700.00
2606	Cleaning General	0.00	0.00
3001	Commercial Vehicle Lease	0.00	0.00
3201	Commercial Vehicle Fuel	0.00	0.00
3902	Essential User Car Allowance	1,200.00	1,200.00
4002	Operational Equipment Maint.	10,000.00	10,000.00
4003	Operational equipment leasing	0.00	1,300.00
4010	Flexitime Expenses	4,900.00	3,000.00
4103	Tea Trolley provisions	6,000.00	6,000.00
4202	Uniforms	1,000.00	1,000.00
4301	Internal printing	1,000.00	4,000.00
4302	External printing	3,000.00	0.00

**Budget Report for 24/25 & 23/24**

4316	Shredding	2,500.00	2,500.00
4511	Telephones call charges	1,800.00	4,300.00
4512	Telephone Maintenance	0.00	0.00
4516	Mobile phones	200.00	200.00
4930	Knowle Green Office Moves	0.00	0.00
4979	Other Miscellaneous Expenses	2,100.00	5,100.00
5012	External Contracts	0.00	0.00
5903	Depn	0.00	0.00
7138	Reimb Electric vehicle Points	0.00	0.00
7151	Other Reimbursements	-23,000.00	-23,000.00
7441	Lettings	0.00	0.00
7501	Rents	0.00	0.00
7508	SCC Adult Social Care	0.00	0.00
7511	Rents T.Bayliss	0.00	0.00
7513	Surrey Police	0.00	0.00
7515	Surrey CC Rents	0.00	0.00
7516	Enterprise Zones	0.00	0.00
7517	Kempton Carr Croft	0.00	0.00
7518	Robertson Technologies	0.00	0.00
		<b><u>665,800.00</u></b>	<b><u>662,800.00</u></b>

**Office Services****30705****24/25****23/24**

1002	Overtime	0.00	0.00
1803	Employee related insurance	0.00	0.00
4021	Office Equipment Purchase	9,100.00	8,700.00
4023	Office Equipment Maintenance	2,500.00	2,400.00

**Budget Report for 24/25 & 23/24**

4031	Office Furniture Purchase	6,300.00	6,000.00
4202	Uniforms	0.00	0.00
4301	Internal printing	0.00	0.00
4311	Office Stationery	10,500.00	10,000.00
4314	Document storage	0.00	0.00
4507	Postage Envelopes	4,300.00	4,100.00
4511	Telephones call charges	0.00	0.00
4516	Mobile phones	0.00	0.00
		<b><u>32,700.00</u></b>	<b><u>31,200.00</u></b>

<b><u>General Property Expenses</u></b>	<b><u>31002</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
2301	Electricity	0.00	0.00
2302	Gas	0.00	0.00
2401	Rents	5,800.00	5,500.00
2404	Business Rates	2,700.00	2,500.00
2405	Water Charges	1,600.00	1,500.00
4401	Consultants fees	0.00	10,000.00
4403	Valuers	25,000.00	10,000.00
4404	Surveyors	200.00	7,000.00
4412	Land registry	0.00	0.00
5012	External Contracts	0.00	0.00
5903	Depn	0.00	0.00
7305	Other fees - Premises	0.00	-1,000.00
7501	Rents	-42,200.00	-42,200.00
7503	Licences/ Wayleaves/ Easements	-23,400.00	-23,400.00
		<b><u>-30,300.00</u></b>	<b><u>-30,100.00</u></b>

**Budget Report for 24/25 & 23/24**

<b><u>Corporate Project Management</u></b>		<b><u>31504</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
1001	Salaries		454,100.00	437,300.00
1011	Temporary Staff		15,000.00	15,000.00
1101	National Insurance		50,900.00	48,900.00
1111	Superannuation		77,700.00	74,700.00
1210	ILO allowance		200.00	0.00
1606	Cash Alternative to leased car		5,600.00	5,200.00
1803	Employee related insurance		1,500.00	2,800.00
4301	Internal printing		300.00	300.00
4401	Consultants fees		3,000.00	3,000.00
4516	Mobile phones		300.00	300.00
4552	Computer Software		0.00	-47,000.00
4983	Unders/Overs		0.00	0.00
			<b><u>608,600.00</u></b>	<b><u>587,500.00</u></b>

<b><u>Corporate Back Scanning</u></b>		<b><u>31505</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
1001	Salaries		52,600.00	51,200.00
1101	National Insurance		4,800.00	4,600.00
1111	Superannuation		9,000.00	8,800.00
1803	Employee related insurance		400.00	800.00
4552	Computer Software		1,700.00	1,800.00
4979	Other Miscellaneous Expenses		0.00	0.00
			<b><u>68,500.00</u></b>	<b><u>67,200.00</u></b>

<b><u>Corporate Savings</u></b>		<b><u>31506</u></b>	<b><u>24/25</u></b>	<b><u>23/24</u></b>
1001	Salaries		0.00	0.00

**Budget Report for 24/25 & 23/24**

2142	Special Items	0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<b><u>Contingency Provision COVID-19 31512</u></b>		<b><u>24/25</u></b>	<b><u>23/24</u></b>
4999	Covid-19 Expenditure	0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<b><u>Grand Total:</u></b>		<b><u>6,828,300.00</u></b>	<b><u>6,636,600.00</u></b>