

Environment and Sustainability Committee

Addendum Report



17 June 2025

Title	Addendum - Approval to Conduct Statutory Consultation on Spelthorne Design Code
Purpose of the report	To make a decision
Report Author	Laura Richardson
Ward(s) Affected	All Wards
Exempt	No
Exemption Reason	N/A
Corporate Priority	Environment, Community
Recommendations	Committee is asked to: Agree that the Publication Version of the Spelthorne Design Code be published for a 6-week public consultation under Regulation 12 of the Town and Country Planning (Local Planning) Regulations 2012
Reason for Recommendation	The Spelthorne Design Code (SDC) has been created in a collaboration between the public, a Task Group consisting of Members on a cross-party basis, supported by officers in the Strategic Planning Team and the consultant team, David Lock Associates and Feria Urbanism. Its purpose is to support the delivery of high-quality places. The Design Code aims to encourage the delivery of sustainable and locally distinctive development across the Borough. Regulation 12 of the Town and Country Planning (Local Planning) Regulations 2012 states that (b)(i) before it can be adopted, an Supplementary Planning Document (SPD) must be consulted on for a minimum of 4 weeks, which is also part of Spelthorne's Statement of Community Involvement. However, a 6-week consultation period is proposed to provide residents and stakeholders with ample time to share their views.

1. Summary of the report

- 1.1 This addendum report is for clarification. The title of the appendices within the body of the main Committee Report and the title of the appendices have been updated to correct a discrepancy in naming. There has been no change to the content.
- 1.2 Appendices 2, 3 and 4 have been updated to add the appendix number to the title within the document for clarity. There has been no change to the content.
- 1.3 An additional appendix, Appendix 5 – Executive Summary has been published.

2. Key issues

- 2.1 Refer to the main report.

3. Options analysis and proposal

- 3.1 Refer to the main report.

4. Financial management comments

- 4.1 Refer to the main report.

5. Risk management comments

- 5.1 Refer to the main report.

6. Procurement comments

- 6.1 Refer to the main report.

7. Legal comments

- 7.1 Refer to the main report.

8. Other considerations

- 8.1 Refer to the main report.

9. Equality and Diversity

- 9.1 Refer to the main report.

10. Sustainability/Climate Change Implications

- 10.1 Refer to the main report.

11. Timetable for implementation

- 11.1 Refer to the main report.

12. Contacts

- 12.1 Cllr Burrell is the Design Code Task Group Chair. Other members are Cllrs Gibson, Williams and Clarke. Cllr Beecher attends the Project Board meeting as chair of the Environment and Sustainability Committee.

- 12.2 Queries for Officers can be emailed to the Design Code Team:
designcode@spelthorne.gov.uk
- 12.3 Laura Richardson is the Project Lead: l.richardson@spelthorne.gov.uk

Background papers: There are none.

Appendices:

- Appendix 1 - Spelthorne Design Code – Final Draft for Consultation (May 2025)
- Appendix 2 – Statutory Consultation Strategy
- Appendix 3 – The Engagement Process (Stage 1 to Stage 2)
- Appendix 4 – Draft Code Public Engagement Report (Stage 3)
- Appendix 5 – Executive Summary