

Committee Report Checklist

Please submit the completed checklists with your report. If final draft report does not include all the information/sign offs required, your item will be delayed until the next meeting cycle.

Stage 1

Report checklist – responsibility of report owner

ITEM	Yes / No	Date
Councillor engagement / input from Chair prior to briefing	Yes	Local CIL & Strategic CIL meetings, 28/10/25 and 29/10/25
Commissioner engagement (if report focused on issues of concern to Commissioners such as Finance, Assets etc)	Yes	20/10/25
Relevant Group Head review	Yes	30/10/25
MAT+ review (to have been circulated at least 5 working days before Stage 2)	Yes	30/10/25
This item is on the Forward Plan for the relevant committee	Yes	
	Reviewed by	
Finance comments (circulate to Finance)	N.Brown	23/10/25
Risk comments (circulate to Lee O'Neil)	L.O'Neil	04/11/25
Legal comments (circulate to Legal team)	J.Clare	22/10/25 & 30/10/25
HR comments (if applicable)	N/A	

For reports with material financial or legal implications the author should engage with the respective teams at the outset and receive input to their reports prior to asking for MO or s151 comments.

Do not forward to stage 2 unless all the above have been completed.

Stage 2

Report checklist – responsibility of report owner

ITEM	Completed by	Date
Monitoring Officer commentary – at least 5 working days before MAT	L.Heron	30/10/25
S151 Officer commentary – at least 5 working days before MAT	T.Collier	30/10/25
Confirm final report cleared by MAT	T.Collier	04/11/25

Environment and Sustainability (E&S) Committee

13th November 2025

Title	Approval of Community Infrastructure Levy (CIL) funding
Purpose of the report	To make a decision
Report Authors	Gillian Bernadt – Principal Planning Policy Officer Jane Robinson – Local Plans & Infrastructure Manager
Ward(s) Affected	All Wards
Exempt	No
Exemption Reason	N/A
Corporate Priority	Community Environment
Recommendations	<p>Committee is asked to:</p> <ol style="list-style-type: none">1. Approve CIL funding for the following applications, following consideration by the Strategic CIL Task Group and recommendation to the E&S Committee:<ol style="list-style-type: none">a. Strategic CIL funding applications for:<ul style="list-style-type: none">- Surrey Police – installation of 10 ANPR cameras- Play area improvements and renovations in three parks- Ashford Park Primary School - 3G pitch, community hub and outdoor learning areab. Six Local CIL applications referred from Local CIL spending boards.2. Approve the amendments to existing, agreed CIL funding allocations, also considered by the Strategic CIL Task Group and recommended to this committee, as follows:<ol style="list-style-type: none">i. To repurpose £21,065 unused funds from a previously approved in 2023 ANPR cameras bid, to the current application for Surrey Police ANPR cameras, as set out in the report;ii. In respect of Playing Pitch improvements, for a value of £68,050 approved in 2022. There is no change to the value agreed but the number of playing pitches included has reduced, due to the lack of availability of matched funds and

	based on an updated assessment of need, feasibility and potential benefits.
Reason for Recommendation	To enable the appropriate spending of Strategic CIL funding towards the provision, improvement, replacement, operation or maintenance of infrastructure required to support the development of its area. In line with Spelthorne's CIL Governance, the above applications and amendments meet general criteria for CIL funding and following scrutiny and consideration by the relevant CIL Task Groups, are recommended for approval.

