



Spelthorne Borough Council Services Committees Forward Plan

This Forward Plan sets out the decisions which the Service Committees expect to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Service Committee, which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

Please direct any enquiries about this Plan to CommitteeServices@spelthorne.gov.uk.

Spelthorne Borough Council

Service Committees Forward Plan and Key Decisions for 1 November 2025 to 31 May 2026

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Members' briefing pack 12 11 2025	Surrey Climate Change Adaptation and Resilience Strategy (Surrey Adapt)	Non-Key Decision	Public	Sandy Muirhead, Group Head - Commissioning and Transformation, Timothy Snook, Sustainability Officer
Environment and Sustainability Committee 13 11 2025	Approval of Community Infrastructure Levy (CIL) funding	Key Decision	Public	Jane Robinson, Principal Planning Officer
Environment and Sustainability Committee 13 11 2025	Changes to Community Infrastructure Levy Bidding Rounds 2025/2026	Key Decision	Public	Jane Robinson, Principal Planning Officer
Environment and Sustainability Committee 13 11 2025	Green Initiatives Fund Bid - Electric Charge Points	Non-Key Decision	Public	Timothy Snook, Sustainability Officer
Environment and Sustainability Committee 13 11 2025	Green Initiatives Fund Bid - Internship Stipend	Non-Key Decision	Public	Arthur Stokhuyzen, Climate Change Officer
Environment and Sustainability Committee 13 11 2025	Open Spaces and Biodiversity Strategy	Non-Key Decision	Public	Catherine Munro, Deputy Group Head Neighbourhood Services

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Environment and Sustainability Committee 13 11 2025	Play Facility in Memorial Gardens, Staines-upon-Thames	Key Decision	Public	Jackie Taylor, Group Head - Neighbourhood Services
Environment and Sustainability Committee 08 01 2026	Budget Report	Non-Key Decision	Public	Ola Owolabi, Interim Chief Accountant
Environment and Sustainability Committee 08 01 2026	Fees and Charges	Non-Key Decision	Public	Ola Owolabi, Interim Chief Accountant
Environment and Sustainability Committee 08 01 2026	Green Initiatives fund Bid - Solar Panels	Non-Key Decision	Public	Timothy Snook, Sustainability Officer
Environment and Sustainability Committee 08 01 2026	Service Plans	Non-Key Decision	Public	Heather Morgan, Group Head - Place, Protection and Prosperity, Sandy Muirhead, Group Head - Commissioning and Transformation
Council Environment and Sustainability Committee	Re-adoption of Climate Change Supplementary Planning Document	Non-Key Decision	Public	Jane Robinson, Principal Planning Officer
Environment and Sustainability Committee Council	Adoption of Local Plan	Non-Key Decision	Public	Jane Robinson, Principal Planning Officer

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Environment and Sustainability Committee Council	Adoption of the Spelthorne Design Code	Non-Key Decision	Public	Laura Richardson, Joint Interim Service Lead for Strategic Planning