



Spelthorne Borough Council

Services Committees Forward Plan and Key Decisions

This Forward Plan sets out the decisions which the Service Committees expect to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Service Committee, which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

Please direct any enquiries about this Plan to CommitteeServices@spelthorne.gov.uk.

Spelthorne Borough Council

Service Committees Forward Plan and Key Decisions for 1 May 2025 to 31 August 2025

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Commercial Assets Sub-Committee 28 04 2025 Corporate Policy and Resources Committee 12 05 2025	Asset Investment Strategy 2025/26 (including Amalgamated Business Plans)	Non-Key Decision	Private	Sian Bowen, Principal Asset Manager
Corporate Policy and Resources Committee 12 05 2025	2024-25 Budget Carry Forward Requests	Key Decision	Public	Ola Owolabi, Interim Chief Accountant
Corporate Policy and Resources Committee 12 05 2025	2024-25 Capital Outturn	Key Decision	Public	Ola Owolabi, Interim Chief Accountant
Corporate Policy and Resources Committee 12 05 2025	2024-25 Revenue Outturn	Key Decision	Public	Ola Owolabi, Interim Chief Accountant
Corporate Policy and Resources Committee 12 05 2025	Freehold disposal of Ashford Cemetery Lodge	Non-Key Decision	Public	Coralie Holman, Group Head - Assets
Corporate Policy and Resources Committee 12 05 2025	Local Authority Housing Fund (LAHF) Acquisitions	Key Decision	Confidential	Marta Imig, Housing Strategy and Policy Manager

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Corporate Policy and Resources Committee 12 05 2025	Second Home Premium	Key Decision	Public	Sandy Muirhead, Group Head - Commissioning and Transformation, John Rogers, CS Principle NNDR Officer
Corporate Policy and Resources Committee 12 05 2025	Sundry Debt Write offs	Key Decision	Public	Terry Collier, Deputy Chief Executive, Sandy Muirhead, Group Head - Commissioning and Transformation
Corporate Policy and Resources Committee 12 05 2025	Use of Commuted Sums	Key Decision	Public	Marta Imig, Housing Strategy and Policy Manager
Corporate Policy and Resources Committee 07 07 2025	2024-25 Treasury Management Outturn	Key Decision	Public	Ola Owolabi, Interim Chief Accountant
Corporate Policy and Resources Committee 07 07 2025	Annual report for 24/25 KPIs	Key Decision	Public	Sandy Muirhead, Group Head - Commissioning and Transformation
Corporate Policy and Resources Committee 07 07 2025	Appointment of Charity Trustees - Staines Parochial Charity	Non-Key Decision	Public	Karen Wyeth, Democratic Services Manager
Corporate Policy and Resources Committee 07 07 2025	Appointments to Outside Bodies 25-26	Key Decision	Public	Karen Wyeth, Democratic Services Manager

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Corporate Policy and Resources Committee 07 07 2025	Eclipse Leisure Centre Additional Spend	Non-Key Decision	Public	Coralie Holman, Group Head - Assets
Corporate Policy and Resources Committee 07 07 2025	Leisure Centre Rate Relief Application	Key Decision	Public	Sandy Muirhead, Group Head - Commissioning and Transformation
Corporate Policy and Resources Committee 07 07 2025	Lloyds Bank Contract	Non-Key Decision	Private	Terry Collier, Deputy Chief Executive
Corporate Policy and Resources Committee 07 07 2025	Procurement Policies and Procedures	Key Decision	Public	Angie Cochrane, Corporate Procurement Manager
Corporate Policy and Resources Committee 07 07 2025	Update on Solar Canopy Project	Key Decision	Public	Timothy Snook, Sustainability Officer