1. Executive summary of the report

What is the situation	Why we want to do something
<ul style="list-style-type: none"> Following consideration by the relevant CIL Task Groups, 11 infrastructure schemes are recommended to this committee for approval. 	<ul style="list-style-type: none"> The Council is required by legislation and national planning guidance to allocate CIL funds collected from development to infrastructure projects that will support growth and development in the area. Approving funding of the recommended infrastructure schemes will bring a range of local benefits to Spelthorne residents, businesses and community groups.
This is what we want to do about it	These are the next steps
<ul style="list-style-type: none"> Approve CIL funding towards the schemes listed above and detailed in the report, and the proposed amendments to existing CIL funding allocations. These schemes and amendments have been reviewed by the Strategic CIL Task Group and. They will help to improve local infrastructure in the Borough, and ensure the Council is utilising its CIL funds as required. 	<ul style="list-style-type: none"> Once funding is approved, applicants are required to enter into a funding or legal agreement with the Council to ensure CIL funds are used as agreed. Council officers work with applicants to monitor and ensure completion of projects and bring any unspent funds that are no longer required back into the Council's CIL funds.

2. Key issues

2.1 CIL has been charged in Spelthorne since April 2015, and so far has brought in over £12 million. CIL receipts collected from development are used to fund infrastructure to supports development and growth across the Borough. CIL funds are allocated as follows, in line with the CIL Regulations:

- Administration 5%
- Strategic CIL 80%
- Local CIL 15%

- 2.2 The CIL Regulations and national policy guidance on CIL require the Council to use CIL collected through development, as set in the Council's CIL Charging Schedule, towards infrastructure needed to support development and growth in their area. CIL funds can be spent on provision, improvement, replacement, operation or maintenance of infrastructure, or anything else concerned with addressing demands of development in an area.
- 2.3 CIL guidance and legislation allows for broad consideration and flexibility about what can be funded by CIL to help mitigate the impacts of development and deliver the Borough's Local Plan. The definition of infrastructure is wide, and includes roads and other transport infrastructure, flood defences, schools and other educational facilities, medical facilities, sports and recreational facilities, play areas and open spaces.
- 2.4 In terms of considering the context of current and future infrastructure needs and funding gaps, an updated Infrastructure Delivery Plan (IDP) was published in January 2025 to support the examination of the Council's Local Plan. The IDP details and assesses existing and required infrastructure across the Borough and highlights existing and/or potential requirements and funding gaps, taking account of the development expected in the Local Plan.
- 2.5 The IDP can be used as a tool to inform the allocation of CIL funds, and also where S106 obligations should be secured. The CIL applications recommended to this committee are considered to meet identified needs in the Borough.
- 2.6 There are also assessment criteria for the consideration of CIL applications (at Strategic and Local level – see Appendix B) which the recommended applications have been assessed against. This includes criteria on supporting growth, benefits to residents and community support, match funding, value for money and deliverability. The CIL applications set out in this report and recommended for approval generally meet criteria and score strongly, noting that not all have match funding lined up (this is considered reasonable in relation to the type of proposals submitted and availability of alternative funding sources). Largely, the applications are considered appropriate for CIL funding and it is therefore recommended that Strategic CIL funding is approved.
- 2.7 Information is included in paragraphs 3.12 to 3.15 relating to Staines BID discounted parking scheme for members to note.

3. Options appraisal and proposal

- 3.1 The amount of Strategic CIL available for allocation in this spending round (2024-25) is £1,839,697. A total of 12 CIL funding applications were agreed by the Strategic CIL Task Group on 23 September 2025, and 11 are recommended for approval by this committee. Further due diligence is being undertaken on the remaining funding application. The 11 applications have a combined value of £694,020, leaving a balance of £1,145,677 funds in the Council's Strategic CIL fund. This section details each CIL application recommended for approval. A summary of information about each application, presented in two tables, can be found at Appendix D.

