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**Decisions taken at the meeting held on Monday, 20 January 2025.**

**Meeting Time:**

7.00 pm

**Meeting Venue:**

Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

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**PRESENT:**

**2. MINUTES**

The minutes of the meeting held on 09 December 2024 were agreed as a correct record.

**3. DISCLOSURES OF INTEREST**

Councillors Attewell, Mooney and Sexton declared that they were also Surrey County Councillors.

Councillor Nichols declared that he sat on the Knowle Green Estates board of directors.

**4. QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no questions received from members of the public.

**5. CORPORATE POLICY AND RESOURCES DRAFT DETAILED BUDGET FOR 2025/26\***

The Committee **resolved** to:

Approve the Draft Detailed Budget for the Corporate Policy & Resources Committee before it was presented back to this Committee as part of the overall budget for this Council for 2025/26.

**6. CORPORATE POLICY AND RESOURCES DRAFT CAPITAL PROGRAMME FOR 2025/26**

The Committee **resolved** to note the draft Capital Programme for 2025/26.

**7. TREASURY MANAGEMENT STRATEGY MID-YEAR REVIEW**

The Committee **resolved** to note the performance of the Treasury Department during the first six months of 2024/25.

**8. TREASURY MANAGEMENT DRAFT STRATEGY 2025-26**

The Committee **resolved** to:

1. Recommend to Council that it approves the Treasury Management Strategy for

2025-26 as set out in the report; and

2. Advise Council that by approving the report, they will be agreeing to the Treasury Management Practices (TMP), MRP statement, Operational Boundary and Authorised Limits.

**9. REFRESHED SINKING FUND MODEL**

The Committee asked for additional information to be provided on the proposed Sinking Fund Model and training to be given to all committee members before they agreed to note the report.

A demonstration of the model is to be provided to members of this committee and the Commercial Assets Sub-Committee before the model is refined and brought back to this committee.

**10. REVISED CORPORATE COMPLAINTS POLICY\***

The Committee **resolved** to approve the adoption of the proposed revised Corporate Complaints Policy.

**11. 2023-24 AUDITED ACCOUNTS FOR KGE**

The Committee **resolved** to note the contents of the report and in particular the unqualified audit report.

**12. ECLIPSE LEISURE CENTRE ADDITIONAL SPEND**

The Committee requested that a more clear and concise report be brought back to this committee for them to consider the current budget position for the construction of the Eclipse Leisure Centre.

**13. CORPORATE PLAN PROGRESS REPORT**

The Committee were advised that this item had been deferred to the next meeting of the Committee on 10 February 2025.

**14. TERMS OF REFERENCE FOR KGE TASK & FINISH GROUP\***

The Committee **resolved** to agree the Terms of Reference for Knowle Green Estates Task & Finish Group.

**15. TERMS OF REFERENCE FOR REORGANISATION BOARD**

The Committee agreed that this item would be taken to the Extraordinary Council Meeting to be held on 06 February 2025.

**16. URGENT ACTIONS**

The Committee were advised that no urgent actions had been taken since the last meeting of the committee on 09 December 2024.

## 17. FORWARD PLAN

The Committee resolved to note the contents of the Forward Plan for this committee.

### NOTES:-

- (1) *Members are reminded that the “call-in” procedure as set out in Part 4b of the Constitution, shall not apply to the following matters:*
  - (a) *Urgent decisions as defined in Paragraph 9. of the Call-in Scrutiny Procedure Rules;*
  - (b) *Decisions to award a contract following a lawful procurement process;*
  - (c) *Those decisions:*
    - i. *reserved to full Council*
    - ii. *on regulatory matters*
    - iii. *on member conduct issues.*
- (2) *Those matters to which Note (1) applies, if any, are identified with an asterisk [\*] in the above Minutes.*
- (3) *Within three working days of the date on which this decision is published, not less than three members from two or more political groups by submission of the standard call-in pro-forma, may ask for that decision to be referred to a meeting of the Corporate Policy and Resources Committee for review (call-in). The completed pro-forma must be received by the Proper Officer by 5pm three working days after publication of the decision.*
- (4) *The members exercising the right of call-in must not be members of the Committee which considered the matter.*
- (5) *When calling in a decision for review the members doing so must demonstrate the following exceptional circumstances:*
  - a. *Evidence which suggests that the decision maker, did not take the decision in accordance with the principles set out in Article 11 (Decision Making); or*
  - b. *Evidence that the decision fails to support one or more of the Council’s Corporate Plan priorities to the detriment of the majority of the Borough’s residents; or*
  - c. *Evidence that explicit Council Policy or legal requirements were disregarded.*
- (6) *Once the request for ‘call-in’ has been deemed valid by the Monitoring Officer the matter will be suspended until the call-in procedure has been exhausted.*
- (7) *The Chief Executive, in consultation with the relevant officer, will determine if the interests of the Council or Borough would be prejudiced by a delay in implementing a decision such that the call-in cannot wait until the next ordinary meeting of the Corporate Policy and Resources Committee.*
- (8) *Where the call-in cannot wait until the next ordinary meeting, the Monitoring Officer will arrange an extraordinary meeting of the Corporate Policy and Resources Committee to review the decision subject to call-in at the earliest possible opportunity.*

- (9) *In exceptional cases, where there is clear evidence that a delay to the implementation of a decision would lead to a specific and significant financial or reputational harm to the Council, a call-in request may be refused by the Chief Executive following consultation with the Chair and Vice-Chair of Corporate Policy and Resources Committee.*
- (10) *In reviewing a matter referred to it under the call-in scrutiny procedure rules, the Corporate Policy and Resources Committee shall follow the procedure for dealing with call-in scrutiny at its meetings as set out in Part 4b of the Constitution.*
- (11) *The deadline of three working days for "call in" in relation to the above decisions by the Committee is the close of business on **28 February 2025**.*