

Document Title	Previous Review Date	Previous Version	New Document Name	New Version	Next Review Date	Extent of Change	Change Description	Next Review Date
01_Procurement Policy	Oct-22	v 2.0	R 01_Procurement Policy 2025	v 3.0	Aug-28	Light	Little material change to the content. Requires wider discussion in view of Local Government Reorganisation.	Aug-28
02_Developing the Procurement Plan	Oct-22	v 2.0	R 02_Developing the Procurement Plan 2025	v 3.0	Aug-28	Light	Little material change to the content. Requires wider discussion in view of Local Government Reorganisation.	Aug-28
03_Delivering Social Value through Procurement	Oct-22	v 2.0	R 03_Delivering Social Value through Procurement	v 3.0	Aug-28	Significant	Updated to reflect current practice. Removed TOMs as a measure as these are probab ly too onerous. Instead reflects the need for loacl, bespoke and suitable KPIs for each procurement as specified. Updated to reflect the implications of the Procurement Act.	Aug-28
04_Advertising & Reserving Spelthorne Procurement Opportunities	N/A	N/A	N/A	N/A	N/A	Not updated	This Procedure is no longer relevant. The amendments to the Social Value Policy and the provisions of the Procurement Act (Lots, handling of light touch) mean this is no longer relevant	N/A
05_Using SBC's Framework Agreements	N/A	N/A	N/A	N/A	N/A	Not updated	All of SBC's frameworks (for construction contractors and consultants) have now expired.	N/A
06_Managing Contracts	Oct-24	v 3.0	04_Managing Contracts	v 3.0	Aug-28	Medium	Style & content changes, and updated to reflect the requirements of PA23, and changes to other policies referenced.	Aug-28
07_RFQ and Tender Process	Oct-22	v 2.0	R 05_Tender process for 'below-threshold' contracts (including Reserving Contracts) 2025	v 3.0	Aug-28	Significant	Rewritten to reflect the process under PA23 for 'below-threshold' contracts and incorporate the ability under PA23 to reserve contracts. This subsumes Procedure 04 more succinctly. The tender process has been removed and will need to be handled in a seprate procedure as this has also undergone substantial change under PA23.	Aug-28
08_Supplier Due Diligence Checklist	Oct-23	v 1.0	R 06_Supplier Due Diligence Checklist 2025	v 3.0	Aug-28	Significant	Updated to include PA23 provisions including treatment under grounds for mandatory and discretionary debarment and the debarment list.	Aug-28
09_Managing Risk in Procurement Projects	Oct-23	v 0.1	R 07_Managing Risk in Procurement Projects 2025	v 3.0	Aug-28	Medium	Minor changes to the procedure and content. Removed the list of all other procedures.	Aug-28
10_Drafting a Specification	Nov-22	v 0.1	R 08_Drafting a Specification 2025	v 3.0	Aug-28	Medium	Minor changes to the procedure and content. Amendments made to grammar and readability, but otherwise the content is unchanged. Removed the list of all other procedures.	Aug-28
11_Exemption Requests & Exemption Reporting_	Oct-23	v 1.0	R 09_Exemption Requests & Exemption Reporting 2025	v32.0	Aug-28	Medium	Updated for PA23, readability and grammar, and to reflect changes in the CSO thresholds.	Aug-28
Procurement Strategy	Oct-22	v 2.0	R Corp Proc Startegy 2025	v 3.0	Aug-28	Needs to be discussed	This may need further updating and requires wider discussion in view of Local Government Reorganisation.	Aug-28