Strategic CIL applications (Decision 1.a)

- 3.2 **Surrey Police – installation of 10 ANPR cameras** (application value £56,935). The application includes a good spread of the cameras across the Borough (noting that none are in Staines, which was subject to a previous, implemented CIL funded project for 3 ANPR cameras) including 2 in Ashford, 3 in Stanwell, 1 in Sunbury and 2 in Shepperton. The application makes a clear case to show the need for this infrastructure in light of strategic housing growth, to keep the Borough safe, secure and to support a cost-effective means of supporting policing in the Borough.
- 3.3 The application provides comprehensive detail and highlights three principal benefits of using ANPR, as follows:
- i. *Increase the information and intelligence available to identify criminals;*
 - ii. *Enable the police to deploy resources to respond to criminals of interest in real time;*
 - iii. *Improve investigations after crimes have been committed.*
- 3.4 CIL funding towards ANPR cameras is considered necessary to mitigate impacts of new development, through supporting additional demand on local Police resources. The Police have confirmed that they will take on ongoing maintenance and management of the cameras, and work in partnership with Surrey County Council through a standing arrangement for permission for deployment of cameras, and in meeting safety requirements.
- 3.5 **Play areas - improvements and renovations in three of the Borough's parks** (combined value £180,000):
- Halliford Park Play Area (Shepperton, application value £80,000) - renovation and replacement of play equipment & surface. The current play equipment is at the end of its life expectancy and there are surfacing issues that can not be economically repaired.
 - Littleton Park Play Area (Shepperton, application value £70,000) - safety surfacing replacement. The surfacing is damaged, beyond economic repair and may cause trip hazards. Replacement is required for the safe use of a well used local play area.
 - Orchard Meadow Play Area (Sunbury, application value £30,000) - equipment renovation to extend lifespan, replacement of some equipment and a new climbing frame. This is the only play area in the vicinity.
- 3.6 The geographical location of these parks in the south of the Borough reflects the distribution of Local CIL funds, with inadequate CIL receipts in two areas to cover these bids. Shepperton, Laleham & Charlton Village have committed all their Local CIL funds for this funding round, and Sunbury & Upper Halliford have only £3,650 remaining. There is a need to make improvements to play facilities in these areas, where high levels of families live.
- 3.7 It should be noted that the Neighbourhood Services playground improvement budget was removed in 2023/24 as part of the need to find on-going revenue savings and alternative sources, including other Council funds, are not available. Ongoing maintenance costs will be met from the Council's playground maintenance budget.

- 3.8 **Ashford Park Primary School – 3G pitch, community hub and outdoor learning area** (application value £61,500). The proposal incorporates a Multi Use Games Area (MUGA) to include a 3G pitch, the purchase and conversion of a modular building to a shared community space, and redevelopment of an outdoor classroom area to enhance learning opportunities for children by providing nature-based learning environments.
- 3.9 The application clearly presents a case for the proposed facilities enhancing and creating inclusive recreational, sports and community facilities to meet the needs of a growing and increasingly dense population. It highlights the proposal's role in providing support to local families, particularly those at disadvantage.
- 3.10 The pitch and community hub are intended to be accessible to both the school and wider community, promote healthy lifestyles and create much needed social/ community space. Details have been provided for expected times and hours of use by the school and wider community, subject to refinement following community consultation and further operational appraisal, as below:
- Weekdays (term time): School use 08:00–16:30; Community use: 17:00–21:00.
 - Weekends and school holidays: Community use 09:00 – 21:00.

Strategic CIL application to note.

- 3.11 The following Strategic CIL application is to note. No decision is to be made on it currently.
- 3.12 **Staines BID – discounted parking scheme** (application value £39,121). This application proposes to introduce an additional BID parking scheme to enable affordable daily parking rates for low-income and part-time workers in a range of businesses across the town centre. It aims to help enhance the town centre's functionality, improve workplace accessibility and increase employment resilience.
- 3.13 The application sets out its purpose as helping to boost economic development by enabling local businesses to attract and retain talent in a competitive retail, hospitality and office sections. It puts forward a range of issues that the parking scheme is intended to address (such as high daily parking rates, season tickets being unviable for low income or part time workers and local business recruitment and retention challenges) and expected outcomes.
- 3.14 The scheme can be considered an element of transport infrastructure, which can be funded by CIL. The proposal supports town centre accessibility and transport objectives, identified in the IDP. It also aligns with the Council's Economic Prosperity Strategy (2023-28) in terms of enabling growth, and Corporate Plan (2024-28) in terms of its priority for economic resilience, specifically relating to Staines-upon-Thames. The application is considered to help maintain vitality in the Borough's primary town centre, and assist businesses with job retention and employment, important to supporting development and growth.

