

Environment and Sustainability Committee



27 February 2024

Title	Green Initiatives Fund Bid
Purpose of the report	To make a decision in relation to an application for Green Initiatives Funding.
Report Author	Tim Snook Sustainability and Flood Risk Officer.
Ward(s) Affected	All Wards
Exempt	No
Exemption Reason	N/A
Corporate Priority	Environment
Recommendations	<p>Committee is asked to:</p> <p>Consider the request for funding for the leasing of 20 electronic tablets and licences to replace the high material, high carbon option currently in use by Electoral Services.</p>
Reason for Recommendation	Decisions need to be made by the Committee following consideration of bid by the Climate Change Working Group.

1. Summary of the report

What is the situation	Why we want to do something
<ul style="list-style-type: none"> The committee is asked to consider the funding application for green initiatives funding concerning a project to reduce material output and cut carbon. 	<ul style="list-style-type: none"> To reduce the carbon emissions and material output associated with electoral services.
This is what we want to do about it	These are the next steps
<ul style="list-style-type: none"> Approve the green initiatives funding to lease 20 tablets and software for electoral services. 	<ul style="list-style-type: none"> Utilising the green initiatives fund, actioning the proposals set out within the bid.

- 1.1 This report seeks to set out a decision on the grant of funding from an application by Electoral Services, considered by the Climate Change Working Group in accordance with the Council's requirements for bids to the Green Initiatives Fund.

2. Key issues

- 2.1 The bid form set out the criteria that the proposed project should meet, as well as guidance on who may apply.

3. Options analysis and proposal

- 3.1 Option 1, to agree the proposed green initiatives fund bid amounting to £9,272.50 to offset the cost of the leasing of 20 tablets and licences.
- 3.2 Option 2, not to agree to funding.

4. Financial management comments

- 4.1 The Council allocated £747,000 to create the Green Initiative Fund to address the Climate Emergency the Council declared in October 2020 and bids totalling £265,000 so far have been awarded.

5. Risk management comments

- 5.1 Any proposals need take risks and mitigation measures.

6. Procurement comments

- 6.1 The only procurement consideration may relate to the procurement by the Council of any service.

7. Legal comments

- 7.1 There are no legal considerations to be taken into account.

8. Other considerations

- 8.1 There are other considerations.

9. Equality and Diversity

- 9.1 Any proposals need take account of equality and diversity and mitigation measures.

10. Sustainability/Climate Change Implications

- 10.1 The nature of the applications to the Green Initiatives Fund requires them to meet the criteria set out in the Bid Form.

11. Timetable for implementation

- 11.1 13th February 2024 - Climate Change Working Group
- 11.2 27th February 2024 – E&S Committee
- 11.3 September 2024 - Delivery & Roll out.

12. Contact

- 12.1 Liz Harvey Elections Manager l.harvey@spelthorne.gov.uk

Background papers: There are none.

Appendices:

Appendix A - Bid form from Liz Harvey, Elections Manager, Spelthorne Borough Council