

| APPENDIX A

CHECKLISTS

CHECKLIST 1:

Householder applications/extensions and Applications for 1-2 new dwellings

This checklist is required for all HOUSEHOLDER and 1-2 NEW OR REPLACEMENT DWELLINGS ONLY planning applications.

The purpose of the checklist is to ensure that every householder planning application gives due consideration to sustainability and climate change measures that should be incorporated into the scheme.

This checklist sets out all of the potential measures which could be included in your scheme. Please review all features present in the 'measures' column and tick the appropriate Yes, No or N/A as applicable, having consideration to:

- measures included above and below ground, including matters such as utilities;
- sustainable transport measures which could be incorporated as part of a home improvement project (e.g. bicycle storage, EV charging);
- matters relating to materials and building works.

Please submit the completed checklist with your planning application.

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Adopted Core Strategy Policy	Policy promotes and/or requires:	Measures	Considered in the proposed development scheme?			If YES, identify where in the planning application this information can be found e.g. Plans, supporting reports If NO or N/A, please state reasons
			Yes	No	N/A	
ENERGY						
SP7: Climate change and transport	Inclusion of renewables, energy conservation	<p>HE1 Air / ground source heat pump installation</p> <p>HE2 Low-temperature heating (e.g. underfloor)</p> <p>HE3 Building insulation measures</p> <p>HE4 Consideration of building orientation, ventilation, windows and shading for both solar gain and cooling</p>				
CC1: Renewable energy	<p>Where development exceeds 100m²* (e.g. for a complete new home) it is required to:</p> <ul style="list-style-type: none"> Optimise design, layout and orientation to minimise energy usage. At least 10% of the development energy's demand from on-site renewables (unless viability indicates otherwise) 	<p>HE5 Double / triple glazing</p> <p>HE6 Installation of photovoltaic (solar) panels / tiles / 10% of energy demand from on-site renewables e.g. solar panels</p> <p>HE7 Install smart meter / energy monitoring</p> <p>HE9 Installation of new, energy efficient appliances e.g. boilers, lighting</p> <p>HE Other, please state</p>				

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TRANSPORT						
SP7: Climate change and transport	Development reduces the need to travel and encourages alternatives to car use.	HT1 Accessible and secure bicycle storage HT2 Electric vehicle charging provision HT3 Space for home working to reduce commuting needs HT4 Dropped kerbs to retail level footway / cycleway HT Other, please state				
CC2: Sustainable travel	Accessibility by non-car means					
CC3: Parking provision	Secure cycle parking provision					
EN3: Air quality	Support non-car travel					

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CONSTRUCTION & WASTE						
EN1: Design of new development	Incorporate provision for the storage of waste and recyclable materials	<p>HC1 Low-carbon and/or recyclable construction materials</p> <p>HC2 Local construction materials</p> <p>HC3 Designed to be able to be adapted for needs in later life (e.g. ageing)</p> <p>HC4 Internal recycling storage with sufficient space</p> <p>HC5 External bin store with space for recycling and easy access for collection</p> <p>HC6 External space for composting</p> <p>HC Other, please state</p>				
CC1: Renewable energy, energy conservation and sustainable construction	Use of sustainable construction materials.					

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GREEN INFRASTRUCTURE						
EN8: Protecting and improving the landscape & biodiversity	<p>New development contributes to an improvement in landscape & biodiversity and avoids harm to features of significance in the landscape/nature/</p> <p>Development refused where there is a significant landscape impact or impact upon nature conservation</p>	<p>HG1 Bird boxes</p> <p>HG2 Bat boxes</p> <p>HG3 Bee bricks</p> <p>HG4 Hedgehog holes/highways through fences</p> <p>HG5 New and / or retained native species hedges and planting</p> <p>HG7 Green roof / walls</p> <p>HG Other, please state</p>				
SP6: Maintaining and improving the environment	<p>Design and layout respects the local environment including the protection of sites of nature conservation value and landscape value.</p> <p>Improvement to poor quality environments within the urban area and Green Belt.</p>					

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WATER						
SP7: Climate change and transport	<p>Promoting the efficient use and conservation of water resources</p> <p>Promoting measures to reduce flooding and risks from flooding</p>	<p>HW1 Rainwater harvesting systems e.g. water butts</p> <p>HW2 Separate grey water and sewerage systems</p> <p>HW3 Water use limits and smart metering</p> <p>HW4 Retain / expand permeable outdoor areas e.g. lawn, flowerbeds, permeable paving where applicable</p> <p>HW5 Drought tolerant plants used, where applicable</p> <p>HW6 Water-efficient appliances and fixings e.g. washing machine, taps</p> <p>HW7 Installation of leak detection system</p> <p>HW Other, please state</p>				

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SPACE & PLACE DESIGN						
EN1: Design of new development	High standard of design for development including due regard to scale, proportions, building lines, materials and impacts on neighbouring property e.g. daylight impacts	<p>HD1 Shaded outdoor areas and amenity space through building overhangs, trees / vegetation or other structures.</p> <p>HD2 Materials for natural cooling e.g. stone, natural materials, reflective roofs.</p> <p>HD Other, please state</p>				
SP6: Maintaining and improving the environment	<p>Ensure the design and layout incorporates principles of sustainable development, respects the environment of the area.</p> <p>Protect and enhance areas of existing environmental character and nature conservation</p> <p>Promote improvement of poor-quality environments.</p>					

***Core Strategy Policy CC1** (Renewable Energy) requires for specific measures to be achieved where your scheme / extension will create more than 100m² of floorspace or the creation of 1+ new dwellings. Please provide additional information where this is required.