- 3.15 Officers are undertaking further due diligence regarding this proposal, noting the new parking management system at the Elmsleigh car park which already hosts a BID parking scheme, and discussing details of the proposal with Assets and Neighbourhood Services. If appropriate, it will be brought to a future meeting of the Environment and Sustainability Committee for consideration.

Referred Local CIL applications (Decision 1.b)

- 3.16 Six Local CIL applications were referred by Local CIL Spending Boards to the Strategic CIL Task Group, due to inadequate Local CIL funds. These six applications have a combined value of £395,585 (part of the overall £694,020 to be approved). If agreed by this Committee, these applications would be funded from the Council's Strategic CIL fund. The referred applications are briefly described below:

1. Sunbury Sports Association, application value £144,000. For new changing rooms for girl/women cricketers and Sunbury bowls club members, new ladies toilet, new wheelchair accessible front entrance, more space/ improved facilities for Surplus Supper (charity). Key benefits include widening access engagement and participation to sports, recreation and community facilities to girls and women, and to people with disabilities. The Surplus to Supper charity redistributes unwanted food to vulnerable and older people in the community and provides catering to the club.
2. Cedars Recreation Ground Tennis Courts, application value £27,155. For tennis court resurfacing and replace surrounding fencing at Cedars Recreation Ground (Sunbury & Upper Halliford). Key benefits include supporting active lifestyles and physical and mental well-being, and helping tackle anti-social behaviour. The courts are free for public use.
3. Bishop Duppas Tennis Courts, application value £66,180. For tennis court resurfacing and replace surrounding fencing at Bishop Duppas Recreation Ground (Shepperton, Laleham & Charlton Village). Key benefits include supporting active lifestyles and physical and mental well-being, and helping tackle anti-social behaviour. The courts are free for public use.
4. Charlton Village Multi-Use Games Area (MUGA), application value £90,000. For the installation of a MUGA in Charlton Village, at Hetherington Play Park. To include a new porous surface, basketball nets and lines for football & basketball. Key benefits include improvements to play and sports facilities for children and young people, enabling outdoor play and social interaction, and engagement in physical activity. The applicant makes the role of the proposal clear in addressing pressure from development, with an increasing numbers of young families in the area. It states a there is a current gap in the community's recreational and play provision.
5. Dunford Hall Scouts Club fire door & toilets refurbishment, application value £25,000. Replacement of fire doors and refurbishment of toilets (male and disabled) in Dunford Hall. Key benefits include repair to ensure toilets meet Disability Discrimination Act standards (application states that toilet are currently not functional), and ensuring the hall can offer an

inclusive and accessible community space that meets the growing need for youth services from families locally.

6. Replacement boardwalk at Dawson Hall & Manor Park, application value to Strategic CIL £43,250.50. Part funded by Local CIL where £29,550 has been agreed by the Shepperton, Laleham & Charlton Village Local CIL spending board. Key benefits include replacement of the current unsafe, rotting timber boardwalk. The proposal would enable long term, safe access to Dawsons Hall (used primarily by Cygnet nursery & the Girl Guides, but also by other community groups and for social events too) and to Manor Park, a public open space used by the wider community.

Amendments to existing, agreed CIL funding allocations (Decision 2.i and ii.)

