

Draft Shadow Authority Member Training Plan September to March 2026

Training Topic	Workstream	Training/Briefing	Mandatory	Month/Date	Delivery option	Attendees	Training Provider
Data Protection	People & Governance	Training		Sept	Video	All Members	Monitoring Officers
Constitution and Decision Making	People & Governance	Training		Monday 14 Sept, 6-8pm	Online	West Surrey - all members	Candice Keet, Robert Ormerod and Susan Sale
Code of Conduct	People & Governance	Training		Thursday 24 Sept, 6-8pm	Online	West Surrey - all members	Deborah Davies, Robert Ormerod and Susan Sale
Chairing Skills (Re-run)	People & Governance	Training		Sept	Online	West Surrey - Chairman and other interested members	LGA
Communications & Social Media	Customer & Corporate Services	Training		Sept	Online	West Surrey - all members	Lead Officers
Introduction to working in a Unitary Authority (re-run)	People & Governance	Training		Sept	Online	All Members	LGA
Budget setting*	Finance & Property	Briefing		Sept - Feb	Online	All Members	Chief Finance Officers
Adults Theme* • Safeguarding • Health, including public health, health & wellbeing board	Adults	Briefing		Sept - Dec	Online	All Members	Lead Officers or LGA

Draft Shadow Authority Member Training Plan September to March 2026

Children's Theme* • Education & schools • SEND • School place planning • Safeguarding	Children's	Briefing		Sept - Dec	Online	All Members	Lead Officers or LGA
Place Theme * • Waste collection, recycling & disposal • Highways, transport, road safety & major infrastructure • Parking & enforcement • Economy, growth & regeneration • Environment, Street Scene, and Open spaces • Regulatory services, including trading standards	Place	Briefing		Sept - Dec		All Members	Lead Officers
Housing & Communities Theme* • Housing (LGA session offered) • Homelessness (LGA session offered) • Libraries	Housing & Communities	Briefing		Sept - Dec	Online	All Members	Lead Officers
Online Safety	People & Governance	Training		Sept - Dec	Online	All Members	LGA
Combined Fire & Rescue Service (Governance)	Fire & Rescue	Committee Specific Training		Oct- Dec	Online	For members who have expressed an interest in sitting on the CFRA - both authorities	Chief Fire Officer

Draft Shadow Authority Member Training Plan September to March 2026

Procurement • Overview of the procurement process including Procurement Act 2023 • Timelines and options for transfer/changes to current contracts • Contractual arrangements and considerations post vesting day • What would be needed from them – their role and decisions required of them	Procurement & Contracts	Briefing		Nov	Online	All Members	Lead Officers
Risk Management, Performance Management & EDI	Customer & Corporate Services	Briefing		Dec for East TBC for West	Both	All Members	Lead Officers
Housing	Housing & Communities	Training		Jan - Feb	Online	All Members	LGA
Homelessness	Housing & Communities	Briefing		Jan - Feb	Online	All Members	LGA
Corporate Parenting	Children's	Briefing	Y	Feb- March	Online	All Members	Lead Officers
Safeguarding <i>{This will be a secondary, specific awareness session for those members who require it (e.g. Lead Cabinet Member, Scrutiny committee, etc.)}</i>	Children's & Adults	Training	Y	Feb- March	Online	All Members	Lead Officers
AI Training	IT and Data	Training		Feb- March	Online	All Members	Lead Officers

Draft Shadow Authority Member Training Plan September to March 2026

Being a councillor beyond Vesting Day, and member casework	People & Governance	Training		March	Online	All Members	LGA
Chairing Skills (Re-run)	People & Governance	Committee Specific Training		March	In-person	Committee chairs and other interested members	LGA
Communication - Media/Social Media Training for Exec	Customer & Corporate Services	Committee Specific Training		March	In person	Executive	LGA
Pensions (Governance)	People & Governance / Finance & Property	Committee Specific Training	Y	March	Online	Pensions Cttee Members	Lead Officers
Licensing Committee Training	People & Governance	Committee Specific Training	Y	March/ Post vesting day	In-person	Licensing Cttee Members	Lead Officers
Planning Committee Training	People & Governance	Committee Specific Training	Y	March/ Post vesting day	In-person	Planning Cttee Members	LGA
Strategic and local plan making	Place	Briefing		Post Vesting Day	Online	All Members	Lead Officers
Climate change	Place	Briefing		Post Vesting Day	Online	All Members	Lead Officers

* denotes topic may need more than one training/briefing session

Denotes Committee specific training