	Input Project Start Date:	01/Apr/2025				
Code	Task/Milestone description	Land	Start Date	Tank status	Progress update	Sign-off actions by Audit Committee
AF1	Team Training session on Working Papers and Journals to berun in Schools of Second account foreign will be requested in account of the con-	00/60	11-540-25			Audit Consulties
AF1	ensure all working papers prepared on time.  All Assars and liabilities halances to be smissed  All halances to beau an identified series accounter to spice, builting	00.40		Companie	Companie	
AF1	the Cinearinum Dian. Listings for receivables and payable addressed as part of Cinearin	00/60		Completed	Completed	
	Accounts Action Plantain training to a property as supporting avidance  Treasury Management & Technical Accountant working with Collection			Companie	The council has engaged an interim collection fund specialist	
AF1	Treasury Management & Technical Accountant working with Collection Fund specialist to ensure monthly monitoring of Collection Fund (Council Tax and Business Rates) and reconciliations produced and reviewed.	00	02-lan-25	Started	The council has engaged an interior collection fund specialist to support the council in preparing, monitoring, implementing and reviewing collection fund accounting and its general fund lineary.	
AF1	New Fixed Asset Register software to be implemented to reconcile to the Reancial Statements	00	03-Feb-25	Started	The council has subscribed to a software called Asset Manager, which is provided by CPFA and officer are currently reviewing implementation. However, due to lack of resources there have been issues with migrating from old into the new software. The solution is to use the software for the FFS of the contraction.	
					neviewing implementation. However, duests lack of enautories there have been increase with migrating often oils intendement and when the second of the second of the second of the second Leases implementation only and commenty working on the existing FARto ensure that it is fifter purpose. Wheely seen menting are staking place in lines with the year- and transable and various future meeting are being exhebuled with or.	
NF 2	Timetable produced & Chief Accountant and Lead manager setting up weekly meetings with GT Audit Manager	60	21-ian-25	Ongoing		
NF 2	Accountants will use CIPFA checklist to check against	00	03-Feb-25	Ongoing	Relevant accountant responsible for disclosure notes within the accounts are well informed of the requirements and will complete the disclosure notes in line with the CPFA checklar.	
AF 2	Senior finance officers to review Code to identify any changes to the Close of Accounts timetable, disclosures, process etc.	00/69	03-Feb-25	Ongoing	completes the disclosure scene in the with the DPA checklet. Senior officers continues turban reviewed the 2024 25 CIPFA. Clode, and Accounting Pelicies that set our their the Council and in Goops subsidiaries will deal with a visitely of in attess in the preparation of the Sestement of Accounts. Meetings with OT Snatlands't seam leader are currently being scheduled.	
AF 2	Chief Accountant to seek weekly update meetings with GT Audit Manager Sank reconciliation was being produced monthly and continue to be. The	00 AD	08-Feb-25 02-Har-25	Ongoing	Meetings with GT final audit team leader are currently being acheduled.	
AF 2	issue was then were a fee domant accounts which were not being fed in These accounts have now here riched.			Compared		
NF 4	senior accountaire-system has been changed to facilitate	00		Completed	Officers have reviewed the next incentives based on the	
AF S	A review of the rent incentives pre 2023-04 will be carried out.	AH GO Hasses	29-740-25	Completed	Officers have reviewed the next incentives based on the business plan and checked the information with asset managers	
AF S	Lease incentives going forward will be clearly communicated to finance and will be hald on an incentives register / schedule on which the year-end incentives as part of the full lease will need to be considered as	Assets		Ongoing		
AF S	Anchordows as your of the full base will need to be considered as administ body. An inclusion will be present the full base will need to be considered as administ body. An if a fasteria 10-years but than a break at 15-years, it downty martine, forcettion agreed over 10-years and they further incombines to be glean at the present of th	Assets				
Кů	And the second of the second o	E00	63 <del>O</del> so-24	dingoing	Solice on in the payment of importing philosophia (FIG. 1) and the first interest integral ordinary in the audit majorities and OFFA Code.	
NF7	As it will take 4 months to receive the funds from draw down of remaining CCLA we will need to take this into account in 2024-25. These star will cease 10-be applicable  Management should review and address the findings in our review of the	00.60	21 May 25	Started	A significant person of the pooled investment has been crystalled and officer has commenced the swiew of pooled investment believed service if the classification of the pooled investments come under the scope of IFRdia.	
Νū	Management should notion and address the findings in our moles of the 2026 Earth and sometimens. These instance should be addressed joint in 2026 Earth and the source of the source of the source of the widther audition on any electricity and the source of the world these sixtees to electricity and the source of the and the same throughout three sources of the source of the world these and the source of the source of the and the same three sources of the source of the and the same three sources of the same three sources of accuracy preparation and audition process. We have set for this action to be addressed by News ADD.	00	11-Feb-25		Auditnecommendation previously identified are being considered and addressed as part of the 2004/26 statement of account preparation.	