- 3.17 This part of the report relates to the recommendation to approve amendments to two existing, previously agreed CIL funding allocations.
- 3.18 The first of these amendments (as per Decision 2.i.) is about pulling through £21,065 of unused funds from a previously approved and now completed 2023 CIL bid to install 3 ANPR cameras in Staines. The funding agreed for this project by this committee in January 2024 was £43,189. £22,123 of this was invoiced for and paid to Surrey Police. Officers have confirmed with Surrey Police that they do not require the remaining funds (£21,065) for this project, but that it could be helpful towards funding the current Surrey Police application.
- 3.19 It is therefore proposed to repurpose the unused funds towards the current Surrey Police application for 10 ANPR cameras (detailed at 3.2 - 3.4 of this report). The total cost of the current proposal for procurement and installation of the 10 ANPR cameras is £78,000. The recommended amendment (Decision 2.i.) to bring the unused £21,065 across to the current project would bring the current CIL funds requested down to £56,935.
- 3.20 The second amendment relates to a CIL application for Playing Pitch Improvements, made by the Council's Leisure & Community Development Team and agreed by the Spelthorne Joint Committee in July 2022. There is no change to the value agreed, of £68,050, but the number of pitches included in the proposal has reduced, from nine sites to four. This is due to changes to availability of alternative, additional funds needed for the proposal, in that the Council's eligibility to apply for a Football Foundation grant changed. This change precluded local authorities from applying directly for the grant and meant part of the expected funding for the proposal was not realised.
- 3.21 In addition to the lack of the anticipated alternative funding source, an updated assessment of need and feasibility has been undertaken, and the Leisure & Community Development Team have submitted an updated proposal. It should be noted that very recent updates have been proposed, since consideration at the Strategic CIL Task Group on 23 September, where six sites were included. The proposed amendment would take forward improvements to playing pitches for football at four sites (listed below, with further detail at Appendix E) which are considered to provide the greatest potential benefits in meeting local needs.

- Ashford Recreation Ground;
 - Bishop Duppas Recreation Ground;
 - Kenynton Manor Recreation Ground;
 - Shepperton Recreation Ground.
- 3.22 The two sites considered by the Strategic CIL Task Group no longer included in the proposal are Lammas Recreation Ground in Staines, which floods on a regular basis meaning the site is currently unsuitable for investment of funds (without extensive and expensive flood alleviation measures) and Littleton Recreation Ground, Shepperton, where a lack of ancillary facilities, notably no public toilet provision means it is unappealing for football clubs to hire.
- 4. Risk implications**
- 4.1 CIL funding is not paid out until work is complete and an invoice is provided to the Council meaning financial risks are minimal. Only funding received by the Council is allocated to projects, reducing risks.
- 4.2 CIL funding is collected for the specific purpose of providing funding towards the provision, improvement, replacement, operation or maintenance of infrastructure required to support the development in the Borough. There is potential reputational risk of not spending the funds collected.
- 4.3 Strategic and Local CIL funding proposals are each considered annually, an approach which has inherent risks as future bids are unknown. In the review and appraisal of CIL funding proposals, due diligence needs to be undertaken to understand potential risks and identify any issues. Further due diligence is underway on one application noted in this report (detailed at 3.11-3.15 of this report) to alleviate risk.
- 4.4 At this stage it is not clear what will happen to CIL funding collected after Local Government reorganisation is enacted and Spelthorne borough becomes part of West Surrey. There is potential that funding may be spent across the larger geographic area which will provide less localised benefits to Spelthorne residents.

5. Financial implications

- 5.1 As set out in section 3, there are £1,839,697 Strategic CIL funds available for allocation in this spending round (2024-25). This is the available balance up to 31 March 2025, which relates to the 2024-25 funding round. CIL funds accrued in the period since 1 April 2025, together with remaining CIL funds from this year, will be available in next year's (2025-26) CIL funding rounds.
- 5.2 The available Strategic CIL funds are based on 80% cumulative total CIL receipts (as per paragraph 2.1 of this report). The amount of Strategic CIL funds committed from previously agreed CIL bids are then subtracted, and funds no longer required from previously agreed allocations added, to give the available amount. This is set out below.

