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**Decisions taken at the meeting held on Monday, 13 October 2025.**

**Meeting Time:**

7.00 pm

**Meeting Venue:**

Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

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**PRESENT:** Councillor Joanne Sexton (Chair), Councillor Chris Bateson (Vice-Chair), Councillor Maureen Attewell, Councillor Malcolm Beecher, Councillor Jon Button, Councillor Darren Clarke, Councillor Sue Doran, Councillor Rebecca Geach, Councillor Michele Gibson, Councillor Kathy Grant, Councillor Matthew Lee, Councillor Lawrence Nichols, Councillor Howard Williams and Councillor Paul Woodward.

**1. APOLOGIES AND SUBSTITUTES**

**5. Q1 CORPORATE KPI RESULTS**

Committee **resolved** to acknowledge the Corporate Key Performance Indicators report for Quarter 1 2025/26.

**6. THE SPELTHORNE BOROUGH COUNCIL (OFF-STREET PARKING PLACES ORDER) AMENDMENT NO.3) ORDER 2026**

Committee **resolved** to recommend to Council to:

1. Authorise the Group Head Neighbourhood Services to proceed with the proposals made in this report and to implement The Spelthorne Borough Council Off-Street Parking Places (Amendment No. 3) Order 2026,
2. Authorise the Group Head Corporate Governance to publish all notices required to implement The Spelthorne Borough Council Off-Street Parking Places (Amendment No. 3) Order 2026; and
3. Authorise the Group Head Neighbourhood Services in consultation with the Group Head Corporate Governance to consider and address any objections and to amend the proposals if necessary, following the public consultation.

## **7. PROPOSAL TO TERMINATE WATERFRONT DEVELOPMENT LEASE\***

Committee **resolved** to approve the termination of the 'Conditional Agreement for Grant of Head Lease' (Agreement) between Spelthorne Borough Council and Arora Waterfront Ltd and Arora Hotels Ltd.

## **8. IMPROVEMENT & RECOVERY PLAN**

Committee **resolved** to recommend to Council that:

1. The Improvement and Recovery Plan be approved,
2. The Reorganisation and Transformation Board be formally disbanded, the Improvement and Recovery Board be set up and the Terms of Reference in Appendix C be approved,
3. The reporting mechanisms be approved; and
4. Authority be delegated to the Corporate Policy and Resources Committee to approve changes to the Improvement and Recovery Plan as part of regular reporting arrangements.

## **9. NEIGHBOURHOOD SERVICES PROCUREMENT\***

Committee **resolved** to:

1. Authorise the Group Head Neighbourhood Services to start the procurement process for goods as detailed at 2.2 of the report. These procurements are all fully funded,
2. Authorise the Group Head Neighbourhood Services to select the chosen suppliers and award the contracts.,
3. Authorise a direct award for additional Bespoke glass balustrade rails to supplier A who has already installed rails outside of the Eclipse Leisure Centre; and
4. Authorise the Group Head Corporate Governance to enter contracts with the chosen suppliers

## **10. PROCUREMENT POLICIES AND PROCEDURES\***

Committee **resolved** to:

1. note the updates and amendments to the Council's Procurement Policies and Procedures; and
2. Approve the updated Procurement Policies and Procedures.

## 11. PROCUREMENT SUPPORT FROM RUNNYMEDE BOROUGH COUNCIL\*

Committee **resolved** to:

1. Agree in principle to enter into a relevant agreement to support Phase 1 of the proposal as set out in Appendix A,
2. Delegate authority to the Group Head Corporate Governance and S151 Officer, in consultation with the Chair and Vice Chair of the Corporate Policy and Resources Committee, to finalise the details of the proposal; and
3. Delegate authority to the Group Head Corporate Governance to enter into the agreement and all ancillary documentation relating to Phase 1 of the proposal set out in Appendix A.

### NOTES:-

- (1) *Members are reminded that the “call-in” procedure as set out in Part 4b of the Constitution, shall not apply to the following matters:*
  - (a) *Urgent decisions as defined in Paragraph 9. of the Call-in Scrutiny Procedure Rules;*
  - (b) *Decisions to award a contract following a lawful procurement process;*
  - (c) *Those decisions:*
    - i. *reserved to full Council*
    - ii. *on regulatory matters*
    - iii. *on member conduct issues.*
- (2) *Those matters to which Note (1) applies, if any, are identified with an asterisk [\*] in the above Minutes.*
- (3) *Within three working days of the date on which this decision is published, not less than three members from two or more political groups by submission of the standard call-in pro-forma, may ask for that decision to be referred to a meeting of the Corporate Policy and Resources Committee for review (call-in). The completed pro-forma must be received by the Proper Officer by 5pm three working days after publication of the decision.*
- (4) *The members exercising the right of call-in must not be members of the Committee which considered the matter.*
- (5) *When calling in a decision for review the members doing so must demonstrate the following exceptional circumstances:*
  - a. *Evidence which suggests that the decision maker, did not take the decision in accordance with the principles set out in Article 11 (Decision Making); or*
  - b. *Evidence that the decision fails to support one or more of the Council’s Corporate Plan priorities to the detriment of the majority of the Borough’s residents; or*
  - c. *Evidence that explicit Council Policy or legal requirements were disregarded.*

- (6) *Once the request for 'call-in' has been deemed valid by the Monitoring Officer the matter will be suspended until the call-in procedure has been exhausted.*
- (7) *The Chief Executive, in consultation with the relevant officer, will determine if the interests of the Council or Borough would be prejudiced by a delay in implementing a decision such that the call-in cannot wait until the next ordinary meeting of the Corporate Policy and Resources Committee.*
- (8) *Where the call-in cannot wait until the next ordinary meeting, the Monitoring Officer will arrange an extraordinary meeting of the Corporate Policy and Resources Committee to review the decision subject to call-in at the earliest possible opportunity.*
- (9) *In exceptional cases, where there is clear evidence that a delay to the implementation of a decision would lead to a specific and significant financial or reputational harm to the Council, a call-in request may be refused by the Chief Executive following consultation with the Chair and Vice-Chair of Corporate Policy and Resources Committee.*
- (10) *In reviewing a matter referred to it under the call-in scrutiny procedure rules, the Corporate Policy and Resources Committee shall follow the procedure for dealing with call-in scrutiny at its meetings as set out in Part 4b of the Constitution.*
- (11) *The deadline of three working days for "call in" in relation to the above decisions by the Committee is the close of business on **17 October 2025**..*