AF 0	Complete the briefing paper	00	28-740-25	Completed	Report on MRP received from Arlingclose (Council's Treasury Mgmt. Advisors) confirming in their view Council's approach consistent with statutory guidance has been shared with the	
AF 10	Revised NNDR 3 to 2023-24 submitted in February, going forward monthly revenue monitoring of the collection fund will take place	00	05-Feb-25	Ongoing	Finance service has employed a consultant joblection fund apecialist to review the Council collection fund activities locks/finance.documents/	
AF 11	To assist in addressing improvements to the Fixed Assets Register the Financensem-willnesst to progressing, as a matter of signoop, the procurement and implementation of a Fixed Assets software.	00	28-Feb-25	Ongoing	Please see detailed responses in line 230 above	
AF 11	While we wait for the software package to be implemented, Officers will review and agree the Fixed Asset Register to the GL.	00	29-Feb-25	Ongoing	An interim accountant is currently going through the existing FAR to ensure accuracy and reconciliation to the integra GL.	
AF12a	To assist in addressing improvements to the Fixed Assets Register the Financenteart willnesst to progressing, as a matter of urgency, the procurement and implementation of a Fixed Assets software.	00	31 Mar-25	Ongoing	Please see detailed responses in line 230 above and an interim accountant is currently going through the existing FAR to ensure accuracy and reconciliation to the integra GL.	
AF 120	Finance will faire with Assets colleagues to ensure that all the floor area and other information is up to date and available.	O/O/Maserts	31 Mar-25	Ongoing	Periodic updates will be provided, and asset tenant database will be maintained every time a tenancy change.	
AF13	Perform various of the deliters and conditor account colors to ensure that belience are appropriate and will and not account colors to ensure that belience are appropriate from a reform colors and a part of evening spins compromise from a resident resident and appropriate from a resident system and colors and appropriate from a resident spins and colors and account and appropriate from a resident spins and appropriate from a resident spins and appropriate from a resident spins and a resi	Service Accountance and Budget Managers	21 Mar 25	Ongoing	The reconciliation of both the distant and conditor account codes have been completed. This was disease part of the gas drap part of processing. The state of the section of the state of the section of the state of the section of the state	
AF14	has Council should understate a destinate review and assessment of its communications and appropriating a featurement in the council in the wind common time leaves and appropriating a feature is a reflected on the individual council in the wind council in the registeries of the translation exhibitory out that length of their size of the registeries. The Council resects to put in place robust are are agreements anywar end to wissess mechanisms or defined income on the council its basic out where it is stay to produce the carried of the production of the council in the same of the registeries of the registeries of the council in the same of the registeries of the register	Service Accountants and Budget Hanagers	02-Feb-25	Ongoing	The council has put in place a reconciliation process between the lease register and the locator sized to ensure the contractions are supported for the council with contracticulties are subjusted and in low-with interest standards. At the yearned we requested that the managing agents provide the council with a sport show much inside years with only an boding or peaked of the tensors. Congritions only will define him discrepancies, due to the firing issues of manifest provided the council with a tensor to the true firing issues of manifest provided the council with a consideration of the tensors.	
AF 14	Addressed in 2020-25 audit plan and discussions with budget managers	Service Accountants and Budget Managers	31 Mar-25	Ongoing	Awaiting Final Audit GT audit plan.	
AF 15	In addition to the issue nosedon working papers being inadequate.  Arrangements whould be just in place to review balances on the Council's general ladger that have been rolled forward for a number of years and source these are manched to acknowled payment or appropriately	Service Accountants and Budget Managers	31 Mar-25	Ongoing	A review will take place on the \$2.4m \$2.50 cmd t balance prior to the year and \$0.5 cm and the review of balances were carried out as part of the \$0.00025 yearend process, to ensure that the opening balances are accurate and other non-manufal balances are will be a served to the process.	
AF 15	cleared.  A review will take place on the £2.4m BEIS credit balance prior to the year.	60	01 Mar-25	Ongoing	that the opening balances are accurate and other non-marshal balances are written-off.  To be cleared as part of 2004-35 process.	1
AF16	American de la companya del com	00/84/69	21 Mar 25	Ongoing	Report on ARSP received from Aringiases/Cusnish Trassury Higger, Advisoring confirming in their view Countil's Impassor, entertained containing plateron has been shared with the external auditors (EIT)	
AF 17	making on a naiward 4959 and Issaing prints the GCF hast balled by the second of the	008469	21 Mar 25	Ongoing	Report on MSP received from Artingclasse/Council's Treasury Mgrz. Advisority confirming in their view Council's approach consistent with naturally published has been sharedwith the wellers as address (ET)	