Table 1: Calculating available Strategic CIL funds

Calculating available Strategic CIL Funds	Value
Total CIL collected by the Council to 31 March 2025:	£12,370,307
Strategic CIL collected to 31 March 2025 (80%)	£9,896,246
Committed Strategic CIL funds	- £8,166,549
Strategic CIL funds no longer required	+ £110,000
Strategic CIL funds available in this 2024-25 spending round	£1,839,697

- 5.3 Detail of the applications recommended for approval can be seen in Appendix D and Section 3. It should be noted that the Strategic CIL applications (Decision 1.a) and referred Local CIL applications (Decision 1.b) recommended for approval would both be funded from the Strategic CIL fund. A table summarising CIL applications and values, totals and remaining Strategic CIL funds to be carried forward to next year (2025-26) is below.

Table 2: This year's CIL applications for approval, values and totals

CIL applications	Value
Decision 1.a. Strategic CIL applications, combined value £298,435	
Surrey Police – 10 ANPR cameras	£56,935
Halliford Park - Play area improvements	£80,000
Littleton Park - Play area improvements	£70,000
Orchard Meadow - Play area improvements	£30,000
Ashford Park Primary School – 3G pitch, community hub and outdoor learning area	£61,500
Strategic CIL Bid to note	
Staines BID – discounted parking scheme	£39,121
Decision 1.b. Referred Local CIL applications, combined value £395,585	
Sunbury Sports Association – club improvements	£144,000
Cedars Recreation Ground Tennis Courts	£27,155
Bishop Duppas Recreation Ground Tennis Courts	£66,180
Charlton Village Multi-Use Games Area (MUGA),	£90,000

Dunford Hall Scouts Club fire door & toilets refurbishment	£25,000
Replacement boardwalk at Dawson Hall & Manor Park (part funded by Local CIL, £29,550)	£43,250
Total CIL applications (excluding Staines BID scheme)	£694,020
Remaining Strategic CIL funds (from £1,839,697 as set out in Table 1)	£1,145,677

- 5.3 The Council's Finance Team record CIL receipts, which has been paid to the Council by developers or landowners. They also record payments made to approved CIL projects. The Finance Team do not record CIL funding allocations that are not yet paid out but are approved. The Strategic Planning team record CIL funding allocations not yet paid, as this funding is already approved and should be accounted for when making CIL funding decisions.

6. Legal comments

- 6.1 Community Infrastructure Levy (CIL) is a discretionary planning charge on new development introduced by the Planning Act 2008. It is designed to help fund local and sub-regional infrastructure identified in local planning authorities' development plans. CIL Regulations 2010 provide governance detail.
- 6.2 The CIL Working Group assess bids for Strategic CIL funding and will make recommendations to this committee for approval
- 6.3 The award of CIL funding is to be documented in a legal agreement and Legal Services will provide support.

Corporate implications

7. S151 Officer comments

The Council is required by legislation and national planning guidance to allocate CIL funds collected from development to infrastructure projects that will support growth and development in the area. The Council holds the funds until they are applied. The amount of Strategic CIL available for allocation in this spending round (2024-25) is £1,839,697. A total of 12 CIL funding applications were agreed by the Strategic CIL Task Group on 23 September 2025, and 11 are recommended for approval by this committee. The 11 applications have a combined value of £694,020.

8. Monitoring Officer comments

- 8.1 The Monitoring Officer confirms that the relevant legal implications have been taken into account.

9. Procurement comments

- 9.1 The report covers details about applications for improvements to play areas, the Charlton Village Multi-Use Games Area at Hetherington Play Park and tennis courts. These proposals are intended to go through the Council's procurement process. Officers will follow the contract standing orders and involve Procurement accordingly.
- 9.2 For the three play parks considered, Pipeline Registrations reference numbers are as follows:
- Halliford Park Play Area – 2025032
- Littleton Park Play Area - 2025033
- Orchard Meadow Play Area – 2025034

10. Equality and Diversity

- 10.1 The proposals recommended for CIL funding would bring a number of benefits with regards to equalities and diversity across the Borough. These are listed against each proposal in turn below:
- **Surrey Police – installation of 10 ANPR cameras** will help to keep all residents, visitors and businesses in the Borough safe and secure, and may also boost public confidence about safety. In helping the Police implement a cost-effective means of policing, it supports the Police deploy resources more effectively and meet specific demands.
 - **Play area improvements and renovations in three parks** -outdoor play is important to children's learning and development, and promotes physical activity and well-being. As free to use facilities located within residential areas, play areas are accessible to the Borough's children. Disabled access has been considered by members of the Strategic CIL Task Group (see Appendix C).
 - **Ashford Park Primary School - 3G pitch, community hub and outdoor learning area** -the proposal is clear in its intention to cater to the needs of an expanding population, particularly where development is leading to increased density of population. It seeks to provide inclusive recreational, sports and community facilities, to support local families, particularly those at disadvantage.
 - **Staines BID – discounted parking scheme.** The purpose of this scheme is to provide an additional affordable BID parking scheme for people on low-incomes or in part-time roles. This will help improve access to employment, help mitigate day to day costs of working and prevent disadvantage through low/ part time work, or unemployment. The scheme will take the London National Living Wage (£13.85/hour) as a threshold to access the scheme.
 - **Six Local CIL applications referred from Local CIL spending boards, detailed in section 3 of this report.** These proposals bring a range of public benefits to equality and diversity. The Sunbury Sports Association proposal aims to widen access and participation to sports, recreation and

community facilities to girls and women, and also brings benefits to people with disabilities, the vulnerable and older local residents through improved access and additional provision for Surplus to Supper Club. Tennis court improvements bring physical activity, health and wellbeing benefits and as they are free to use, offer inclusivity to the community. The other three proposals all create improvements and enhance access and inclusion to community facilities, such as play and community halls, to support inclusivity and engagement across a range of activities.

11. Sustainability/Climate Change Implications

- 11.1 The schemes recommended for approval in this report meet the purposes of CIL funding, for the provision, improvement, replacement, operation or maintenance of infrastructure required to support the development of its area, and for the types of infrastructure outlined in CIL guidance and legislation. CIL is part of the Government's and Council's objective to take forward sustainable development and growth. Granting the recommended applications CIL funding is important to supporting this objective.

12. Other considerations

- 12.1 There are no further considerations.

13. Timetable for implementation

- 13.1 As set out in the Council's Strategic CIL Funding Guidance ([Strategic CIL Funding Guidance Notes.pdf](#)) projects must be able to commence within the twelve months following the award and acceptance of the terms and conditions. Where relevant, CIL funding will be conditional upon the applicant obtaining any necessary building regulations and/or planning permission and any other consents or permissions as may be required.

14. Contact

- 14.1 Gillian Bernadt G.Bernadt@spelthorne.gov.uk or Jane Robinson J.Robinson@spelthorne.gov.uk.

Please submit any material questions to the Committee Chair and Officer Contact by two days in advance of the meeting.

Background papers: There are no unpublished background papers.

Appendices:

Appendix A: Infrastructure Delivery Plan (2024) [INF006 Infrastructure-Delivery-Plan-2024-With-minor-revisions-January-2025.pdf](#)

Appendix B: CIL Applications - Assessment Criteria and Scoring. Outlines the Council's criteria for assessing Strategic and Local CIL applications.

Appendix C: Questions and requests for further information (from the Strategic CIL Task Group) and responses from applicants. At the Strategic CIL Task Group on 10 September members raised questions about the applications

presented, and this document records those questions and the responses received from applicants. Note that one application listed was not agreed by the Group (SCIL1 Great Oaks Collage, Sunbury Common) and three schemes were withdrawn.

Appendix D: Table of Strategic CIL applications and referred Local CIL applications recommended for Environment & Sustainability Committee Approval

Appendix E: Updated Football Playing Pitch Proposal, October 2025